

**Minutes Open Session
Hardwick Township Zoning Board of Adjustment
February 19, 2013**

There was the Reorganization and Regular Meeting of the Hardwick Township Zoning Board of Adjustment on Tuesday, February 19, 2013. Alfia Schemm led the Board in the salute to the flag. Attorney Lyn Aaroe administered the oath of office to Alfia Schemm and William Hughes. Roll call of Board Members Present: Louis Rossi, Jodi Butler, William Hughes, and Alfia Schemm. Board Members Absent: John Hadden, John Satta, Richard Ohl, and Teresa Pflugh, Also present: Attorney Lyn Aaroe, Engineer Ted Rodman, and Secretary Alfia Schemm.

Secretary Alfia Schemm called the meeting to order at 7:38 p.m. and announced that the meeting was being held in compliance with the "Open Public Meetings Act."

Reorganization:

Election of Chairman:

Attorney Aaroe called for a nomination for Chairman. Mr. Rossi made the motion to nominate John Satta as Chairman. Motion seconded by Ms. Butler. Attorney Aaroe asked if there were any other nominations. With there being no additional nominations, the nominations were closed. Motion seconded by Ms. Pflugh. In a roll call vote, all were in favor of electing John Satta as Chairman.

Election of Vice-Chairman:

Attorney Aaroe called for a nomination for Vice Chairman. Mr. Rossi made the motion to nominate William Hughes as Vice Chairman. Motion seconded by Ms. Butler. With there being no additional nominations, the nominations were closed. In a roll call vote, all were in favor of electing William Hughes as Vice Chairman, except for Mr. Hughes, who abstained.

Appointment of Board Professionals:

Ms. Schemm made the motion to appoint Lyn Aaroe as the Board Attorney, Ted Rodman as the Board Engineer, and Fred Heyer as the Board Planner. Motion seconded by Mr. Rossi. In a roll call vote, all were in favor.

Appointment of Board Secretary:

Mr. Hughes made the motion to appoint Alfia Schemm as the Board Secretary. Motion seconded by Mr. Rossi. In a roll call vote, all were in favor, except for Ms. Schemm, who abstained.

Designation of Meeting Date, Time and Place

Ms. Butler made the motion to designate the meeting dates as the third Tuesday of the month, convening at 7:30 p.m., at the Hardwick Township Municipal Building, Spring Valley Road, Hardwick, Warren County, New Jersey. Motion seconded by Mr. Rossi. In a roll call vote, all were in favor.

Designation of Official Newspaper

Mr. Rossi made the motion to designate the NJ Herald as the Official Newspaper and the NJ Herald and the Express Times as the newspapers

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designated to receive notices pursuant to the Open Public Meetings Act. Motion seconded by Ms. Butler. In a roll call vote, all were in favor.

Approval of Minutes:

The regular meeting minutes of September 18, 2012, were distributed prior to the meeting.

Mr. Rossi made the motion to adopt the minutes. Motion seconded by Ms. Butler. In a voice vote, all were in favor.

Open to the Public:

In a motion made and seconded the meeting was opened to the public. With there being no comment, the meeting was closed to the public.

Budget:

The Board reviewed the expenditures for 2012 and they discussed a Budget recommendation for 2013.

Mr. Rossi made the motion to recommend a Budget of \$2,500.00. Motion seconded by Ms. Butler. In a roll call vote, all were in favor.

Annual Report:

The Board reviewed the Annual Report, which addressed the applications heard in 2011, as the Board had no applications in 2012. Board Attorney Arroe reviewed some minor modifications to the Report.

Mr. Rossi made the motion to adopt the Annual Report as modified this evening. Motion seconded by Ms. Butler. In a roll call vote, all were in favor.

Bills: The following vouchers were submitted:

Ted Rodman-General	59.50
Lyn Aaroe-General	450.00

Mr. Rossi made the motion to approve the vouchers. Motion seconded by Ms. Butler. In a roll call vote, all were in favor.

Adjournment:

On a motion made and seconded there was a motion to adjourn the meeting. In a voice vote, all were in favor.

Respectfully Submitted

Alfia Schemm
Board Secretary