

RESOLUTION 2021-13

SETTING THE OFFICE HOURS FOR TOWNSHIP OFFICIALS - 2021

WHEREAS, the Township Committee of the Township of Hardwick believes that to provide efficient and cost-effective services for the taxpayers of Hardwick, that the Township Officials should be available for a minimum numbers of hours per week, and that those hours be publicized, and

WHEREAS, The Township Committee believes that it is important that the taxpayers may rely on the

various municipal officials to be available during their scheduled hours, and

WHEREAS, in order to keep the tax burden to a minimum, it is important to notify the taxpayers that certain services will only be available during certain hours, and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hardwick that the Township Committee sets the office hours for the following positions:

Registered Municipal Clerk, Registrar

Hours: -Tuesday, Wednesday, Thursday 9:30 a.m. to 2:00 p.m.

Tax Collector

Hours: Wednesday 12:30 a.m. to 2:30 a.m.

Tax Assessor

Hours: Friday 12:30 p.m. to 2:30 p.m. or by appointment

Construction Department:

NJ Dept of Community Affairs 908-362-6663, Ext 223
(Tuesday & Thursday) 8am – 12pm

Code Enforcement Officer

Hours: Wednesday 9:30am to 12:30pm

Dog Licensing Clerk

Hours: Same as Township Clerk

Department of Public Works

Hours: Monday - Friday -. 7:00 a.m. to 3:00 p.m.

CERTIFICATION

I, Judith M. Fisher, clerk of the Township of Hardwick hereby certifies that the foregoing resolution was adopted by the Township Committee of the Township of Hardwick at their Reorganization Meeting held on January 6, 2021.

Judith M. Fisher, RMC
Township Clerk