

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

January 2, 2013
Year End Meeting

The Year End Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 2PM by Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher led the public in the pledge of allegiance. Present were Committeemen Kevin Duffy, Alfred Carrazzone, James Perry also present CPWM Thomas Campbell.

Mrs. Fisher noted that this meeting of originally scheduled for Wednesday December 26, 2012 but was cancelled due to a snow storm. The Reorganization Meeting will immediately following the Year End Meeting.

RESOLUTION

2012-62 Transfer Resolution

WHEREAS there appears to be a surplus in the following account over and above the amount deemed necessary to fulfill the purpose of the appropriation for the balance of the year 2012:

From: Construction official SW	\$ 13,100.00
Electric Sub code SW	\$ 2,800.00
Plumbing Sub Code SW	\$ 2,200.00
Fire Sub Code SW	\$ 1,600.00
Municipal Clerk SW	\$ 25.00

WHEREAS there appears to be insufficient funds in the following account to meet the demands thereon for the balance of the year 2012:

To: Fuel Oil	\$ 2,200.00
Building & Grounds	\$ 17,500.00
Police Dispatch	\$ 25.00

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40A:4-59 the surplus in the accounts heretofore mentioned by and same is hereby transferred to the accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) mentioned as being insufficient to meet the current demands and therefore this resolution shall take effect.

BE IT FURTHER RESOLVED, that the Treasurer be and he is hereby authorized and directed to make the above transfers.

Mr. Duffy motioned to approve **Resolution 2012-62** as presented, seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes.

Payment of the Bills:

Mr. Duffy motioned that the bills presented here tonight be paid, second by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

Public Participation

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Seeing there was no one from the public wishing to speak, Mr. Carrazzone moved to close this public portion, second by Mr. Duffy. Motion carried.

ADJOURNMENT

Being there was no other business to conduct; Mr. Duffy moved to adjourn today's meeting at 2:04PM, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

****** Note that the Year End Meeting for December 26, 2012 was held before the Committee Reorganized today.**

RE-ORGANIZATION MEETING
JANUARY 2, 2013

The yearly Re-Organization meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick Township. This meeting was called to order at 2:05PM by Township Clerk Judith Fisher, RMC who noted that this meeting was being held in accordance with the "Open Public Meeting Act". The Clerk then led the audience in the pledge of allegiance.

OATH OF OFFICE - KEVIN DUFFY, COMMITTEEMAN 1/1/2013 TO 12/31/2015

Mrs. Fisher, Township Clerk noted that the County Clerk, Patricia Kolb has sent the Certificate of Election for Committeeman KEVIN DUFFY. Mr. Duffy had received the majority of votes cast in the General Election held in November 2012 for the three year term. At this time, the Oath of Office was administered by Michael Lavery, Esq. and the Bible was held by his wife, Christine.

BUSINESS: Nomination of a Chairperson/Mayor

Committeeman Carrazzone nominated Committeeman James Perry for Mayor, seeing there were no other nominations; the motion was then second by Committeeman Duffy. Mr. Perry accepted. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Perry, yes, Mr. Duffy, yes.

Mr. James Perry was then sworn in as Mayor by Senator Steven Oroho. The Family Bible was held by his daughter and son.

Township Clerk Judith Fisher then turned the Chair over to Mayor James Perry for the remainder of the appointments.

Nomination for Deputy Mayor

Committeeman Duffy nominated Committeeman Alfred Carrazzone for Deputy Mayor, seeing there were no other nominations; the motion was then second by Committeeman Perry. Mr. Carrazzone accepted. Motion carried and a roll call vote followed:

Roll Call followed: Mr. Perry, yes, Mr. Duffy, yes, Mr. Carrazzone, yes.

Committeeman Alfred Carrazzone was then sworn in as Deputy Mayor by Michael Lavery, Esq.

APPOINTMENTS

Township Attorney Michael B. Lavery, Esq.
 Courter, Kobert, Cohen
 Hackettstown, NJ 07840

Directors/Liaisons to various Departments: The only change will be that the Zoning Department. their Liaison will be Committeeman Carrazzone.

COAH Consultant Shirley Bishop, P.P., LLC
Municipal Housing Liaison Judith M. Fisher

Tax Collector Jean McKenna, CTC, 3/2/2011 to 3/2/2015
Tax Search Official Jean McKenna, CTC

Assessment Search Official Judith M. Fisher
Affirmative Action Officer Judith M. Fisher

Registrar Judith M. Fisher, CMR 1/2/2012 to 12/31/2014
Deputy Registrar Kathy Wunder, CMR 1/2/2012 to 12/31/2014

Municipal Clerk Judith M. Fisher, RMC, Tenured

Secretary to Local Board
of Health Judith M. Fisher

Recycling Coordinator Judith M. Fisher

CFO/ Treasurer Amy Maronpot, CFO 4/7/2010 to 4/7/2014
Auditors/Accountants Ardito & Co., LLP

Page 2 January 4, 2013

Tax Assessor David Gill, CTA, Tenured

Township Prosecutor James Pfeiffer, Esq.
Municipal Public Defender Jack Cornish, Esq.

Township Engineer Norton "Ted" Rodman, PE 1/6/2010 to 12/31/2013
Driveway Opening Official Norton "Ted" Rodman, PE
Certified Public Works Mgr. Thomas Campbell, CPWM

Zoning/Code Enforcement George Boesze

Construction official State of New Jersey DCA

Sanitary SubCode Official Warren County Board of Health

Animal Control Officer Alan DeCarolis, ACO
Dog Licensing Clerk Judith Fisher

Emergency Management Coordinator Joseph Dunn 3/2012 to 3/2015
Deputy Emergency OEM David Peck 5/2012 to 5/2015
George H. Fee 5/2012 to 5/2015
Desiree Dunn 6/2012 to 6/2015

911 Coordinator Judith Fisher

The above appointments were made on a motion by Committeeman Duffy and second by Committeeman Carrazzone. Motion carried and roll call followed:
Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

RESOLUTION OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY SETTING THE OFFICE HOURS FOR TOWNSHIP OFFICIALS

WHEREAS, the Township Committee of the Township of Hardwick believes that to provide efficient and cost effective services for the taxpayers of Hardwick, that the Township Officials should be available for a minimum numbers of hours per week, and that those hours be publicized, and

WHEREAS, The Township Committee believes that it is important that the taxpayers may rely on the various municipal officials to be available during their scheduled hours, and

WHEREAS, in order to keep the tax burden to a minimum, it is important to notify the taxpayers that certain services will only be available during certain hours, and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hardwick that the Township Committee sets the office hours for the following positions:

Registered Municipal Clerk, Registrar

Hours: -Tuesday	9:30 a.m. to 1:30 p.m.
Wednesday	9:30 a.m. to 1:30 p.m.
Thursday	9:30 a.m. to 3:30 p.m.

Tax Collector

Hours: Wednesday	5:30 p.m. to 7:30 p.m.
------------------	------------------------

Tax Assessor

Hours: Friday	12:30 p.m. to 2:30 p.m. or by appointment
---------------	---

Construction Department:

NJ Dept of Community Affairs	908-362-6663, Ext 224 (Tuesday & Thursday) 8am – 12pm
------------------------------	--

Code Enforcement Officer

Hours: Wednesday	6:30pm to 9:30pm
------------------	------------------

Dog Licensing Clerk

Hours:	Same as Township Clerk
--------	------------------------

Department of Public Works

Hours: Monday - Friday -.	7:00 a.m. to 3:30 p.m.
---------------------------	------------------------

The Office Hours were adopted by the Committee on a motion that was made by Mr. Duffy and seconded by Mr. Carrazzone. Motion carried and a roll call vote followed.

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes.

Page 3 January 2, 2013

APPOINTMENTS TO VARIOUS BOARDS

Planning Board

Class I	James Perry	12/31/2013
Class II	Dave Peck	12/31/2013
Class III	Kevin Duffy	12/31/2013

Mr. Carrazzone nominated Kevin Duffy to fill the Class III position. Motion was then seconded by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Class IV	Jim McKim	12/31/2015
Alternate #1	Richard Woods	12/31/2014

Board of Adjustment

William Hughes	12/31/2015
Alternate #1 Vacant	12/31/2013
Alfia Schemm, Alternate #2	12/31/2014

Environmental Commission HOLD

James Perry, Mayor	
(2) Full Members	12/2014
(2) Full Members	12/2015
Alternate #1 VACANT	12/2013
Alternate #2 George Fee	12/2014

Open Space Advisory Committee

James Perry	12/31/2013
John Crisman	12/31/2015
Robert Wolff	12/31/2015
Vacant	12/31/2013

Motion was made by Mr. Perry and seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

Agriculture Advisory Committee Appointments are for One Year

Robert Wolff	12/31/2013
John Crisman	12/31/2013
John Satta	12/31/2013

Recreation/ Public Events 2013 Vacant

Grant Committee 2013 HOLD

Fred Butcher	James Perry	Rene Woehl
--------------	-------------	------------

Liaison for

Warren County on Aging	BettyJane Lindsay
Clean Communities Coordinator	Richard Schemm
Insurance Liaison	Alfred Carrazzone, Committeeman
	Judith Fisher, Alternate
Recreation/Public Events Coordinator	Vacant

RESOLUTIONS

Resolution 2013-01

Meeting Place

Date

Municipal Building
40 Spring Valley Road
1st Wednesday each month
Executive Session 6:30 PM
Regular Meeting 7:00 PM

Date	4 th Wednesday each month
Official Newspaper	Work/Agenda Meeting 7:00 PM
Additional Newspaper	New Jersey Herald
	Express/Times

Page 4 January 2, 2013

Depositories for Township Funds
PNC Bank, Blairstown
First National Bank of Hope
Lakeland Bank, Frelinghuysen Branch
NJ Cash Management Fund, Trenton, NJ
Bank of America

Rate of Interest for Delinquent Taxes

8% up to \$1500.00 18% for amounts over \$1500.00 Additional 6% for amounts over \$10,000.00

Motion was made by Mr. Duffy to approve **Resolution 2013-01**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

Resolution 2013-02 from Tax Assessor

A RESOLUTION AUTHORIZING THE TOWNSHIP ATTORNEY AND/OR SPECIAL TAX COUNSEL TO EXECUTE STIPULATIONS, CORRECT ASSESSMENTS IN TAX COURT, FILE ADDED, OMITTED, OMITTED/ADDED ASSESSMENTS, ROLL-BACK TAX COMPLAINTS AND TAX APPEALS.

WHEREAS, the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, has been informed that in certain instances, the Township Attorney and/or Special Tax Counsel may be required to execute, stipulate and make corrections or adjustments resulting from tax appeal complaints filed against the Municipality. The Township Attorney and/or Special Tax Counsel will need further approval to file omitted assessments and farmland roll-back complaints, all in the name of the Township of Hardwick, and

WHEREAS, the Warren County Board of Taxation requires a resolution of the Township Committee to authorize such actions by the Township Attorney and/or Special Tax Counsel retained by the Township which are authorized to act as agents for the Township Committee, and

WHEREAS, the Township Committee desires to grant such authority to the Township Attorney and/or Special Tax Counsel.

NOW, THEREFORE, BE IT RESOLVED, that the aforementioned individuals, individually or collectively, are hereby authorized to file, stipulate, modify, agree upon and otherwise perform the duties which are required to aid the Township Attorney and/or Special Tax Counsel in the above forenamed circumstances which are within the jurisdiction of the Warren County Board of Taxation and the New Jersey Tax Court.

Motion was made by Mr. Duffy to approve **Resolution 2013-02**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

Resolution 2013-03 AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFER

WHEREAS, it is desirable that idle funds of the Township of Hardwick, County of Warren be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments.

NOW, THEREFORE, BE IT RESOLVED on the 2nd day of January 2013, by the Mayor and Township Committee of the Township of Hardwick, in the County of Warren that it does hereby authorize the Chief Financial Office to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution; and

BE IT FURTHER RESOLVED, that the above Chief Municipal Financial Officer is hereby authorized to transfer funds by wire solely for the following purpose and subject to all pertinent regulations:

1. To or from Township checking or saving accounts to other Township accounts.
2. To or from Township Checking or saving accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Hardwick in the County of Warren.

Motion was made by Mr. Carrazzone to approve **Resolution 2013-03**, seconded by Mr. Duffy. Motion carried and in a voice vote, all were in favor.

Page 5 January 2, 2013

Resolution 2013-04 Cash Management

WHEREAS, P. L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A. 40A:5-2 has amended to require that each Municipality designate a Cash Management Plan for the deposit of Local Unit monies.

NOW, THEREFORE, BE IT RESOLVED, on this 2nd day of January 2013 by the Township Committee of the Township of Hardwick:

A. Designation of Official Depositories:

1. The following financial institutions are designated an Official Depositories:

PNC Bank
First Hope Bank
Bank of America
Lakeland Bank
New Jersey Management Fund

2. Designated Official Depositories are required to submit to the Treasurer of the Township of Hardwick, County of Warren, a copy of the State of New Jersey,

3. Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semiannually in the Department of Banking as of June 30 and December 31 of each year.

4. Designated Official Depositories are required to submit to the Treasurer a copy of Institution's "Annual Report" on an annual basis.

B. Deposit of Funds

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State Statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings

2. Capital and Debt Service Funds may be deposited into interest bearing accounts. Non-interest bearing accounts shall be regularly monitored for the availability of funds for investment.

3. Trust Funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.

4. Payroll and Agency remittance funds shall be maintained in regular checking accounts

5. Change Fund not in excess of fifty dollars (\$50.00) may be established annually for use by the Tax Collector and shall be closed out to the Township Treasurer by fiscal year end.

C. Designation of Allowable Investment Instruments:

The Township may permit deposits and investment in such depositories as permitted in section 4 of P. L. 1970, Chapter 236 (C.17:9-44).

D. Definition of Protection of Township Deposits:

1. All depositories shall obtain the highest amount possible Federal Deposit Insurance Corporation (FDIC) coverage of all Township deposits.

2. All depositories must conform to all applicable State statutes concerning depositories of public funds including coverage under the NJ Governmental Unit Deposit Protection Act.

E. Reporting Procedures:

1. The Treasurer shall prepare for the Township Committee a detailed listing of all investment purchasing in the prior month, specifying the amount, interest percent per annum and maturing date.

2. The Treasurer shall prepare a schedule of outstanding investments for the independent Auditors as of December 31 of each year and at other such times required by the Auditors.

3. The Treasurer shall report to the Township Committee on a quarterly basis, the financial conditions of each official depository holding township funds.

F. Maximum Maturity Policy:

Investments shall be limited to maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provisions of regulation promulgated by either the Federal or State governments.

G. Investment Procedures:

1. Bid for Certificated of Deposits and Repurchase Agreements must be solicited if the amount is \$100,000.00 or greater

Page 6 January 2, 2013

2. Telephone bids will be solicited of at least three depositories by the Treasurer or his/her designated staff member
3. The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity. Interest paid shall be from the date the bid was awarded to the date of maturity.
4. All bidders may request the results of the bid after the bid is formally awarded
5. A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded
6. Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form from the Township may be used. The winning depository must forward a confirmation letter to the Treasurer within 48 hours of the day the bid is awarded.

H. Compliance

The Cash Management Plan of the Township of Hardwick, County of Warren shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

Motion was made by Mr. Carrazzone to approve **Resolution 2013-04**, seconded by Mr. Duffy. Motion carried and in a voice vote, all were in favor.

Resolution 2013-05

Cancelling Balances between \$.50 and \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of less than \$10.00; and

WHEREAS, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies (except those representing a full quarter or more of taxes) of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey hereby authorizes the Tax Collector to cancel said tax amounts as deemed necessary.

Motion was made by Mr. Duffy to approve **Resolution 2013-05**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

Resolution 2013-06 Open Space Tax HOLD

RESOLUTION OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY RAISING THE OPEN SPACE TAX TO THREE (3) CENTS ON ACCORDANCE WITH THE ORDINANCE PREVIOUSLY PASSED BY THE TOWNSHIP COMMITTEE.

WHEREAS, the Township Committee's Open Space Tax was previously set at one (1) cent, and

WHEREAS, a referendum was placed on the ballot authorizing the Township to increase the Open Space Tax from one (1) cent up to three (3) cents, and

WHEREAS, the Open Space Tax referendum passed, and

WHEREAS, the Township Committee passed an Ordinance permitting the Open Space Tax to be set from one (1) cent up to three (3) cents, and

WHEREAS, the Township Committee has determined that three (3) cents is the amount to be raised for this year.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hardwick that the Open Space Tax shall be set at three (3) cents for the calendar year January 1, 2013 through December 31, 2013.

Resolution 2013-07

WHEREAS, the Township of Hardwick in the County of Warren, State of New Jersey, requires that a resolution authorizing the award of contract for Professional Services without bid be publicly advertised.

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Page 8 January 2, 2013

NOTICE

NOTICE IS HEREBY GIVEN that the above entitled ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Hardwick on January 2, 2013 and will be considered for final reading and adoption at the regular meeting of the Township Committee to be held on February 6, 2013 at 7:00p.m. at the Municipal Building, 40 Spring Valley Road, Hardwick Township.

Motion was made by Mr. Carrazzone and seconded by Mr. Duffy. Motion carried

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes.

Mrs. Fisher noted that 2nd Reading and Public Hearing will be on February 6, 2013

Payment of the Bills - Mr. Duffy moved that the bills presented before the Committee tonight be paid. This motion was then seconded by Mr. Carrazzone. Motion carried.

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

Announcements

Dog Licensing due no later than March 1, 2013

Auditors - Financial Review is scheduled for January 14, 2013

Budget Meeting - The Township Clerk was asked to contact the Auditor and CFO to set a budget meeting date(s) as soon as possible.

Budget Meeting with Auditors - PENDING

Public Comments:

The public portion of this meeting was opened by a motion made by Mr. Duffy and second by Mr. Carrazzone. Motion carried.

Honorable Steven Oroho and Office Administrator Paul Licitra were present today for the Reorganization Meeting. Mr. Oroho represents the 24th District for Sussex, Morris and Warren County. He congratulated the Committee on their appointments and also noted that his office staff is there if they ever needed assistance on any issues.

Being there was no one else wishing to comment, the Committee then closed this portion of the meeting on a motion made by Mr. Duffy and seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

Comments

Mr. Duffy congratulated the Road Department on clearing the roads from our last snow storm.

Mr. Carrazzone also thanked the Road Department for the fine job they did on getting the road opened from this last storm. He also congratulated Mr. Duffy on winning the November election and another three years on the Committee.

Mr. Perry also thanked the Road Department. He thanked Mr. Carrazzone and Mr. Duffy for their support and working together as a Committee. Thanks to the employees and Board Members for volunteering to serve on the various Boards. He talked about seeing the Recreation Committee start up again and forming a Grant Committee for the Township. He noted two properties that were placed on Preservation, the Carrazzone tract on Butler Road and the Schular property on Millbrook-Stillwater Road to Habitat for Humanities (COAH Rehab project). Lastly he thanked Senator Oroho and Mr. Licitra for attending our Reorganization Meeting.

ADJOURNMENT:

Being there was no further business, this meeting adjourned at 2:50PM on a motion made by Mr. Carrazzone and seconded by Mr. Duffy. Motion carried and in a voice vote, all were in favor.

Respectfully submitted,

Judith M. Fisher, RMC, Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

January 23, 2013
Work Agenda Meeting

The monthly work agenda meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 7:01PM by Mayor James Perry. Mr. Perry noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeeman James Perry, Alfred Carrazzone and Kevin Duffy. Also present were CPWM Thomas Campbell and Attorney Michael Lavery. Due to a Death in the Township Clerk's family, Mrs. Fisher was not present. In her absence, Attorney Michael Lavery took the minutes for tonight's meeting.

Present tonight was Mrs. Sharon Cooper of Public Entity Advocates regarding a report on the Township's claim history.

RESOLUTION

2013-10 Supporting Assembly Bill A-2753 Requiring Direct Payment of the Energy Taxes to Municipal Government

WHEREAS, taxes on gas and electric utilities were originally collected but the host municipalities, and when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal tax relief; and

WHEREAS, just as municipalities collect property taxes for the benefit of school districts, counties and other entities; the State is suppose to collect Energy taxes for the benefit of municipal governments; and

WHEREAS, for years, though, State Officials have diverted funding from Energy Taxes to plug holes in the State budget and to fund State programs; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, municipalities lost \$331 million in combined Energy Tax and Consolidated Municipal Property Tax Relief Aid (CMPTRA) funding in Fiscal Years 2009, 2010, and 2011, while also being denied scheduled incremental funding; and

WHEREAS, as a result of these cuts, in a number of municipalities property taxes are higher now, despite the fact that they are spending less, proving that the State's diversion of tax relief funding has contributed to higher municipal property taxes; and

WHEREAS, A-2753, sponsored by Assemblymen Daniel Benson and Wayne DeAngelo, and S-1923, sponsored by Senator Linda Greenstein, would restore the \$331 million in municipal property tax relief funding, ensure that each municipality will be restored to the 2007 (SFY 2008) Energy Tax Receipts/CMPTRA level and adjust that the amount to account for inflation; and

WHEREAS, the bills would require certain energy tax receipts to be paid directly to municipalities and, thereby, would assure local property taxpayers compensation for hosting transmission facilities and lines that allow gas and electric energy corporations to serve customers and conduct business in our Garden State; and

WHEREAS, the time has come to restore to local budgets the millions in property tax relief that have been annually diverted to meet State needs.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Hardwick salutes the sponsors for listening to the Mayors in their districts and all around New Jersey and for advancing this legislation;

BE IT FURTHER RESOLVED, that we enthusiastically support and urge our State Legislators to pass A-2753/S-1923, and

BE IT FINALLY RESOLVED that certified copies of this Resolution be forwarded to Governor Chris Christie, Lieutenant Governor Kim Guadagno, New Jersey Senate President Steve Sweeney, New Jersey Senate Republican Leader Thomas Kean, Jr., New Jersey Assembly Speaker Sheila Oliver, New Jersey Assembly Republican Leader Jon Bramnick, our Senators Michael J. Doherty and Steven V. Oroho, our Assemblywoman Alison Littell McHose and our Assemblymen John DiMaio, Erik Peterson and Gary Chiusano, and to the New Jersey League of Municipalities.

Mr. Carrazzone motioned to approve Resolution **2013-10** as presented here tonight, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-11 Enabling Resolution for Green Acres Program

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("state"), provides loans and/or grants to municipal and county governments and
Page 2 January 23, 2013

grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoors recreation and conservation purposes; and

WHEREAS, the Township of Hardwick desires to further the public interest by obtaining a grant of \$450,000 from the State to fund the following project:

#2109-01-083 - Hardwick Township Open Space

NOW, THEREFORE, the governing body resolved that Mayor James Perry or the successor to the office of Mayor is hereby authorized to:

- (a) Make application for such a loan and/or such a grant
- (b) Provide additional application information and furnish such documents as may be required,
- (c) Act as the authorized correspondence of the above named applicant; and

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green acres Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the State's funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the State for the above named project;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDWICK THAT:

1. The Mayor of Hardwick Township is hereby authorized to execute an agreement and any amendment thereto with the State known as **Hardwick Township Open Space**;
2. The applicant has its matching share of the project, if a match is required, in the amount of \$450,000;
3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. The applicant agrees to comply with all applicable federal, state and local laws, rules, and regulations in its performance of the project; and
5. This resolution shall take effect immediately.

Mr. Duffy motioned to approve Resolution **2013-11** as presented here tonight, seconded by Mayor Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mayor Perry, yes, Mr. Carrazzone, Abstained

ORDINANCE: 2nd reading & Public Hearing February 6, 2013 Meeting

2013-01 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

OLD BUSINESS

Service Electric Cable TV of New Jersey: DISCUSSION

Application for Renewal of Municipal Consent (Regionalization Townships) Draft Proposed Ordinance for Regionalization Townships

DISCUSSION

An Ordinance Granting Municipal Consent to the Issuance of a Franchise to Service Electric Cable T.V. of New Jersey, Inc. to Construct, Own, Operate, Extend and Maintain a Cable Television System in the Townships of Hope, Hardwick, Knowlton and Frelinghuysen, County of Warren, Setting Forth Conditions Accompanying the Grant of Said Municipal Consent and Providing for the Regulation and Use of Said System

NEW BUSINESS:

Old Orchard Road: Moran Driveway Issue

Mr. Moran is requesting the return of his \$500 permit fee. He received his c/o but never paved the first 25 feet of his driveway. The Committee asked that Mr. Lavery send a letter to Mr. Moran noting this.

Habitat for Humanities: There was a brief discussion regarding various issues. Mr. Rodman was asked to follow up with John Keenan on this.

ROSI Discussion: Bob Canace from Conservation Resources, Inc. has been working on the ROSI and a final draft was presented to the Committee tonight. Seeing there were no corrections to make, Mr. Carrazzone motioned to authorize the Mayor to sign the ROSI as

Page 3 January 23, 2013

presented here tonight, seconded by Mr. Duffy. Motion carried and a voice voting was unanimous.

RESOLUTION 2013-12:

AUTHORIZING THE MAYOR TO SIGN THE TOWNSHIP'S RECREATION AND OPEN SPACE INVENTORY (R.O.S.I.)

WHEREAS, the Township of Hardwick has on file with the State of New Jersey a Recreation and Open Space Inventory (R.O.S.I.); and

WHEREAS, the Township of Hardwick has taken steps to update its Recreation and Open Space Inventory(R.O.S.I.); and

WHEREAS, the Hardwick Township Committee has received and approved the updates to the R.O.S.I.; and

NOW THEREFORE BE IT RESOLVED, by the Hardwick Township Committee that Mayor James J. Perry is authorized to sign the Recreation and Open Space Inventory for submission to the State of New Jersey; and

BE IT FURTHER RESOLVED, that the Township of Hardwick approves this resolution and will forward same with the updated R.O.S.I. to the State of New Jersey.

Green Acres: Planning Incentive Grant for GCCG Inc. (Correspondence from Larry Fink)

Done earlier in meeting with the passing of Resolution 2013-11

WC Mosquito Extermination Commission: Aerial Mosquito Spraying
Correspondence was reviewed by the Committee

Conservation Resources, Inc.: Proposal for Open Space Advising Services
Mayor requested that this be discussed in Executive Session – Contract Negotiations

Ted Rodman, Township Engineer: Professional Services for Municipal Engineer
The Committee reviewed this Professional Contract from Mr. Rodman. Seeing that there were no changes, Mr. Duffy moved to approve and authorize the Mayor to execute, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Knowlton Township Court: Shared Services Agreement
Nothing new to report

DISCUSSION:

Bank Change for Trust Fund: Municipal Trust Fund COAH

The Municipal Housing Liaison, Mrs. Fisher has requested that this account be changed from PNC Bank to either Bank of America or Lakeland Bank. Mrs. Fisher is working with the CFO and Shirley Bishop in this and will keep the Committee updated on this.

The Land Conservancy of New Jersey: Agreement for 2013
Request to discuss in executive session – Contract Negotiations

Executive Session

Mr. Carrazzone moved that the Committee go into Executive Session at 8:16PM to discuss: contractual matters – Conservation Resources, Inc. and The Land Conservancy of New Jersey. Motion was then second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting

2. The general nature of the subject matter to be discussed is as follows:
 - a. Conservation Resources, Inc.
 - b. The Land Conservancy of New Jersey
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Page 4 January 23, 2013

Time In: 8:16PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Michael Lavery

Time Out: 8:45PM

Motion was made by Mr. Carrazzone to return to regular session, second by Mr. Duffy.

Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed two matters:

- a. Conservation Resources, Inc.
- b. The Land Conservancy of New Jersey

Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

At this time, Mr. Duffy motioned to appoint Conservation Resources, Inc. of Chester, New Jersey for the Township's Open Space Advising Services, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Public Participation - There was no public present at this meeting

Adjournment

Mr. Carrazzone made a motion to adjourn the meeting at 8:58PM; motion was then seconded by Mr. Duffy. Motion carried and a voice vote of the Committee was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

February 2, 2013
Budget Work Session

The Budget work meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 9:35AM by Township Clerk Judy Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen James Perry, Alfred Carrazzone, and Kevin Duffy. Also present were CPWM Thomas Campbell, OEM Joseph Dunn, Auditor Anthony Ardito, CFO Amy Maronpot and Township Clerk Judith Fisher.

OEM Joseph Dunn talked with the Committee about FEMA and the funds that the Township has received from the storms, Hurricane Irene and the snow storm. Mr. Dunn went over the procedure that is done to file the forms for these storms for reimbursement. The funds that have been received from FEMA are presently placed in a Reserve Account and bills are being charged against it.

Mayor Perry noted that the Township has received \$48,000 from PILT which is also in the Reserve Account and that the Impact Aid for Hardwick was \$122,457.

At this time, budget requests were reviewed by the Committee; also reviewed was the Shared Services Agreement that the Township has with Blairstown Fire Company.

At 11:32am, the Committee took a short break; when they returned, the next item worked on was the Road Department request.

Mr. Campbell presented the Committee with his draft budget. He noted that the only changes from last year is that he is asking for \$5000 for Sub Contractors, \$12,000 parts/supplies and \$38,000 for oil/stone. His wish list included a new pickup diesel truck (\$35,000), new roof for the salt shed (\$3,000) and overlay (\$55,000) for Primrose and Paulinskill Road. These would be items for the Capital Improvement line. The Committee discussed getting a list of the road that have been done either overlay or oil/stone and the time frame when they should be done again. Mr. Campbell suggested that the Engineer might be a better person to get this from. The Committee discussed with the Auditor various ways on funding. No action was taken by the Committee on this request at this time.

The next item for discuss was the salary ordinance. CFO Amy Maronpot worked up various percentages for the Committee's review and after a brief discussion, the Committee agreed on a 3% raise for the employees.

After all was said and done, the 2013 Budget was under "CAP" by \$3500.

The 2013 Municipal Budget will be presented at the March 6 meeting with 2nd reading and public hearing at the May 1st meeting.

The Committee opened this portion of the meeting to the public for any questions. Seeing that there was no one present, Mr. Carrazzone moved to close this public portion, seconded by Mr. Duffy. Motion carried.

Adjournment:

Mr. Duffy moved to adjourn today's meeting at 1:10PM, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

February 27, 2013
Work Agenda Meeting

The monthly work agenda meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 7:00PM by Mayor James Perry. Mr. Perry noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeeman James Perry, Alfred Carrazzone and Kevin Duffy. Also present were CPWM Thomas Campbell and Attorney Michael Lavery.

Mr. Paul McNamara, Treasurer for the Blairstown Ambulance Corp was present tonight. He presented the Committee with a history of the calls for 2012 and noted that there was an 11.9% increase from 2011. This increase is from the Squad taking over the calls from Route 80. There are 37 active members and 26 EMT's, of which 8 are from Hardwick. Mr. McNamara talked about the Squad replacing their 1995 ambulance this year. Cost could be roughly \$200,000. Mayor Perry noted that he will be setting up a Grant Committee and that he would like to include someone from the Squad. He then talked about warning devices on Route 80 to warn motorists if there was an accident in the "S" turns. The "S" turns at the "GAP" have no shoulders for Emergency Vehicles to travel on to get to an accident and that any support they could give us would be appreciated. The total of calls that they answered in 2012 was 798 of which 95 or 11.9% were for Hardwick. Mr. McNamara noted that the Squad would be looking for an increase in the donation they received from Hardwick. In 2012 Hardwick donated \$6400 and for 2013 the Squad is looking for \$8950. The Committee feels that they should be paying their fair share and they will try to meet their request. The Committee thanked Paul McNamara for coming tonight.

Present tonight was also James Foster from Clarity Systems Consulting Group. He gave a presentation and proposal on new phones and a security system for the building. Many variations to the proposal were discussed and Mr. Duffy asked for a spreadsheet showing what was discussed. The Committee thanked Mr. Foster for coming tonight.

The Committee reviewed the following Agenda for the meeting on March 6.

RESOLUTION

2013-15 Tonnage Grant Application for 2012

2013-16 Updating Corporate Authorization Resolution for Lakeland Bank (Signature Update)

ORDINANCE: First Reading March 6, 2013

2013-02 Salary Ordinance 2013

OLD BUSINESS

2013 Budget Discussion Continuation

Appointments from Reorganization Meeting:

Planning Board: Alternate #1

Board of Adjustment: Alternate #1

Environmental Commission

COAH: Escrow Agreement for Housing Trust Fund (Bank Change for Trust Fund)

WC Health Department: Shared Services Agreement for Local Public Health Services

Service Electric Cable TV of New Jersey: DISCUSSION

Application for Renewal of Municipal Consent (Regionalization Townships) Draft Proposed Ordinance for Regionalization Townships

DISCUSSION

An Ordinance Granting Municipal Consent to the Issuance of a Franchise to Service Electric Cable T.V. of New Jersey, Inc. to Construct, Own, Operate, Extend and Maintain a Cable Television System in the Townships of Hope, Hardwick, Knowlton and Frelinghuysen, County of Warren, Setting Forth Conditions Accompanying the Grant of Said Municipal Consent and Providing for the Regulation and Use of Said System

NEW BUSINESS:

Ridge and Valley Conservancy & NJDEP: Grant of Secondary Right to Enforce Easement and Extinguishment of Development Rights (GCCG, Inc.)

2013 Municipal Budget: First Reading March 6, 2013

Introduction and possible Resolutions from Auditor

Mayor Perry talked to the Committee about Century Link and their project to run lines up the hill to the tower on River View Drive. A survey needs to be done and Laura Brill would do this at a cost of \$5000 that Century Link would pay for.

At this time, the Attorney requested that the Committee go into Executive Session to discuss this project further since it was under negotiations.

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 8:11PM to discuss negotiations with Century Link. Motion was then second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - a. Negotiations with Century Link
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 8:11PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

Time Out: 8:42PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed one matter:

- a. Contract Negotiations with Century Link

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Budget Discussion:

The Committee talked about the Blairstown Ambulance request of \$8950. Again, Mr. Duffy feels that Hardwick should be paying their fair share. Mayor Perry talked about taking the funds from PILT or PSE&G when they break ground on their project. As soon as this happens, the Township would get the first 50% of the \$101,000.

Mayor Perry then updated the Committee on the North Warren Court (Hope Township). They are asking us if we join to pay 6.7% as our share or \$3409.98 for 2013.

Attorney Michael Lavery asked that the Committee go into closed session under contract negotiations to discuss the Hope Court and also Knowlton Court's Shared Service Agreement.

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 8:32PM to discuss Contract negotiations with Hope Court and Knowlton Court Agreement. Motion was then second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - a. Contract Negotiations with Hope Court and Knowlton Court's Agreement
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 8:32PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

Time Out: 8:40PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed one matter:

- a. Contract Negotiations with the Courts, Hope and Knowlton

Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Mr. Duffy motioned to go with the Municipal Court of North Warren at Hope as of April 1st and to give a one month notice to Knowlton Court. Attorney Lavery reminded the Committee that the AOC needs to approve this move and that we should wait until after their meeting to see where we're at.

Mr. Duffy then rescinded his first motion. His new motion is to go with the Hope Court date contingent on talking with Hope Township for the best date for transition, date not determined at this time. This motion was then seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes.

Roads: Mayor Perry talked with the Committee about various ways to fund \$100,000 to use for the paving of several township roads. Bonding is out of the question right now. One scenario would be to place the \$100,000 in the Budget one time into Capital which would be outside the 2% "CAP" and would be a 6.6% increase. The other would be to put \$50,000 into Capital this year (3.3% increase) and build this up gradually. The Auditor noted that Bonding was very expensive and that the Mayor's suggestion would work. The Committee was in agreement to placing \$50,000 into Capital Budget this year which amounts to a 3.3% increase towards future road paving.

Mayor also reminded the Committee that next year we lose the \$45,000 from the Elementary school due to the over charge. He asked the Auditor if we could put money into Capital to cover this. Suggestion would be to put half of this into Capital or \$22,500 and then next year we could then bring this back into the Budget to offset the cost. The Auditor thought that this was a good idea. This will then offset the \$45,000 that we lost.

Mr. Campbell talked about place money in the Capital for equipment. This had been done in years past but then stopped.

The Township Clerk asked to have her extra meeting money placed into her based salary. The Clerk was asked to check with the CFO on this as to how it would affect the pension.

The Clerk was asked to check with the surrounding Townships for their Mayor's salary.

Mr. Carrazzone motioned to approve \$95.00 per year for the Grant Station offered through the NJLM. This motion was then seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes.

Renee Harmon will be attending a Grant Class in Mt. Olive. Cost is \$425. which was approved at a previous meeting. The members on this Committee are Renee Harmon, Bob Wolff and Jim Perry. Mr. Perry would also like to get representatives from the Blairstown Ambulance, Blairstown Fire and Recreation to join this Committee.

Mr. Lavery asked about \$60,000 in his Attorney Trust Account for Habitat for Humanities for the deed restriction. Closing should take place in the next couple of weeks. Right now nothing can be done until they are ready to close and that they have deed in hand before the money is turned over to them.

Mayor Perry noted that the McConnell property is back on the table and they are close to make a deal.

DISCUSSION:

Knowlton Township Court: Shared Services Agreement - Executive Session earlier

APPROVAL OF THE MINUTES:

Monthly Meeting	November 7, 2012
Work Agenda Meeting	November 28, 2012
Monthly Meeting	December 5, 2012

PUBLIC PARTICIPATION

There was no public present at this meeting

Adjournment

Mr. Duffy made a motion to adjourn the meeting at 9:16 PM; motion was then seconded by Mr. Carrazzone. Motion carried and a voice vote of the Committee was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

February 6, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:40PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone, also present Engineer Ted Rodman, CPWM Thomas Campbell, OEM Joseph Dunn, Attorney Michael Lavery and CFO Amy Maronpot.

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 6:41PM to discuss: contract negotiation – Knowlton Court and Personnel Matter. Motion was then second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - a. Contract Negotiation – Knowlton Court
 - b. Personnel Matter
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 6:41PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Michael Lavery and Clerk Judith Fisher

Time Out: 7:04PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed two matters:

- a. Contract Negotiation – Knowlton Court
- b. Personnel Matter

No official action was taken at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Payment of Bills

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy.

Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

A NJ State Trooper from the Hope Barracks was present and the Committee talked about Route 80 and the accidents that happen in the "S" turns. Mayor Perry noted that he is working with State Representatives on ways to warn motorists when an accident happens there. He also asked if it were possible to get a report on the number of accidents that have happened in the "s" turn over the last couple of years. The Trooper will look into this for us.

Reports

Mr. Rodman, Township Engineer reported that he has filed the paperwork for Phase III on Millbrook-Stillwater Road with the DOT. He then handed out a preliminary road inventory. Mr. Perry asked if it were possible to use this mapping to locate the cross drains and road overlay on the township roads. Feelings were that this would be good for future use. Next item was a discussion on the cell tower on River View Drive, Green Acres (ROSI) and the easement. Century Link is interested in using the right of way to run their lines to the tower. Ted noted that on the final map for Phase I that it denotes a 50 foot right of way to the tower, but the Attorney noted that there is no Metes & Bounds for the 3 acres that was cut out. This

area in question was not included in the ROSI, but that Green Acres will allow a smaller area for Century Link to run the lines. Attorney Michael Lavery asked the Committee for a Closed Session to discuss this issue further.

Mr. Duffy moved that the Committee go into Executive Session under Attorney Client dealing with the ROSI, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - a. Attorney Client dealing with the ROSI
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 7:46PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Engineer Ted Rodman, CPWM Thomas Campbell, Attorney Michael Lavery and Clerk Judith Fisher

Time Out: 7:48PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session again with the Committee where they discussed one matters:

- a. Attorney Client dealing with the ROSI

No official action was taken at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Mr. Joseph Dunn, OEM was present tonight to give a status report on Hurricane Irene and the Halloween storm. He met with CFO Amy Maronpot and CPWM Tom Campbell to go over and match up the work orders with the money that was received to date. FEMA will reimburse the Township's 75% of the bills. Right now the paperwork and funds for the Halloween storm have been resolved, but we are still waiting for FEMA to release the funds for several sites from Hurricane Irene. He did note that in the future, the Township could be audited. If funds were received and the work is not done, the money would have to go back to FEMA. Mr. Campbell reminded the Committee about the road repair to Paulinskill Road. Portion of this road was washed out and right now the lower section has been closed since the storm. Mr. Campbell reminded the Committee about the meeting with FEMA to discuss the damage done by Sandy and that the mitigation was denied per note on the paperwork. The Committee needs to decide what their plans are for this section, repair or remain closed.

Mr. Campbell, CPWM had nothing new to report on at this time.

Mrs. Maronpot, CFO reviewed her reports and bill list with the Committee

Mr. Lavery, Esq., Township Attorney had nothing further to report on at this time.

Mrs. Fisher, Township Clerk reviewed correspondence.

Mr. Robert Wolff, Fire Warden not present tonight

RESOLUTIONS

2013-13 OPPOSING SENATE BILL 2511 AMENDMENTS TO OPEN PUBLIC MEETINGS ACT

WHEREAS, legislation has been introduced to reform and modernize the Open Public Meetings Act (S-2511); and

WHEREAS, the governing body of the Township of Hardwick agrees with and supports the statement that “the right of the public to be present at all meetings of public bodies, and to witness in full detail all phases of the deliberation, policy formulation, and decision making of public bodies, is vital to the enhancement and proper functioning of the democratic process”; and

WHEREAS, the changes, however, proposed in S-2511 will not only be a cost driver for local and State government but make government less effective; and

WHEREAS, S-2511 includes a number of proposed requirements which involve costly unfunded mandates, impractical requirements and impediments to the democratic process; and

WHEREAS, S-2511 creates a new definition of subcommittees that expands subcommittees to be overly inclusive; and

WHEREAS, subcommittees would be required to provide public notice of subcommittee meetings, if the governing body determines them to be open; and

WHEREAS, subcommittees would be required to submit at least one report to the governing body detailing the number of meetings, names of members of the committee and a concise statement of the matters discussed. The governing body would be required to establish a schedule of when the subcommittee reports shall be filed; and

WHEREAS, subcommittees do not commit the governing body to action or expend public funds; and

WHEREAS, the requirements for subcommittees meetings would, among other things, necessitate additional administrative support for all subcommittees as well as increased legal advertising cost; and

WHEREAS, the new requirement that agendas provide a description of all agenda items, including the names of parties to and approximate dollar amounts of any contracts to be acted upon, will delay the award of contracts and could lead to the loss of grant monies; and

WHEREAS, the new requirement that the governing body may act upon an item brought up by a citizen at a public meeting if it was not published as an agenda item only if: (1) there is a vote of 2/3 of the members present to proceed, (2) the municipality demonstrates that it is in the public’s best interest and includes the reasons why it is in the public best interest in the minutes; is impractical, ineffective and unnecessarily inhibits the operations of municipal government and runs contrary to the time honored tradition of holding a public meeting for the very purpose of soliciting such input and acting upon it; and

WHEREAS, the new requirement that electronic communications, such as e-mails and text messages, concerning public business among an effective majority of the members that occurred prior to a meeting become part of the minutes and renders the recordings a permanent municipal record, is unworkable and unmanageable as the technology does not always exist to make “hard copies” or digital copies of text messages and the records custodian does not always have access to them, and which is an unprecedented expansion of the meeting concept; and

WHEREAS, the new requirement that comprehensive minutes must include each member’s stated reason for their actions or vote, the identity of each member of the public who spoke, and summary of what was said, be made available to the public as soon as possible but no later than 60 days after the meeting will not only be costly but the historical value of minutes will be lost in order to meet an arbitrary deadline; and

WHEREAS, the new requirement that the public be allowed to speak for a minimum of three minutes, at the start of the public meeting, without the ability of the public body to limit the length of the public comment could disrupt public meetings, lead to filibustering and prevent the governing body from conducting business; and

WHEREAS, the provisions of S-2511 place financial, time, manpower and other burdens on municipalities at a time when municipalities are forced to layoff municipal employees, impose furloughs and reduce departmental budgets so that municipalities can meet the strict CAP requirements with decreased revenues and increasing operating expense; and

WHEREAS, the totality of the new requirements of S-2511 will be a significant cost driver for local and State government with no known appropriation contemplated or any alternate means to offset these costs, such a reasonable increase in fees; and

WHEREAS, the provisions of S-2511 continue to exempt the Legislature from the requirements placed on municipalities; and

WHEREAS, while we appreciate Senator Weinberg's efforts to address our concerns, we must continue to oppose the amendments to the Open Public Meeting Act as the changes proposed in S-2511 will not only be a cost driver for local and State government but make government less effective;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE Township of Hardwick for reasons stated above, does hereby oppose S-2511, as currently drafted, and strongly urges the State Senate and Assembly to oppose these bills, and

BE IT FURTHER RESOLVED that the governing body of the Township of Hardwick does hereby strongly urge the Legislature, in the interest of transparency and openness, to remove the various exceptions in the Open Public Meetings Law that apply to the Legislature. The rules that the legislation makes applicable to other governmental bodies should apply equally to all governmental levels and officials; and

BE IT FURTHER RESOLVED that a copy of this duly adopted resolution be forwarded to Senate President Stephen Sweeney, Senator Loretta Weinberg, Assembly Speaker Shelia Oliver, Assemblyman Gordon Johnson, the legislators of the (insert municipality's) State Legislative Districts, Governor Chris Christie, the New Jersey State League of Municipalities and the Municipal Clerks' Association of New Jersey.

Resolution 2013-13 was not adopted by the Committee as action has already been taken by Legislature opposing several of the amendments.

2013-14 TRANSFER - APPROPRIATION RESERVES

WHEREAS, 2012 bills have been presented for payment this year, which bills were not covered or recorded at the time of transfers between the 2012 Budget Appropriation Reserve in the last two months of 2012; and

WHEREAS there appears to be a surplus in the following account over and above the amount deemed necessary to fulfill the purpose for the reserved appropriations of the year 2012:

From: GAS (Propane) \$ 1,000.00

WHEREAS there appears to be insufficient funds in the following account to meet the demands thereon for the reserved appropriations of the year 2012:

To: Fuel Oil OE \$ 300.00
Planning Board OE \$ 700.00

NOW, THEREFORE, BE IT RESOLVED N.J.S.A. 40A: 4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year:

BE IT FURTHER RESOLVED, that the Treasurer be and is hereby authorized and directed to make the above transfers.

Mr. Carrazzone motioned to approve **Resolution 2013-14** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

ORDINANCES: 2nd Reading and Public Hearing

2013-01 CALENDAR YEAR 2013 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Hardwick in the County of Warren finds it advisable and necessary to increase its CY 2013 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 1.5% increase in the budget for said year, amounting to \$9,888.03 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and, **WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Hardwick, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2013 budget year, the final appropriations of the Township of Hardwick shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$23,072.07, and that the CY 2013 municipal budget for the Township of Hardwick be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption

At this time, Mr. Duffy moved to open this portion of the meeting to the public for any questions on this ordinance; this motion was seconded by Mr. Carrazzone. Motion carried. The Township Attorney explained the purpose of this Ordinance. Seeing there was no one from the public that had any questions, this portion of the meeting was then closed on a motion made by Mr. Duffy and second by Mr. Carrazzone. Motion carried.

Mr. Carrazzone then moved to adopt the above entitled Ordinance 2013-01 as presented tonight, second by Mr. Duffy. Motion carried and a roll call followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

OLD BUSINESS:

Items held over from Reorganization Meeting:

Resolution 2013-06 RAISING THE OPEN SPACE TAX TO THREE (3) CENTS IN ACCORDANCE WITH THE ORDINANCE PREVIOUSLY PASSED BY THE TOWNSHIP COMMITTEE.

WHEREAS, the Township Committee's Open Space Tax was previously set at one (1) cent, and

WHEREAS, a referendum was placed on the ballot authorizing the Township to increase the Open Space Tax from one (1) cent up to three (3) cents, and

WHEREAS, the Open Space Tax referendum passed, and

WHEREAS, the Township Committee passed an Ordinance permitting the Open Space Tax to be set from one (1) cent up to three (3) cents, and

WHEREAS, the Township Committee has determined that three (3) cents is the amount to be raised for this year.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hardwick that the Open Space Tax shall be set at three (3) cents for the calendar year January 1, 2013 through December 31, 2013.

Mr. Carrazzone motioned to approve **Resolution 2013-06** as presented, seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Bank Change: 3rd Party Escrow Agreement for Municipal Trust Fund (COAH)

Mrs. Fisher, Municipal Liaison for the Trust Fund requested that this be held over as she is not ready with the changes to the Escrow Agreement. Attorney is reviewing.

NEW BUSINESS:

Resignation: Richard Woods, Planning Board, Alternate #1 Term Expires 12/2014

Mr. Duffy moved to accept the resignation of Mr. Woods with regrets, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

WC Health Department: Shared Services Agreement for Local Public Health Services
The Committee with the Township Attorney has reviewed the suggested paperwork from the County and there were several questions. The Committee will not be taking any action tonight. The Clerk was asked to get additional information and to send a copy to our Insurance Company for their review.

DISCUSSION:

Budget Work Session: Saturday, February 9 @ 9:30am

The Committee cancelled this meeting on a motion made by Mr. Duffy and seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Knowlton Township Court: Shared Services Agreement

Mayor Perry noted that he has a meeting with Hope Township regarding their Municipal Court.

Service Electric Cable TV of New Jersey: Application for Renewal of Municipal Consent (Regionalization Townships) Draft Proposed Ordinance for Regionalization Townships

DISCUSSION

An Ordinance Granting Municipal Consent to the Issuance of a Franchise to Service Electric Cable T.V. of New Jersey, Inc. to Construct, Own, Operate, Extend and Maintain a Cable Television System in the Townships of Hope, Hardwick, Knowlton and Frelinghuysen, County of Warren, Setting Forth Conditions Accompanying the Grant of Said Municipal Consent and Providing for the Regulation and Use of Said System

The Townships are still waiting for a response from Service Electric

APPROVAL OF THE MINUTES NONE

PUBLIC PARTICIPATION

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Seeing there was no one from the public wishing to speak, Mr. Carrazzone moved to close this public portion, second by Mr. Duffy. Motion carried.

Committee Report:

Mr. Duffy: had nothing to report on at this time

Mr. Carrazzone: had nothing to report on at this time

Mr. Perry reported that he attended a meeting in Trenton regarding Shared Services, School Consolidation and Energy Tax Receipts. He is also speaking with the BPU regarding Yards Creek that is located in Blairstown Township with a portion in Hardwick Township. He noted that there is a Grant Writing Workshop in Mt. Olive in March. He would like to have someone from the Grant Committee attend this. The Fire Truck that is supposed to be coming to Hardwick is out getting work done. Hopefully it's back soon and then located in Hardwick.

Adjournment:

Being there was no other business to conduct; Mr. Duffy moved to adjourn tonight's meeting at 8:42PM, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

March 6, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:34PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone, also present Engineer Ted Rodman, CPWM Thomas Campbell, Attorney Michael Lavery and CFO Amy Maronpot.

Executive Session:

Mrs. Fisher noted that there will be no Executive Session tonight at 6:30PM and that the regular session will convene at its normal time of 7:00PM.

At 7:00PM Mayor Perry called the meeting to order.

Payment of Bills

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

Reports

Mr. Rodman, Township Engineer was not present for tonight's meeting

Mr. Campbell, CPWM talked to the Committee about the lower portion of Paulinskill Road. This section at the end of Ward Road has been closed since Hurricane Irene last year. Right now there are concrete barriers there, but if the road remains closed, Tom is suggesting that he would like to replace these barriers with gates. Cost would be about \$900 to \$1000 per gate and if he were to use guide rails it could be less. No decision was made tonight on the gates.

Mrs. Maronpot, CFO handed out her monthly reports.

Mr. Lavery, Esq., Township Attorney had nothing to report on at this time

Mrs. Fisher, Township Clerk asked the Committee about Project Graduation and making a donation. In previous years, the Township donated \$500.

Mr. Carrazzone moved that the Township donate \$500 to Project Graduation, seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

RESOLUTIONS

2013-15 TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations imposed on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2012 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township of Hardwick to the effort undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulation; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hardwick that the Township of Hardwick endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designated Judith Fisher as the recycling coordinator to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Mr. Carrazzone motioned to approve **Resolution 2013-15** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-16 Updating Corporate Authorization Resolution for Lakeland Bank (Signature Update)
Mr. Carrazzone motioned to approve **Resolution 2013-16** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-17 Introduction of the 2013 Municipal Budget

WHEREAS, the Township of Hardwick is holding a meeting on March 6, 2013, for the purpose of introducing the 2013 Municipal Budget and conducting other matters; and,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hardwick, Warren County, New Jersey, that the Township of Hardwick hereby petitions the Director of the Division of Local Government Services that the 2013 Local Municipal Budget be introduced and approved on March 6, 2013.

2013 HARDWICK TOWNSHIP MUNICIPAL BUDGET

Surplus anticipated general revenues	\$ 124,898.00
Total Miscellaneous revenue	321,555.00
Receipts from Delinquent Taxes	127,359.00
Local Property Taxes	<u>463,524.00</u>
Total General Revenues	\$ <u>1,037,336.00</u>

Total Operations	
Salaries and Wages	\$ 258,940.00
Other Expenses	369,515.00
Capital Improvements	80,660.00
Debt Service	74,200.00
Statutory Expenditures	71,787.00
Reserve for Delinquent Taxes	<u>182,234.00</u>
Total 2013 Municipal Budget	\$ <u>1,037,336.00</u>

2013 Municipal Tax Rate **\$0.2939**

Mr. Carrazzone motioned to approve **Resolution 2013-17** as presented, seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry yes.

2013-18 Various Other Special Items \$147,575

WHEREAS, the 2013 Local Municipal Budget was introduced on the 6th day of March, 2013; and,

WHEREAS, during the fiscal year 2013 the Township of Hardwick will receive revenue for various other special items in the amount of \$147,575.00

NOW, THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2013 Local Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Other Special Items:**

Alina Lodge In Lieu Payments	\$ 30,000.00
Blairstown BOE – Tuition Adjustment	45,915.00
Federal Impact Aid Reserve	13,500.00
General Capital Fund Balance	8,160.00
Cell Tower Revenue	<u>50,000.00</u>

\$ 147,575.00

Mr. Carrazzone motioned to approve **Resolution 2013-18** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-19 State Grants for Various Programs \$7,706

WHEREAS, the 2013 Local Municipal Budget was introduced on the 6th day of March, 2013; and,

WHEREAS, during the fiscal year 2013 the Township of Hardwick has been allocated a state grant for various programs in the amount of \$7,706.

NOW, THEREFORE BE IT RESOLVED, that petition be made herewith to the Director of the Division of Local Government Services that the 2013 Local Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenues Offset with Appropriations:**"

Clean Communities Program-2013	\$ 6,793.00
Recycling Tonnage Grant	<u>913.00</u>
	\$ 7,706.00

Mr. Carrazzone motioned to approve **Resolution 2013-19** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

ORDINANCES: None at this time

The 2013 Salary Ordinance will be introduced at the April 3rd meeting for first reading.

OLD BUSINESS:

Appointments from Reorganization Meeting:

The Committee at this time does not have any appointments to make to the Planning Board or Board of Adjustment. They were in agreement to remove this from the agenda and bring back when there are appointments to be made.

Environmental Commission: Mayor Perry discussed making this Commission part of the Planning Board and making it a Committee instead of a Commission. This will be discussed further at the next Work Agenda meeting.

Grant Writing Committee: Mayor Perry appointed the following; Robert Wolff, Louis Rossi, Renee Harmon, Chairperson and himself. The Mayor is still looking for volunteers. He would like to see someone from the Blairstown Fire Company, Blairstown Ambulance and Recreation join.

DISCUSSION:

Service Electric Cable TV of New Jersey: Application for Renewal of Municipal Consent (Regionalization Townships) Draft Proposed Ordinance for Regionalization Townships

DISCUSSION

An Ordinance Granting Municipal Consent to the Issuance of a Franchise to Service Electric Cable T.V. of New Jersey, Inc. to Construct, Own, Operate, Extend and Maintain a Cable Television System in the Townships of Hope, Hardwick, Knowlton and Frelinghuysen, County of Warren, Setting Forth Conditions Accompanying the Grant of Said Municipal Consent and Providing for the Regulation and Use of Said System

The attorney has received a response from Service Electric and will discuss at the next Work Session.

NEW BUSINESS:

Ridge and Valley Conservancy & NJDEP: Grant of Secondary Right to Enforce Easement and Extinguishment of Development Rights (GCCG, Inc.)

Mr. Lavery, Township Attorney has reviewed this agreement.

Mr. Duffy moved to authorize the Mayor to sign, seconded by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mayor Perry, yes, Mr. Carrazzone, abstained.

ATTORNEY REVIEWING:

WC Health Department: Shared Services Agreement for Local Public Health Services - Pending

COAH: Changing Banks, 3rd Party Escrow Agreement for Municipal Housing Trust Fund
COAH has sent the necessary paperwork needed to change depositories for the Trust Fund. Mrs. Fisher, Municipal Housing Liaison has requested changing from PNC Bank to Lakeland Bank. This agreement has been sent to Lakeland for their review and they have sent back suggested changes that the Township Attorney has reviewed and approved. Mr. Carrazzone moved to authorize the Mayor to execute this agreement for the bank change, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous. The executed agreement will be sent to COAH for their approval and signature.

APPROVAL OF THE MINUTES

Monthly Meeting	November 7, 2012
Work Agenda Meeting	November 22, 2012
Monthly Meeting	December 5, 2012

Mr. Carrazzone moved to approve the minutes as corrected, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

PUBLIC PARTICIPATION

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Mr. Rossi, 80 Stillwater Road talked to the Committee about shooting guns. He talked about an incident that happened on a trail that he and Eileen were walking. The Committee suggested that if this happens again, that he should call the State Police and report it.

Seeing there was no one else from the public wishing to speak, Mr. Carrazzone moved to close this public portion, second by Mr. Duffy. Motion carried.

Committee Report:

Mr. Duffy: had nothing to report on at this time

Mr. Carrazzone: had nothing to report on at this time

Mr. Perry: had nothing to report on at this time

Adjournment:

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 7:43PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

March 27, 2013
Work Agenda Meeting

The monthly work agenda meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 7:05PM by Mayor James Perry. Mr. Perry noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen James Perry and Kevin Duffy; absent Committeeman Alfred Carrazzone. Also present were Township Engineer Ted Rodman, CPWM Thomas Campbell and Attorney Michael Lavery.

Payment of Bills

Mr. Duffy motioned that the bills presented here tonight be paid, second by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mayor Perry, yes Mr. Carrazzone, absent

Mr. Rodman, Township Engineer along with CPWM Thomas Campbell discussed Paulinskill Road as to what the Township plan is for that the portion of the roadway that is closed. There were discussions on the FEMA money and plans on what to do. Mr. Campbell noted that there have been no complaints from the residents on the closing of that portion. If anything, they are ok with this as it stopped the traffic. Suggestions were to repair using the FEMA funds or leave closed for the winter. Mayor Perry will call FEMA as he has questions/concerns about using the FEMA funds on this project.

Habitat for Humanities: The Committee asked Mr. Lavery, Township Attorney if the deeds have been signed and filed yet. Mr. Lavery noted that the deeds have not been signed yet by Habitat or the Township. Mr. Rodman and the Planning Board Attorney Mr. Morgenstern are reviewing changes that were made. Hopefully the closing will take place soon.

Clean Up Week is scheduled for May 6 through 11, 2013.

E-mail Addresses: Mr. Perry talked about having Hardwick Township addresses. Several of the employees and Committeemen are using their personal addresses. The Attorney noted that because of the new OPRA regulations coming soon, this would be a good opportunity to make the changes. Mr. Perry noted that he will work on this for the next meeting. Several scenarios for new e-mail addresses were discussed.

Mr. Campbell talked to the Committee about summer help especially if the purchase of the McConnell property goes through. He also talked about lawn equipment and salary. The Committee discussed the possibility that this expense would come out of the Open Space Fund.

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 7:39PM to discuss: purchase of the McConnell Property, Hope Court, Contractual – Sale of Township Property and Personnel – Township Clerk. Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:

Purchase of the McConnell Property
Hope Court
Contractual – Sale of Township Property
Personnel – Township Clerk

3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 7:39PM

Present: James Perry, Kevin Duffy (Alfred Carrazzone, absent)

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

Time Out: 8:32PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed four matters:

- Purchase of the McConnell Property
- Hope Court
- Contractual – Sale of Township Property
- Personnel – Township Clerk

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Green Acres: Application for sale of Real Estate, Block 1104, Lot 8 and Block 1104, Lot 10 Located on Paulinskill Road to the Green Acres Program

Mr. Duffy motioned to authorize the Mayor to sign the Application of Sale of Real Estate to sell 2 lots to Green Acres and that Bob Canace from Conservation Resources will deliver said application to Green Acres; motion was then seconded by Mr. Perry. Motion carried and a voice vote was unanimous.

Township Clerk: The Township Clerk Judith Fisher talked to the Committee about rolling over her extra meeting stipend into her base salary. The Committee reviewed this request and agreed to this request.

Mr. Duffy motioned that the extra meeting stipend for the Township Clerk be rolled over into her base salary. The extra meetings averaged out to 16 meeting per year. There will no longer be that stipend for extra meetings and this will be retroactive to January 1st, 2013.

This motion was then second by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Perry, yes, Mr. Carrazzone, absent.

Mrs. Fisher thanked the Committee.

Grant Committee: Mr. Perry noted that they will have their first meeting on April 17th. The Committee consists of Renee Harmon, Terry Crisman, Robert Wolff and Jim Perry. They are still looking for representatives from the Blairstown Ambulance and Fire Company. Renee has attended Grant Classes that have been offered and she noted that salaries are not permitted out of the Grant.

The Committee reviewed the following Agenda for the meeting on April 3, 2013 meeting.

RESOLUTION: None at this time

ORDINANCE: First Reading

2013-02 Ordinance to Amend Chapter V Being the Animal Control Chapter of the Hardwick Township Code to Clarify Regulations Relating to the Raising of Hogs, Swine or Pigs.

2013-03 Ordinance to Amend the Land Development Ordinance of the Township of Hardwick for the Purpose of Amending the Regulations Relating to Agriculture

2013-04 Ordinance to Amend the Hardwick Township Code to add a New Chapter Entitled, "Right to Farm".

OLD BUSINESS

WC Health Department: Shared Services Agreement for Local Public Health Services

Service Electric Cable TV of New Jersey: DISCUSSION

Application for Renewal of Municipal Consent (Regionalization Townships) Draft Proposed Ordinance for Regionalization Townships

DISCUSSION

An Ordinance Granting Municipal Consent to the Issuance of a Franchise to Service Electric Cable T.V. of New Jersey, Inc. to Construct, Own, Operate, Extend and Maintain a Cable Television System in the Townships of Hope, Hardwick, Knowlton and Frelinghuysen, County of Warren, Setting Forth Conditions Accompanying the Grant of Said Municipal Consent and Providing for the Regulation and Use of Said System

NEW BUSINESS:

Green Acres Program: Application for sale of Real Estate along Paulinskill Road
Professional Service Agreement 2013: Township Attorney Michael Lavery

DISCUSSION:

Township Email Addresses
Ad Hoc Committee: Grants
Environmental Commission

APPROVAL OF THE MINUTES:

Year End & Reorganization Mtg: January 2, 2013
Monthly Meeting
Work Agenda Meeting
Monthly Meeting

PUBLIC PARTICIPATION

There was no public present at this meeting

Adjournment

Mr. Duffy made a motion to adjourn the meeting at 8:39 PM; motion was then seconded by Mr. Perry. Motion carried and a voice vote of the Committee was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

April 3, 2013

Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:31PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone, also present Engineer Ted Rodman, CPWM Thomas Campbell, Attorney Richard Wenner filling in for Attorney Michael Lavery and CFO Amy Maronpot.

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 6:32PM to discuss:
Contractual: Real Estate, McConnell Property, Block 1003, Lot 2Q, Contractual: Cell Tower, Contractual: Knowlton Court and Shared Service with Hope Court. Motion was then second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Contractual: Real Property McConnell Property, Block 1003, Lot 2Q
Contractual: Cell Tower – Offer on Ground Lease
Contractual: Knowlton Court & Shared Service with Hope Court
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 7:39PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Richard Wenner and Township Clerk Judith Fisher

Time Out: 7:03PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Wenner noted that he met in closed session with the Committee where they discussed three matters:

Contractual: Real Property McConnell Property, Block 1003, Lot 2Q

Contractual: Cell Tower – Offer on Ground Lease

Contractual: Knowlton Court & Shared Service with Hope Court

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Payment of Bills

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

Reports

Mr. Rodman, Township Engineer was not present for tonight's meeting

Mr. Campbell, CPWM reported that Clean Up Week is scheduled for May 6 through May 11, 2013. The Township will be doing the Electronic Recycling at the same time but was waiting for a return call from Don Jon who did this last year with a price.

Mrs. Maronpot, CFO distributed her monthly reports

Mr. Lavery, Esq., Township Attorney had nothing to report on at this time

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee

PROCLAMATION: May 2013 Older Americans Month

WHEREAS, it has become a tradition that the Month of May is designed as Older Americans Month, and

WHEREAS, the growing population of older adults in our county and our municipality continues to make innumerable positive contributions through their efforts as volunteers and citizens; and

WHEREAS, the Township of Hardwick wishes to honor our older adults for their past and present contributions and encourages our older residents to remain in the mainstream of life as they continue to play a vital role in our society, and particularly in our local community;

NOW, THEREFORE, BE IT RESOLVED, that I, Mayor James J. Perry of the Township of Hardwick hereby proclaim

May 2013 as OLDER AMERICANS MONTH in the Township of Hardwick

RESOLUTIONS

2013-20 RESOLUTION SUPPORTING S-1896/A-1503 SHARING THE BURDEN OF PROPERTY ASSESSMENT APPEAL REFUNDS

WHEREAS, when County Tax Board appeals are granted the municipality must reimburse the property taxpayer 100% of the appealed tax levy, which includes the municipal, school, county and any special districts tax; and

WHEREAS, the municipal tax collector makes the adjustment from the appeal as a credit on the 4th quarter tax bill resulting in the municipality's fund balance for the preceding year to diminished, if not completely depleted; and

WHEREAS, a League of Municipalities' survey measured the extent to which residents have filed and won tax appeals in 2010; and

WHEREAS, one hundred fifty (150) municipalities, representing both large and small municipalities in all 21 counties, that participated in the survey reported property value declines of more than \$87,900,000, which resulted from 19,788 tax appeals filed in 2010; and

WHEREAS, those responding to the survey indicated that 13,760 appeals were filed in 2009, compared to 19,788 in 2010, representing an increase of 43.7%; and

WHEREAS, a municipality often experiences an increase in tax appeals because it has conducted a revaluation, however, only 5 of the 150 municipalities, which participated in our survey, indicated that their 2010 appeals resulted from revaluations; and

WHEREAS, as a way of comparison, 23 of the participating municipalities conducted revaluations in 2009, when fewer tax appeals were presented to the County Tax Boards; and

WHEREAS, the 2010 spike in appeals should be attributed to the economic down-turn, which lowered property values and placed increased stress on the income of homeowners, all around our Garden State; and

WHEREAS, the survey also indicated that in 2010 the various County Tax Boards have granted average property value reductions of close to \$5,000, per appeal; and

WHEREAS, fifty-six percent of those responding indicated that the successful tax appeals would have an impact on fund balances and place additional pressures on local officials during 2011; and

WHEREAS, the reductions, which were granted by County Tax Boards in 2010, likely had a multiplier in subsequent years when neighbors learned of their neighbor's tax reduction; and

WHEREAS, successful tax appeals have a three-fold negative impact on municipal budgets. First, the municipality, as the collector of taxes for the School district, county and special districts, must fund the full cost of the legal defense of the assessment. Second, since State law guarantees to the county and the school district 100% of their levies, the municipality bears the full cost of any reimbursements resulting from the appeal (as well as the full burden for any uncollected taxes). Third, the end result will be a further decline in the property tax base used to support Municipalities, County governments and School systems; and

WHEREAS, in light of the revenue limitations that have been placed on all levels of local government by the Legislature (2% cap), such declining values will compound and add additional stress to local public officials, as they grapple with the issues confronting the tax paying public; and

WHEREAS, Senator Bucco, Assemblyman Carroll and Assemblyman Bucco have recently introduced S-1896/A-1503, which requires fire districts, school districts, and county governments to share in burden of property assessment appeal refunds;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick hereby urge the swift passage and signing of S-1896/A-1503; and

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to New Jersey Governor Christopher Christie, to Senate President Stephen Sweeney, to Assembly Speaker Sheila Oliver, to our State Senator, to our two Representatives in the General Assembly, and to the New Jersey League of Municipalities.

Mr. Carrazzone motioned to approve **Resolution 2013-20** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-21 RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR PURCHASE OF REAL PROPERTY

BE IT RESOLVED by the Committee of the Township of Hardwick, County of Warren, State of New Jersey, that the Mayor is hereby authorized to execute a Contract for the purchase of real property located at Block 1003, Lot 2Q, more commonly known as 16 Spring Valley Road, subject to approval of the Contract by the Township attorney, and only if permitted by law.

Mr. Carrazzone motioned to approve **Resolution 2013-21** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

ORDINANCES: FIRST READING

2013-02 ORDINANCE TO AMEND CHAPTER V BEING THE ANIMAL CONTROL CHAPTER OF THE HARDWICK TOWNSHIP CODE TO CLARIFY REGULATIONS RELATING TO THE RAISING OF HOGS, SWINE OR PIGS

BE IT ORDAINED by the Township Committee of the Township of Hardwick that Chapter V of the Hardwick Township Code, the Animal Control Chapter shall be and is hereby amended as follows:

SECTION 1. Section 5-3.1 is hereby amended to read as follows:

5-3.1 Purpose. It is the purpose of this section to preserve and protect the public health, sanitary conditions and general welfare of the inhabitants of the Township by prohibiting the commercial raising of hogs, swine or pigs within the Township of Hardwick except as permitted in Section 5-3.3 of this Chapter and Section 13-12.3e in the Hardwick Township Land Development Ordinance.

SECTION 2. Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

SECTION 3. Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

SECTION 4. Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

SECTION 5. The Township Clerk is hereby directed to give notice at least ten days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S.A. 40:55D-15. Upon the adoption of this Ordinance after public hearing hereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Warren County Planning Board as required by N.J.S.A. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S.A.40:49-2.1. Notice pursuant to N.J.S.A. 40:55D-62.1 is not required.

Mr. Carrazzone moved to approve **Ordinance 2013-02** on first reading, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-03 ORDINANCE TO AMEND THE LAND DEVELOPMENT ORDINANCE OF THE TOWNSHIP OF HARDWICK FOR THE PURPOSE OF AMENDING THE REGULATIONS RELATING TO AGRICULTURE

BE IT ORDAINED by the Township Committee of the Township of Hardwick that the Land Development Ordinance of the Township of Hardwick, Chapter XIII of the Revised General Ordinances of the Township of Hardwick shall be and is hereby amended as follows:

SECTION 1. Section 13-6 is entitled "DEFINITIONS" is hereby amended to amend the term "AGRICULTURE, COMMERCIAL" to read as follows:

AGRICULTURE, COMMERCIAL- The production, keeping or maintenance, for sale, lease or personal use, of plants and animals useful to man, including but not limited to forages and sod crops; grains and seed crops; dairy animals and dairy products; poultry and poultry products; livestock, including beef cattle, sheep, horses, ponies, mules or goats, or any mutations or hybrids thereof, including the breeding and grazing of any or all of such animals; bees and apiary products; fur animals; fruits of all kinds, including grapes, nuts and berries; vegetables; floral, ornamental and greenhouse products; or lands devoted to a soil conservation or forestry management program. Feedlot operations are prohibited.

SECTION 2. Section 13-6 entitled "DEFINITIONS" is hereby amended to add the following definition of the term "AGRICULTURE":
AGRICULTURE- See definition of "Agriculture- Commercial" of the Hardwick Township Land Development Ordinance, Chapter XIII, Section 13-6.

SECTION 3. Section 13-9 entitled USES PROHIBITED IN ALL DISTRICTS is hereby amended to add the following section:
13-9h Feedlot Operations.

SECTION 4. The following new section is added:
Section 13-10.I (b) entitled ACCESSORY STRUCTURES FOR AGRICULTURAL PURPOSES.
Section 13-10.I (b) Accessory structures used for agricultural purposes are permitted uses in the LD Low Density Residential Zone District subject to the following limitations:
(a) Accessory Structures such as horse shelters, cattle shelters, tractor sheds, garden sheds, hay storage structures and chicken coops are permitted in the zone district without a residential dwelling being located on the lot subject to the following requirements:
1. A floored structure shall have a maximum of 400 square feet.
2. A structure without a floor shall have a maximum of 4,000 square feet.
3. An animal shelter shall have a maximum of 600 square feet.
4. A tractor shed shall have a maximum of 2,000 square feet.
5. A garden shed shall have a maximum of 200 square feet.
6. A chicken coop shall have a maximum of 200 square feet.
7. Only four (4) accessory agricultural structures maximum are permitted.

SECTION 5. Section 13-32 entitled "Accessory Buildings, Structures and Uses" shall have the following new section added:
Section 13-32(c) See Section 13-10.1(b) for regulations pertaining to accessory structures used for agriculture.

SECTION 6. Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

SECTION 7. Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

SECTION 8. Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

SECTION 9. The Township Clerk is hereby directed to give notice at least ten days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S.A. 40:55D-15. Upon the adoption of this Ordinance after public hearing hereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Warren County Planning Board as required by N.J.S.A. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S.A. 40:49-2.1. Notice pursuant to N.J.S.A. 40:55D-62.1 is not required.

Mr. Carrazzone moved to approve **Ordinance 2013-03** on first reading, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-04 ORDINANCE TO AMEND THE HARDWICK TOWNSHIP CODE TO ADD A NEW CHAPTER ENTITLED "RIGHT TO FARM"

BE IT ORDAINED by the Township Committee of the Township of Hardwick that the Hardwick Township Code is hereby amended to include Chapter XIV entitled "Right to Farm."

SECTION 1. Section 14-1 – General Provisions.

The pursuit of horticultural, agricultural and animal husbandry are farming activities which are hereby recognized as a natural right which is entitled to be protected and entitled to be conducted and/or established as permitted by the terms of Chapter XIII Land Development and these pursuits also include the following activities under the general heading of "Right to Farm."

SECTION 2. Section 14-2 – Uses Included. The right to farm includes:

- A. The producing, from the land, agricultural products such as, but not limited to, vegetables, grains, hay, fruit, fibers, wood, plants, shrubs, flowers and seeds.
- B. The use of land for grazing by animals.
- C. The use of irrigation pumps and equipment. A priority water use for agricultural, second only to human consumption and household needs is hereby recognized.
- D. The clearing of woodlands to expand production, the alteration of vegetation and terrain, the installation of physical facilities for soil and water conservation and the harvesting of timber.
- E. The on-site handling and disposal of organic wastes and materials in accordance with acceptable management practices and the ability to replenish soil nutrients as recommended by the New Jersey Agricultural Experimental Station.
- F. The ability to use federally approved products in accordance with the labeled instructions, as recommended by the New Jersey Agricultural Station and/or United States Environmental Protection Agency, for the control of pests and diseases affecting plants and livestock and for the control of weed infestation and the aerial and ground seeding and spraying on farms in accordance with acceptable management practices.
- G. The right and ability to conduct farming activities on holidays, Sundays and weekdays, in the evening and during the day, notwithstanding the production thereby of normal noise, dust, odors and fumes that are caused by such necessary activities when conducted in accordance with generally accepted agricultural practice.

SECTION 3. Section 14-3 - Limitations.

The foregoing rights are subject to the restrictions and regulations of the State of New Jersey, the Township of Hardwick, the New Jersey Department of Environmental Protection and the Federal Environmental Protection Agency, including but not limited to zoning and land use ordinances and health and sanitary codes as they may be applicable.

SECTION 2. Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

SECTION 3. Repealer. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

SECTION 4. Effective Date. This Ordinance shall take effect upon final passage and publication as provided by law.

SECTION 5. The Township Clerk is hereby directed to give notice at least ten days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S.A. 40:55D-15. Upon the adoption of this Ordinance after public hearing hereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Warren County Planning Board as required by N.J.S.A. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S.A. 40:49-2.1. Notice pursuant to N.J.S.A. 40:55D-62.1 is not required.

Mr. Carrazzone moved to approve **Ordinance 2013-04** on first reading, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mrs. Fisher noted that second reading and public hearing on Ordinances 2013-02, 03, and 04 will be held on Wednesday, May 1st.

Mayor Perry spoke with the Committee about the Environmental Commission. They have had problems getting a quorum for meetings. He talked with the Planning Board about disbanding the Commission and then probably making it a sub Committee of the Planning Board as an Environmental Committee. Committeeman Duffy asked if the present members of the Commission know about this. He suggested that the Mayor speak with the Chairman Robert Ferrante and then e-mail the other members so that they know before any action is taken. The Committee then talked about members and terms. The Township Attorney was asked to draft an ordinance to disband the Environmental Commission and make it an Environmental Committee working in the members and terms as discussed; and Mayor Perry will e-mail the members so that they are aware of this discussion.

OLD BUSINESS:

WC Health Department: Shared Services Agreement for Local Public Health Services - The Committee reviewed the Agreement and noted that Schedule A and the new fees were not included in the draft. The Clerk was asked to contact the WC Health Department to see if we could get a copy before the next Work Meeting. The Clerk was also asked to see if we could get a Representative from the County for the next Work Meeting to answer any questions that they might have.

DISCUSSION: HOLDING

Service Electric Cable TV of New Jersey: Application for Renewal of Municipal Consent (Regionalization Townships) Draft Proposed Ordinance for Regionalization Townships

DISCUSSION

An Ordinance Granting Municipal Consent to the Issuance of a Franchise to Service Electric Cable T.V. of New Jersey, Inc. to Construct, Own, Operate, Extend and Maintain a Cable Television System in the Townships of Hope, Hardwick, Knowlton and Frelinghuysen, County of Warren, Setting Forth Conditions Accompanying the Grant of Said Municipal Consent and Providing for the Regulation and Use of Said System

The attorney has received a response from Service Electric and will discuss at the next Work Session.

APPOINTMENTS: Planning Board

Mayor Perry made the following appointment to this Board:

Moving **Richard Ohl** from Alternate #2 to **Alternate #1**

Richard Matrisciano to **Alternate #2**

NEW BUSINESS:

Professional Service Agreement 2013: Township Attorney Michael Lavery, Esq. for the Law Firm of Courter, Kobert, Cohen of Hackettstown, NJ.

The Committee noted this agreement is the same as last year, no changes or increases.

Mr. Carrazzone moved to approve the Professional Service Agreement for 2013 for Michael Lavery, Esq., seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

APPROVAL OF THE MINUTES

Year-End & Reorganization Meeting: January 2, 2013

Mr. Carrazzone moved to approve the minutes as corrected, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

PUBLIC PARTICIPATION

Motion was made by Mr. Carrazzone to open this portion of the meeting to the public for any questions or comments, second by Mr. Duffy. Motion carried.

Mr. Robert Wolff of Sand Pond Road informed the Committee that Cat Fish Tower is presently being manned due to the high winds and that aircraft is being stationed at the Blairstown airport for now.

Mr. Richard Ohl, Stillwater Road and President of the Historical Society reminded the Committee and Public that May 18th is White Lake Day. He asked the Committee if they had any thoughts of making the Environmental Committee an ad-hoc Committee of the Planning Board. He also thought that the Committee might want to look at combining the Planning and Zoning Board since there has been no business or meetings.

Mrs. Rosanne McPartland of Slabtown Creek Road asked the Committee about the rumor that Hardwick was leaving the Knowlton Court. Mayor Perry's answer was yes and that he has been discussing with Knowlton and that the agreement is not worked out.

Mr. Kevin McPartland asked if the change would be better for Hardwick and Mayor Perry answered that the financial offer was better for Hardwick at this time.

Seeing there was no one else from the public wishing to speak, Mr. Duffy moved to close this public portion, second by Mr. Carrazzone. Motion carried.

Committee Report:

Mr. Duffy: Nothing to report on at this time

Mr. Carrazzone: Nothing to report on at this time

Mr. Perry: reported that the Grant Committee will have its first meeting on April 17 at 7PM, the Republican Club will be meeting at Town Hall this April 24th at 7Pm and the Hon. Scott Garrett will the speaker; and on April 24 Alina Lodge has invited local Politicians to take a tour of their Facility. Lastly, Mayor Perry noted that Deputy Mayor Carrazzone will be Chairing the April 24th Work Meeting as he will be attending the Mayor's Conference in Atlantic City.

Adjournment:

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 7:55PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

April 24, 2013
Work Agenda Meeting

The monthly work agenda meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 7:00PM by Deputy Mayor Alfred Carrazzone. Mr. Carrazzone noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen Kevin Duffy; and Alfred Carrazzone. Also present were Attorney Richard Wenner filling in for Attorney Michael Lavery and Judith Fisher Municipal Clerk. Absent Mayor James Perry who is attending the Mayor's Conference in Atlantic City, Engineer Ted Rodman and CPWM Thomas Campbell.

Payment of Bills: None

Business Administrator Molly Petty and Superintendent Mark Salfield from the Blairstown Elementary School were present to discuss the 2013-2014 School Budget. Mrs. Petty started out with good news that Hardwick will be receiving \$37,802 which is Fiscal Year 2010 Federal Impact monies. As for their Budget, their enrollment is 559 pupils and for the Charter School there are 27 students from Hardwick there. Mr. Salfield reviewed their Budget information handout with the Committee.

The Committee thanked Mrs. Petty and Mr. Salfield for coming tonight.

WC Health Department: Peter Summers

Mr. Summers was present tonight to talk with the Committee about the Shared Service Agreement for Local Public Health Services which they are presently updating. He handed out the new fee schedule and Schedule A which was missing from the first mailing. This was reviewed with a few suggestions from the Committee regarding commercial and non-profits. Mr. Summers noted that he will discuss these suggestion with the Department. The Committee thanked Mr. Summers for coming tonight.

The Committee reviewed the following Agenda for the meeting on May1, 2013 meeting.

RESOLUTION:

2013-22 Budget Self Examination

2013 Municipal Budget: 2nd Reading & Public Hearing MAY 1, 2013

ORDINANCE: 2nd Reading And Public Hearing MAY 1, 2013

2013-02 Ordinance to Amend Chapter V Being the Animal Control Chapter of the Hardwick Township Code to Clarify Regulations Relating to the Raising of Hogs, Swine or Pigs.

2013-03 Ordinance to Amend the Land Development Ordinance of the Township of Hardwick for the Purpose of Amending the Regulations Relating to Agriculture

2013-04 Ordinance to Amend the Hardwick Township Code to add a New Chapter Entitled, "Right to Farm".

1st Reading May 1st

2013-05 2013 Salary Ordinance

OLD BUSINESS

WC Health Department: Shared Services Agreement for Local Public Health Services

Service Electric Cable TV of New Jersey: DISCUSSION

Application for Renewal of Municipal Consent (Regionalization Townships) Draft Proposed Ordinance for Regionalization Townships

DISCUSSION

An Ordinance Granting Municipal Consent to the Issuance of a Franchise to Service Electric Cable T.V. of New Jersey, Inc. to Construct, Own, Operate, Extend and Maintain a Cable Television System in the Townships of Hope, Hardwick, Knowlton and Frelinghuysen, County of Warren, Setting Forth Conditions Accompanying the Grant of Said Municipal Consent and Providing for the Regulation and Use of Said System

NEW BUSINESS:

Freedom Business Machines: Maintenance Agreement

DISCUSSION:

Township Email Addresses

Environmental Commission: Discussion and draft ordinance will be sent to the Clerk for distribution for the Committee's review.

APPROVAL OF THE MINUTES: NONE AT THIS TIME

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 7:45PM to discuss: Contractual - purchase of the McConnell Property. Motion was then second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Contractual - Purchase of the McConnell Property
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 7:45PM

Present: Alfred Carrazzone and Kevin Duffy (James Perry, absent)

Also Present: Attorney Richard Wenner and Township Clerk Judith Fisher

Time Out: 7:49PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Wenner noted that he met in closed session with the Committee where they discussed the contractual purchase of real property – Mc Connell Property where we further discussed the comments from the sellers and attorneys on the contract of sale.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

PUBLIC PARTICIPATION

There was no public present at this meeting

Adjournment

Mr. Duffy made a motion to adjourn the meeting at 7:58 PM; motion was then seconded by Mr. Carrazzone. Motion carried and a voice vote of the Committee was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

May 1, 2013

Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:35PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone, also present CPWM Thomas Campbell, Attorney Richard Wenner filling in for Attorney Michael Lavery and CFO Amy Maronpot. Absent: Ted Rodman Township Engineer

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 6:37PM to discuss: Contractual: Real Estate, McConnell Property, Block 1003, Lot 2Q, Century Link: Easement and Land Sale. Motion was then second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Contractual: Real Property McConnell Property, Block 1003, Lot 2Q
Contractual: Century Link: Easement and Land Sale
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 6:37PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Richard Wenner and Township Clerk Judith Fisher

Time Out: 7:00PM

Motion was made by Mr. Carrazzone to return to regular session, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Wenner noted that he met in closed session with the Committee where they discussed two matters:

Property Acquisition, 16 Spring Valley Road, McConnell Property, Block 1003, Lot 2Q
Contractual: Easement to Century Link, 1 River View

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Payment of Bills

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy.

Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

At this time, Mayor Perry presented plaques to the following in recognition of continued service to the Township over many years:

Judith Fisher, Municipal Clerk, BettyJane Lindsay, Seniors, Richard Ohl, former Mayor/Committeeman, Ted Rodman, Twp. Engineer, Alfred Carrazzone, Deputy Mayor/Committeeman

Reports

Mr. Rodman, Township Engineer was not present for tonight's meeting

Mr. Campbell, CPWM reported that Clean Up Week is scheduled for May 6 through May 11, 2013. The Township will be doing the Electronic Recycling at the same time but was waiting for a return call from Don Jon who did this last year with a price.

Mrs. Maronpot, CFO distributed her monthly reports

Mr. Wenner, Esq., Township Attorney reported that Habitat for Humanities has signed the deeds and is ready for the closing. Mr. Keenan has asked who was going to pay for the closing; their thoughts were that the Township would be paying for the closing. The other concern is that there have been several deeds floating around and revisions made. Ted has requested that he review the final deed to be sure it is the correct one.

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee

RESOLUTIONS

2013-22 Budget Self Examination

WHEREAS, N.J.S.A.40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and,

WHEREAS, N.J.A.C.5:30-7 was adopted by the Local Finance Board on February 11, 1997; and,

WHEREAS, pursuant to N.J.A.C.5:30-7.2 thru 7.5 the Township of Hardwick has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Hardwick meets the necessary conditions to participate in the program for the 2013 budget year, so now therefore,

BE IT RESOLVED, by the Township Committee of the Township of Hardwick that in accordance with N.J.A.C.5:30-7.6a & b, and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A.40A:45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement and content as required by the Local Budget Law and N.J.A.C.5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - All estimates of revenue are reasonable, accurate and correctly stated;
 - Items of appropriation are properly set forth;
 - In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A.40A:4-5, shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Mr. Carrazzone motioned to approve **Resolution 2013-22** as presented, seconded by Mr. Duffy. Motion carried followed by a roll call vote:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

2013 HARDWICK TOWNSHIP MUNICIPAL BUDGET- 2ND Reading and Public Hearing

Surplus anticipated general revenues	\$ 124,898.00
Total Miscellaneous revenue	321,555.00
Receipts from Delinquent Taxes	127,359.00
Local Property Taxes	<u>463,524.00</u>
Total General Revenues	\$ <u>1,037,336.00</u>

Total Operations	
Salaries and Wages	\$ 258,940.00
Other Expenses	369,515.00
Capital Improvements	80,660.00
Debt Service	74,200.00
Statutory Expenditures	71,787.00
Reserve for Delinquent Taxes	<u>182,234.00</u>
Total 2013 Municipal Budget	\$ <u>1,037,336.00</u>
2013 Municipal Tax Rate	\$0.2939

Mr. Duffy motioned to open this portion of the meeting to the Public for any comments on the 2013 Municipal Budget, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Richard Ohl, Stillwater Road asked about the salaries for the Animal Control Officer, Zoning Officer and medical insurance for the Department of Public Works. Mayor Perry answered these questions noting that the DPW does pay a contributory amount towards their insurance as required by the State. As for the Animal Control Officer he is available 24/7.

Mrs. Terry Crisman, Stillwater Road asked about the paid dispatching. Mayor Perry answered this question noting that this is for the County 9-1-1 dispatching for police, fire and ambulance. Again it is County wide and everyone pays for this service.

Seeing that there were no other questions, Mr. Carrazzone motioned to close this portion of the meeting to the Public, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Carrazzone then motioned to adopt the **2013 Municipal Budget**, seconded by Mr. Duffy. Motion carried and a roll call voice followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes.

Presentation of the 2013-2014 Budget for the NWR High School by Dr. Fogelson

This was a power point presentation for their proposed 2013-2014 Budget. Their proposed revenues were reviewed noting that the estimated impact of tax levy on the Hardwick homeowners would be \$0.02 or \$0.866 per \$100.00. This increase is on an average assessed home value of \$256,453. The average increase showed to be about \$46.83 annual.

At this time, Mr. Duffy moved to open this portion of the meeting to the Public for any questions, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Seeing that there were no questions, Mr. Duffy motioned to close this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

A Representative from the New Jersey State Police, Hope Barracks was also present tonight to ask if there were any issue that they could address. Mr. Rossi, Stillwater Road asked about gun shooting and discharging of a firearm. There was a brief discussion with the Committee and the State Trooper. It was suggested that Mr. Rossi talk with the Trooper later about his situation.

Mayor Perry asked if the Township could get an activity report on the calls for Hardwick. The Trooper will look into this.

Lisa Benzaia, President of the Blairstown Elementary School Parent Teacher Group was present tonight to talk about their second annual 5K Run/Walk event that will being held on June 1st. Their request is approval of the event and authorization for a road closure. The road closure would be Jones Lane. The participants would travel from the school parking lot on Stillwater Road to Jones Lane. The runners/walkers would then turn around before reaching Millbrook Road and then follow the same route in reverse back to the school parking lot. The race begins at 9:30am and finishes at 11:00am. The Blairstown Police and NJ State Police have been contacted regarding the road closure. The PTG has supplied the Township with their certificate of insurance and a copy of the resolution from the WC Freeholders.

Mr. Carrazzone motioned to allow for the closure of Jones Lane on June 1st for the PTG 5 K Walk/Run event from 9:30am to 11:00am and to allow Blairstown Police Department to patrol this area for the safety of the runners and walker, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Bob Wolff was present to report that the Firewise display is up for the residents. The aircraft that have been stationed at the Blairstown Airport for the recent for fires have been released recently and the Fire Tower will be manned until it rains.

ORDINANCES: 2nd READING and PUBLIC HEARING

2013-02 Ordinance to Amend Chapter V Being the Animal Control Chapter of the Hardwick Township Code to Clarify Regulations Relating to the Raising of Hogs, Swine or Pigs.

2013-03 Ordinance to Amend the Land Development Ordinance of the Township of Hardwick for the Purpose of Amending the Regulations Relating to Agriculture

2013-04 Ordinance to Amend the Hardwick Township Code to add a New Chapter Entitled, "Right to Farm".

The above ordinances will be held to the June 5th meeting. The Clerk is waiting for a response from the Planning Board on their final review before adoption by the Committee.

ORDINANCES: FIRST READING

2013-05 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "AN ORDINANCE FIXING THE SALARIES OF THE EMPLOYEES OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY".

WHEREAS, the Township Committee of the Township of Hardwick wishes to adopt an ordinance establishing the salaries and compensation of several employees of the Township in 2013

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hardwick that salary for 2013 for the following employees shall be as follows:

SECTION 1: The annual salaries for the following Township Employees shall be:

Township Committee Members	2,720.32 per annum
Township Clerk	39,178.93 per annum
Chief Financial Officer	16,201.52 per annum
Tax Collector	13,791.70 per annum
Tax Assessor	17,984.60 per annum
Secretary to Board of Adjustment	3,567.49 per annum
	75.22 per extra meeting above 12**
Secretary to Planning Board	5,926.75 per annum
	75.22 per extra meeting above 12**
Recreation Coordinator	811.59 per annum
Animal Control Officer	7,158.62 per annum
Licensing Clerk	1,102.72 per annum
Zoning Official	10,955.13 per annum
911 Coordinator	811.59 per annum
Emergency Management Coordinator	2,012.73 per annum
Deputy Emergency Management Coordinator	1.00 per annum

****EXTRA MEETINGS SHALL BE CONSIDERED ANY MEETING OTHER THAN THE REGULARLY SCHEDULED BUSINESS MEETING**

SECTION II: ROAD DEPARTMENT

Road Foremen/Certified Public Works Manager	32.01 per hour
Equipment Operator/Laborer	22.95 per hour
Emergency Truck Driver	18.07 per hour
Extra Help	12.88 per hour
Mechanic Stipend	2,686.04 per annum
On Call Stipend - Road Foreman	1,468.82 per annum
On Call Stipend - Road Laborer	1,468.82 per annum

SECTION III: RECYCLING

Recycling Coordinator	207.51 per annum
-----------------------	------------------

The salaries set forth in this ordinance herein shall be effective and retroactive to January 1, 2013. Any and all other portions and sections of this ordinance inconsistent with this ordinance which are heretofore passed and adopted are hereby repealed only to their inconsistencies.

Mr. Carrazzone moved to approve **Ordinance 2013-05** on first reading, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous. Second reading and public hearing will be on June 5, 2013

Draft Ordinance: DISCUSSION

ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 2-7 (ENVIRONMENTAL COMMISSION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HARDWICK TO ELIMINATE AND DISSOLVE THE ENVIRONMENTAL COMMISSION AND ESTABLISH AN ENVIRONMENTAL COMMITTEE OF THE TOWNSHIP

Mayor Perry explained that this ordinance would dissolve the present Environmental Commission and make it a 3 member Environmental Committee. One member would be the Mayor and the other 2 could be members from the Planning Board. Mr. Duffy asked if the present members have been notified of this change. The response from Mayor Perry was not yet. The Committee was asked to review this draft and if there are any questions to please let the Attorney know. This ordinance will be back on the agenda for further discussion in June.

OLD BUSINESS:

WC Health Department: Shared Services Agreement for Local Public Health Services
The Committee discussed the draft ordinance sent to us from the County. They asked the Clerk to obtain copies of their old and current proposed changes to their fee schedule to compare. The Clerk was also instructed to remove this from the agenda until we get this information.

Service Electric Cable TV of New Jersey: Application for Renewal of Municipal Consent (Regionalization Townships) Draft Proposed Ordinance for Regionalization Townships
DISCUSSION An Ordinance Granting Municipal Consent to the Issuance of a Franchise to Service Electric Cable T.V. of New Jersey, Inc. to Construct, Own, Operate, Extend and Maintain a Cable Television System in the Townships of Hope, Hardwick, Knowlton and Frelinghuysen, County of Warren, Setting Forth Conditions Accompanying the Grant of Said Municipal Consent and Providing for the Regulation and Use of Said System

The Clerk was instructed to remove this from the Agenda until we get their response to the Township Attorney's letter

NEW BUSINESS:

Freedom Business Machines: Maintenance agreement
Mr. Duffy moved to approve the renewal of the Maintenance agreement with Freedom Business Machine for the copier, seconded by Mr. Carrazzone. Motion carried followed by a roll call vote:
Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

McConnell Property, 16 Spring Valley Road: Contractor Proposals
Proposals for the Land Survey and the Preliminary Environmental Assessment for the above property were presented to the Committee for their review and comment. They agreed to use Laura Brill & Associates for the Land Survey \$5500.00 and PK Environmental for the Preliminary Environmental Assessment \$2500.00. The following **Resolution 2013-23** was adopted by the Committee on a motion made by Mr. Duffy to awarding the contracts to L.J. Brill & Associates for the Land Survey for \$5500.00 and P. K. Environmental for the Preliminary Environmental Assessment for \$2500.00 subject to the Certification of Fund by the CFO. This motion was then seconded by Mr. Carrazzone. Motion carried followed by a Roll Call vote:
Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

2013-23 A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS FOR PROFESSIONAL SERVICES RELATIVE TO THE ACQUISITION OF 16 SPRING VALLEY ROAD IN THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NJ

WHEREAS, the Township of Hardwick, at the recommendation of the township open space committee and consistent with the township open space plan, seeks to purchase certain lands identified on the official tax map of the township as Block 1003, Lot 2, located at 16 Spring Valley Road, consisting of 30 acres the ("Property"), and;

WHEREAS, the Township intends to use funds from its New Jersey Green Acres Program Municipal Planning Incentive Grant, the Warren County Open Space Trust, and the Hardwick Township Open Space Trust to meet the costs of acquisition, including transactional costs directly related to the acquisition, and;

WHEREAS, the Green Acres Program requires that a property survey and Preliminary Environmental Assessment (PAR) be performed in order to access Township Green Acres Planning Incentive Grant funds to acquire the property, and;

WHEREAS, Conservation Resources has obtained proposals from four professional firms to conduct the necessary services, identified in the table below, and;

<i>Contractor</i>	<i>Proposed Cost</i>	<i>Comment</i>
Land Survey		
L.J. Brill & Associates	\$5,500	Has recently surveyed property
Preliminary Environmental Assessment		
Hatch Mott MacDonald	\$2,450	Additional charges for DEP file review
PK Environmental	\$2,500	
Eco-Strategies Group	\$2,800	

WHEREAS, Conservation Resources has evaluated the professional proposals and has recommended that the Township engage L.J. Brill & Associates to conduct a survey of the property and PK Environmental to perform a PAR of the property in accordance with New Jersey Green Acres Standards.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick that the Mayor is authorized to execute, pending certification of availability of funds, a contract with the following professionals to conduct the required services needed to access Green Acres funds to complete the acquisition:

1. **Survey: L.J. Brill & Associates.**
2. **PAR: PK Environmental**

It is hereby certified that this is a true and accurate copy of a Resolution adopted by the Governing Body of the Township of Hardwick, State of New Jersey at a regular meeting held on Wednesday, May 1, 2013

Judith Fisher, RMC
Municipal Clerk

Mr. Duffy motioned to authorize the Mayor to execute the contracts for L.J. Brill & Associates and PK Environmental subject to Attorney review for the purchase of Real Property, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

CenturyLink: Easement for 1 River View Drive

Mr. Duffy motioned to have Laura Brill conduct the survey on 1 River View Drive to prepare the Metes and Bounds description for an Easement relative to CenturyLink for \$5,000.00 to be reimbursed thru CenturyLink. Motion was then second by Mr. Carrazzone. Motion carried followed by a Roll Call vote:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

APPROVAL OF THE MINUTES NONE

PUBLIC PARTICIPATION

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Mr. Rossi, Stillwater Road asked about the Spring Clean Up that is scheduled for May 6 – 11.

Mr. Ohl, Stillwater Road asked what constitutes a Senior Citizen. Answer was age 62.

Mr. Hughes, Millbrook-Stillwater Road asked about the Fire Truck. Mayor Perry noted that we still do not have the truck in the Township yet from Blirstown. The garage has been ready since January along with the gate and entrance to the building. Mr. Hughes noted that the truck is ready but would like to know why the delay getting it into the Township. Mayor Perry will call to find out why the delay.

Seeing there was no one else from the public wishing to speak, Mr. Duffy moved to close this public portion, second by Mr. Carrazzone. Motion carried.

Committee Report:

Mr. Duffy: Nothing to report on at this time

Mr. Carrazzone: Nothing to report on at this time

Mr. Perry: reported that there was an incident at the Building on Friday. There was a heavy smell of propane in the Building when the front door was opened. He called the fire company which in turn shut off the propane. American Gas was called and two leaks were found and repaired.

Adjournment:

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 9:00PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

May 22, 2013
Work Agenda Meeting

The monthly work agenda meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 7:00PM by Mayor James Perry. Mayor Perry noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen James Perry and Kevin Duffy; absent Committeeman Alfred Carrazzone. Also present were Engineer Ted Rodman, CPWM Thomas Campbell, Attorney Michael Lavery and Judith Fisher Municipal Clerk.

Payment of Bills: None

Executive Session

Mr. Perry moved that the Committee go into Executive Session at 7:02PM to discuss: a Personnel Issue. Motion was then second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Personnel Issue
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 7:02PM

Present: James Perry and Kevin Duffy (Alfred Carrazzone, absent)

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

Time Out: 7:08PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Wenner noted that he met in Closed Session with the Committee and discussed one issue: Personnel Issue.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

The Committee reviewed the following Agenda for the meeting on June 5, 2013 meeting.

RESOLUTION:

2013-24 Hardwick Tavern Corp. t/a The Hardwick House

ORDINANCE: 2nd Reading and Public Hearing June 5th, 2013

2013-02 Ordinance to Amend Chapter V Being the Animal Control Chapter of the Hardwick Township Code to Clarify Regulations Relating to the Raising of Hogs, Swine or Pigs.

2013-03 Ordinance to Amend the Land Development Ordinance of the Township of Hardwick for the Purpose of Amending the Regulations Relating to Agriculture

2013-04 Ordinance to Amend the Hardwick Township Code to add a New Chapter Entitled, "Right to Farm".

2013-05 2013 Salary Ordinance

OLD BUSINESS

Discussion: Draft

Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, amending and supplemental Chapter 2-7 (Environmental Commission) of the Revised General Ordinances of the Township of Hardwick to Eliminate and Dissolve the Environmental Commission and Establish an Environmental Committee of the Township

NEW BUSINESS:

YMCA Camp Ralph Mason: Shooting Range Renewal

Northern NJ Council (Camp No Be Bosco) Shooting Range Renewal

Report of Audit 2012: Resolution 2013-25 & Group Affidavit

Annual Audit Report 2012: Shared Services Court with Knowlton Township

DISCUSSION:

Township Email Addresses

Free Swim

Graduation Ad for Press

APPROVAL OF THE MINUTES:

Work Agenda Meeting	January 23, 2013
Budget Work Meeting	February 2, 2013
Monthly Meeting	February 6, 2013
Work Agenda Meeting	February 27, 2013

Free Swim: The News letter for the Free Swim has been printed and mailed out to the resident of the Township.

Graduation ad: The Committee reviewed information from the Press to post a graduation ad at a cost of \$68.00 for a 4x4 ad which will read: Congratulations to the North Warren Regional Class of 2013 from the Residents of Hardwick Township and the Hardwick Township Committee.

Mr. Perry moved to approve this ad, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Perry, yes, Mr. Duffy, yes Absent: Mr. Carrazzone

E Mail Addresses for the Committee: Mr. Perry is working on this. He stated that each member should not be using their personal addresses.

McConnell Property: Spring Valley Road

The contract for this purchase has been signed by the Mayor. He has been discussing with the Township Attorney if the property could be used by the Township before the closing. The question comes up with liability insurance. Mr. Lavery will contact the sellers Attorney to ask that question.

Mr. Perry noted that there was a Grant meeting last night. The Group is working on locating Grants for a Walk Path around the property. They are also working with Blairstown Fire Company in finding Grants for a Fire Truck. This would be a Joint effort.

Mr. Perry is working with Nextera to save money on our electric. This Company does a reverse auction that is approved by the State to reduce out cost per KW with JCP&L. Nextra does an online auction thru a website for the purchase of energy generation service for public use. Our savings could be about 3cents per KW. We pay JCP&L right now \$.11/KW and from this auction with Nextera the cost is \$.087/KW, but that we are tied in for 2 years.

Mr. Duffy moved to authorize Nextera to moved forward lock in the \$.087/KW price pending Attorney review of the contract, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Lavery will prepare the necessary Resolution for the next meeting.

Salt Shed: Mr. Carrazzone during CleanUp Week asked Tom to get prices on building a new salt shed. He asked how this project be funded.

Mr. Perry reported that he is starting up the Warren County League of Municipalities. They are presently reorganizing and will be having quarterly meetings. They want to open it to elected officials.

PSE&G: Report is that they have broken ground in Stillwater and have been doing work up on Sand Pond Road.

Logging of Municipal Property: Noted were that many of the trees that have been logged were past their prime. There are still many trees that can be marked and cut. This would be in addition to the original proposal. The Township could authorize this cut while the Loggers are still here and work out a percentage to the Township. Committee will check with Mr. Boesze on this.

PUBLIC PARTICIPATION

There was no public present at this meeting

Adjournment

Mr. Duffy made a motion to adjourn the meeting at 8:10 PM; motion was then seconded by Mr. Perry. Motion carried and a voice vote of the Committee was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

June 5, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:37PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone, also present Ted Rodman, Engineer, CPWM Thomas Campbell, Attorney Michael Lavery and CFO Amy Maronpot.

Executive Session:

Mrs. Fisher noted that there will be no Executive Session tonight at 6:30PM and that the regular session will convene at its normal time of 7:00PM.

At 7:04PM Mayor Perry called the meeting to order.

Payment of Bills

Mr. Duffy motioned that the bills presented here tonight be paid, second by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

Reports

Mr. Rodman, Township Engineer had no report for tonight

Mr. Campbell, CPWM reported that Clean Up Week went well with no issues. It was noted that there has been requests to do the clean up twice a year. The Committee discussed this with the Public Works Manager and the decision was not favorable. Also reported is that Companies were changed for the maintenance on the generator. We are now using EMR Power System from Trenton, NJ. They are through the Co-Op. No quotes for the salt shed yet. The Committee discussed with Tom doing a Capital Ordinance for Road Paving. Discussion is for \$50, 000 for overlay and \$10,000 for blacktop. They are in agreement for doing this ordinance for a total of \$60,000. The CFO will draft this ordinance for the July meeting for first reading. The parking lot spaces have been newly lined thanks to the DPW.

Mr. Wolff was present to let the Committee know that the Firewise display has been up since May 11 and it was visited by about 10% of the residents. He also discussed with the Committee the grants for a fire truck. He noted that the "specs" should be done by the fire company as they know exactly what is needed. Questions come down then as to who would own the truck, maintenance and where will it be housed.

Mrs. Maronpot, CFO distributed her monthly reports. She noted that there are no funds in the COAH account to pay Shirley Bishop, so her bills are presently being paid out of Legal. She will be drafting the Capital Ordinance for Road Paving for \$60,000 which the Clerk will have for the July meeting.

Mr. Lavery, Esq., Township Attorney had nothing to report on at this time.

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee. She also reported that the renewal application for Mountainwood Springs has not been received. Several emails have been sent along with the application and request for payment but no response. Mayor Perry noted that he will check on this. Mrs. Fisher thanked Tom for the new lines in the parking lot.

Mrs. Fisher asked if it were possible to either have the Work Meeting earlier in the day or possible cancelling them for the summer. The Committee discussed this possibility. Mr. Duffy motioned to authorize the Mayor to cancel the Work Meetings for June, July and August if necessary, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mrs. McKenna, Tax Collector talked to the Committee about changing their tax collection program from MSI to Edmunds and Associates. She has been in contact with them to get a quote for their services. They would provide the Tax Collection program for \$5840.00 plus

\$2205.00 for Annual Maintenance (20 Hours Training) and then also added in would be the Animal Licensing package for \$1500.00 and \$525.00 Annual Maintenance (8 hours training). The Committee and CFO have been copied on this quote. The Committee's question is where the funding will be coming from. The Committee thanked Jean for getting this information.

RESOLUTIONS

2013-24 Hardwick Tavern Corp. t/a The Hardwick House (Liquor License Renewal)
Mrs. Fisher request that this resolution be pulled at this time. Their renewal application and fees have not been submitted. This will be back on the Agenda as soon as the application and fees have been received.

2013-26 Authorizing the Purchase of Energy Generation Services for Public Use on an Online Auction Website

WHEREAS, the Hardwick Township has determined to move forward with the EMEX Reverse Auction in order procure electricity for the Hardwick Township; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of energy generation service for public use through the use of an online auction service; and

WHEREAS, the Hardwick Township will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and be it

RESOLVED, that a certified copy of the within Resolution be forwarded by the Township Clerk to the following:

NEXTERA ENERGY SERVICES NEW JERSEY, LLC.
20455 State Highway 249, Suite 200
Houston, TX 77070
EMEX, LLC
2825 Wilcrest Drive, Suite 450
Houston, TX 77042

Mr. Duffy motioned to approve **Resolution 2013-26** as presented, seconded by Mr. Perry. Motion carried and a voice vote was unanimous.

ORDINANCES: 2nd READING and PUBLIC HEARING

The Planning Board has reviewed the following ordinance and has approved them for adoption by the Committee.

2013-02 Ordinance to Amend Chapter V Being the Animal Control Chapter of the Hardwick Township Code to Clarify Regulations Relating to the Raising of Hogs, Swine or Pigs.

Mr. Duffy motioned to open this portion of the meeting to the Public for any comments, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Wolff, Sand Pond Road questioned if Rutgers Agriculture Board or our local Agriculture Committee have reviewed these ordinances. Question is why so restrictive. Mayor Perry noted that the Planning Board had discussed it great length, but suggested that the Clerk copy of Township's Agriculture Committee for their review and comments. Mr. Carrazzone suggested that the Committee adopt the ordinances tonight as presented and if the numbers should happen to change after Rutgers reviews them, then the Committee can review them again at that time.

Mr. Carrazzone then motioned to close this portion of the meeting to the Public, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Duffy moved to adopt **Ordinance 2013-02**, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

2013-03 Ordinance to Amend the Land Development Ordinance of the Township of Hardwick for the Purpose of Amending the Regulations Relating to Agriculture

Mr. Carrazzone motioned to open this portion of the meeting to the Public for any comments, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Seeing there was no Public Comment, Mr. Carrazzone motioned to close this portion of the meeting to the Public, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Carrazzone moved to adopt **Ordinance 2013-03**, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-04 Ordinance to Amend the Hardwick Township Code to add a New Chapter Entitled, "Right to Farm".

Mr. Carrazzone motioned to open this portion of the meeting to the Public for any comments, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Seeing there was no Public Comment, Mr. Carrazzone motioned to close this portion of the meeting to the Public, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Duffy moved to adopt **Ordinance 2013-04**, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

2013-05 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "AN ORDINANCE FIXING THE SALARIES OF THE EMPLOYEES OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY".

Mr. Duffy motioned to open this portion of the meeting to the Public for any comments, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Seeing there was no Public Comment, Mr. Carrazzone motioned to close this portion of the meeting to the Public, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Carrazzone moved to adopt **Ordinance 2013-05** second by Mr. Duffy. Motion carried and a voice vote was unanimous.

1st READING

2013-06 ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 2-7 (ENVIRONMENTAL COMMISSION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HARDWICK TO ELIMINATE AND DISSOLVE THE ENVIRONMENTAL COMMISSION AND ESTABLISH AN ENVIRONMENTAL COMMITTEE OF THE TOWNSHIP

WHEREAS, the Township Committee of the Township of Hardwick has concluded that it is in the interest of the general public to dissolve the existing Environmental Commission; and

WHEREAS, there has existed within the Township of Hardwick an Environmental Commission, which has been set forth within the Township Code, and more specifically within Chapter 2-7; and

WHEREAS, the Environmental Commission of the Township of Hardwick has within its power and duties those powers and duties described and proscribed by N.J.S.A. 40:56A-2, et seq.; and

WHEREAS, the Township Committee of the Township of Hardwick hereby deems the continued existence of the Environmental Commission to be unnecessary; and

WHEREAS, while the Township Committee of the Township of Hardwick deems the Environmental Commission of the Township of Hardwick to be unnecessary, the Township Committee believes it is in the best interest of the Township of Hardwick and its residents to have an established Committee to advise and discuss with the Mayor and Township Committee issues of environmental concerns within the Township; and

WHEREAS, the Township Committee of the Township of Hardwick believes that an Environmental Committee should be established within the Township of Hardwick; and

WHEREAS, the Township Committee of the Township of Hardwick has determined that the enactment of this Ordinance will further protect the safety, health and general welfare of the residents of this Township.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, that the Code of the Township of Hardwick is hereby amended as follows:

SECTION I.

The title of Chapter 2-7 of the Township Code is amended to read as follows: "Environmental Committee"

SECTION II.

The existing Chapter 2-7 of the Township Code is hereby repealed in its entirety, and the following new Chapter 2-7 is adopted in its place and stead, as follows:

§2-7.1 Creation and Purpose. An Environmental Committee is hereby established within the Township of Hardwick for the sole purpose of advising the Township Committee on issues of environmental concern to the residents of the Township related to the natural resources which are under the custody and control of the Township, or items which may impact such natural resources. The Committee shall be completely advisory in nature, and report solely to the Township Committee on the issues assigned to it by the Township Committee.

§2-7.2 Membership. The Environmental Committee shall consist of 3 public members, which members may be selected from the Planning Board. The Mayor shall appoint all members, one of whom the Mayor shall designate as Chair. All such appointments shall be done by Resolution of the Township Committee at an open public meeting on an annual basis.

§2-7.3 Term of Appointment; Meetings. Public members appointed to the Environmental Committee shall serve a term of one year or portion thereof unless sooner removed by the Mayor, with or without cause. However, in no event shall any appointment to the Environmental Committee last any longer than the next annual organizational meeting of the Township Committee of the Township of Hardwick, provided that such person may be annually reappointed. The Environmental Committee shall meet at least once per quarter as needed and shall report at least annually to the Township Committee. The first such annual report shall be provided at the first meeting of the Township Committee in December 2013, and then annually at such first December meeting thereafter for the life of the Committee. The Committee shall also report when requested to do so by the Township Committee.

§2-7.4 Powers and Duties. The sole duty of the Environmental Committee and its members shall be to advise the Township Committee of the Township of Hardwick regarding issues of environmental concern within the Township. The Environmental Committee and its members shall also report to the Township Committee upon issues of environmental concern when requested by the Township Committee to do so. However, the Environmental Committee and its members shall have no power to take any action on behalf of the Township of Hardwick, or to take any other action, other than what is set forth within this subsection.

§2-7.5 Intent. It is the express intention and purpose of the Township Committee that the Environmental Committee shall provide a place for environmental issues concerning the natural resources within the custody and control of the Township, or items which may impact such natural resources, to be discussed until such time as the Township Committee takes formal action on any issue.

SECTION III.

The previously established Environmental Commission of the Township of Hardwick is hereby deemed eliminated and dissolved, and all offices and membership in same which have been created are hereby revoked and dissolved. Any authority or power any person, or persons, had or was otherwise authorized by the existence of the Environmental Commission is hereby revoked. Any and all funds held by the Environmental Commission, barring any legal limitations, shall be immediately turned over by the Treasurer of the Environmental Commission to the Chief Financial Officer of the Township, and the Chief Financial Officer shall place such funds in the general fund of the Township.

SECTION IV. *Effective Date.* This Ordinance shall take effect upon final passage and publication as provided by law.

SECTION V. *Severability.* The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

Mr. Carrazzone moved to approve **Ordinance 2013-06** on first reading second by Mr. Duffy. Motion carried and a voice vote was unanimous. Second reading and Public hearing will be on July 3, 2013.

2013-07 ORDINANCE AUTHORIZING THE PURCHASE BY HARDWICK TOWNSHIP OF REAL PROPERTY FROM ROGER AND DOROTHEA MCCONNELL IDENTIFIED AS BLOCK 1003 LOT 2 ON THE TAX MAP OF THE TOWNSHIP OF HARDWICK

SECTION I

WHEREAS, the Township is desirous of purchasing Property known as Lot 2, Block 1003, from Roger and Dorothea McConnell, at a price of Three Hundred Thousand Dollars (\$300,000); and

WHEREAS, the Township has sought and received grants for the above purchase from the Warren County Open Space Trust Fund and New Jersey Department of Environmental Protection Green Acres to fund the purchase of this property; and

WHEREAS, a proposed Contract for the sale of said real estate have been prepared, or are being prepared; and

WHEREAS, the Township has obtained appraisals for these properties; and

WHEREAS, the purchase prices are within the range of the value fixed by the appraisals; and

WHEREAS, the Township is desirous of entering into said Contract, and to effectuate the purchase of the same, contingent on receiving the necessary grants.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, Warren County, New Jersey, that the Township is hereby authorized to purchase the above-referenced property from Roger and Dorothea McConnell for the total sum of Three Hundred Thousand Dollars (\$300,000), conditioned upon the Township receiving full funding for said purchase from the Warren County Open Space Trust Fund and the New Jersey Department of Environmental Protection Green Acres, it being further understood that any balance would be optional with the Township Council to pay out of the Township Open Space Trust Fund.

BE IT FURTHER ORDAINED, that the Mayor and Clerk of the Township of Hardwick are hereby authorized to execute all necessary documents, including the Contract of Sale, to purchase said properties.

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

Mr. Carrazzone moved to approve **Ordinance 2013-07** on first reading second by Mr. Duffy. Motion carried and a Roll Call vote followed.

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Second reading and Public hearing will be on July 3, 2013.

OLD BUSINESS: None at this time

NEW BUSINESS:

Board of Adjustment Resignation: John Satta, Term Expires 12/2013

Mr. Duffy moved to accept this resignation with regrets, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

YMCA Camp Ralph Mason: Shooting Range Renewal

Northern NJ Council (Camp No Be Bosco): Shooting Range Renewal

Mrs. Fisher noted that both Camps are in arrears on the 2nd quarter property taxes.

Mr. Carrazzone moved to approve their renewal subject to the Property Taxes being made current, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Report of Audit 2012: Resolution and Group Affidavit

Copies of the Audit were made available to the Committee prior to tonight’s meeting. The Committee reviewed the Comments and Recommendations made by the Auditor. Mrs. Maronpot submitted her Corrective Actions Plan.

The following **Resolution 2013-25** was adopted by the Committee on a motion made by Mr. Carrazzone, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

WHEREAS, N.J.S.A 40a:5-4 requires the governing body of every unit to have made an annual audit of its books, accounts and financial transactions: and

WHEREAS, the Annual Report of Audit for the year 2011 has been files by a Registered Municipal Accountant and with the Municipal Clerk pursuant to N.J.S.A 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6-5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit report entitled “Comments and Recommendations”; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C 5:30-6-5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit’

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year or both, in additional shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hardwick, hereby state that it has complied with N.J.A.C 5:30-6-5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Annual Audit Report 2012: Shared Services Court with Knowlton Township

Copies were made available for the Committee.

Mr. Carrazzone moved to accept this Audit as presented tonight, second by Mr. Duffy.

Motion carried and a voice vote was unanimous.

APPROVAL OF THE MINUTES

Work Agenda Meeting	January 23, 2013
Budget Work Meeting	February 2, 2013
Monthly Meeting	February 6, 2013
Work Agenda Meeting	February 27, 2013

Mr. Carrazzone motioned to approve these minutes as corrected, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

PUBLIC PARTICIPATION

Motion was made by Mr. Carrazzone to open this portion of the meeting to the public for any questions or comments, second by Mr. Duffy. Motion carried.

Mr. George Boesze updated the Committee on the present Timber Harvest on the Municipal Property. The Loggers are about 75% complete. There are still several trees between 20 - 25 that can be harvested but these were not in the original work sheet. These extra trees can bring the Township additional funds. George is suggesting a change order to the original contract. The Committee thought that this is a good suggestion and that it should be done while the Loggers are still here. The only question is that they needed to run this by the Auditors. George then noted there would be no additional charge from him.

Mr. Carrazzone move to authorize George Boesze to mark and harvest additional 20-25 trees subject to the approval of the Township Auditor, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Seeing that there were no others questions/comment from the Public, Mr. Carrazzone moved to then closed this portion of the meeting to the Public, second by Mr. Duffy/ Motion carried and a voice vote was unanimous.

Committee Report:

Mr. Duffy: thanked Tom and Bob for the great job during Clean Up Week. No complaints many compliments.

Mr. Carrazzone: also thanked the boys for a job well done during Clean up Week. Al thanked Tom for the tour of the new garage that he ordered that is being used to house our equipment.

Mr. Perry: reported that he will be checking with the County regarding the PILT Funds. The Federal Government releases the funds in early June. He also wants to push Garrett on getting these funds because next year they become discretionary. This Friday Camp Mason will be holding a Bereavement Camp. This started after 9/11 for the children that lost their parents.

Mr. Duffy then congratulated Jim on his Primary Election win.

Adjournment:

Being there was no other business to conduct; Mr. Duffy moved to adjourn tonight's meeting at 9:00PM, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

June 26, 2013
Work Agenda Meeting

The monthly work agenda meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 7:00PM by Mayor James Perry. Mayor Perry noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen James Perry and Alfred Carrazzone; absent Committeeman Kevin Duffy. Also present were Engineer Ted Rodman, CPWM Thomas Campbell, Attorney Michael Lavery and Judith Fisher Municipal Clerk.

Payment of Bills: None

CenturyLink Discussion on the easement

Laura Brill and Tom met at the site to discuss the easement. Mr. Perry presented the paperwork from Laura Brill that needs to go to Mr. Canace to file with the County. The will not be any clear cutting, only taking down what tree that need to come down. Tom told them that he will mow the field up by the tower for them. The signed agreement along with the easement will be sent to CentruyLink. Their start day is in about 3 to 4 weeks but definitely before the frost.

McConnell Property

Mayor Perry noted that a resolution is needed to authorize Laura Brill to do the survey and PK Environment to do the Environmental Assessment. Noted was that Laura Brill has done a survey of the property previously but it did not meet the standards for Green Acres. After reviewing all the paperwork, it was noted that the resolution had been adopted at the May 1st meeting subject to the Certification of Funds from the CFO. PK Environmental is waiting for a signed agreement from us. The Attorney is presently reviewing this. The ordinance 2013-07 is on the agenda for 2nd reading at the July 3rd meeting which authorizes the purchase of this property. The other issue right now is that Mr. Campbell noticed that the McConnell's are not maintaining the property. Mayor Perry spoke with their Attorney Mr. Gold about this issue. He will speak with them about maintaining it. Also Mayor Perry has talked with the Boy Scouts and they are interested in taking this property under their wings and doing projects there like a pavilion, a trail and maybe a field but not for organized games.

RESOLUTION:

2013-24 Hardwick Tavern Corp. t/a The Hardwick House

Mrs. Fisher noted that the renewal application and proper fees have been received along with the Tax Sale Certification. The Committee can now adopt the Resolution 2013-24 tonight.

Mr. Carrazzone moved to approve **Resolution 2013-24** as presented, second by Mr. Perry. Motion carried and a voice vote was unanimous.

The Committee discussed the Capital Ordinance for Road Maintenance that will be presented for first reading on July 3rd. The ordinance is presently for \$60,000 and Tom is requested that this be increased to \$65,000. The Committee agreed to make that change.

Mr. Carrazzone asked about the sign on Sunset Lake Road. Presently is has a "Stop" sign but the Code book has it as a "Yield". There was a lengthily discussion and the Attorney was asked to correct this by drafting an ordinance for the July meeting.

Mayor Perry asked about the "Welcome to Hardwick" sign. He would like to see new ones made and installed. He will check on a price for this.

ORDINANCE: 2nd Reading and Public Hearing July 3, 2013

2013-06 Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, amending and supplemental Chapter 2-7 (Environmental Commission) of the Revised General Ordinances of the Township of Hardwick to Eliminate and Dissolve the Environmental Commission and Establish an Environmental Committee of the

2013-07 Ordinance Authorizing the Purchase by Hardwick Township of Real Property from Roger and Dorothea McConnell Identified as Block 1003 Lot 2 on the Tax Map of the Township of Hardwick

DRAFT ORDINANCES FOR DISCUSSION

Capital Ordinance providing for Roadway Maintenance to Various Roads in the Township of Hardwick in the County of Warren, New Jersey, Appropriating \$65,000 therefore from the Capital Improvement Fund of the Township to Pay for the Cost thereof.

Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, Amending and Supplementing Chapter 2-18.6 of the Revised General Ordinances of the Township of Hardwick to Add a Fee Schedule for Certain Tax Related Matters.

OLD BUSINESS

McConnell Property: Survey Proposal submitted by Laura Brill & Associates - \$5500.00

CenturyLink: Survey Riverview Drive

These items were discussed at the beginning of the meeting

NEW BUSINESS:

DISCUSSION:

Township Email Addresses

OEM Joseph Dunn: Information regarding meeting attended and Swift 911 Notification System

APPROVAL OF THE MINUTES:

Monthly Meeting	March 6, 2013
Work Agenda Meeting	March 27, 2013
Monthly Meeting	April 3, 2013
Work Agenda Meeting	April 24, 2013

Executive Session

Mr. Carrazzone moved that the Committee go into Executive Session at 7:23PM to discuss: a contractual matter with Knowlton Court Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Contractual matter with Knowlton Court
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 7:23PM

Present: James Perry and Alfred Carrazzone Kevin Duffy (Kevin Duffy, absent)

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

Time Out: 7:47PM

Motion was made by Mr. Carrazzone to return to regular session, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in Closed Session with the Committee and discussed one issue: a contractual matter dealing with the Knowlton Court.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Mr. Campbell updated the Committee on FEMA. The present update is that we are still owed about \$92,000. There are 4 projects we have not been paid for because the PO's are missing. Tom was able to track down one of the Representatives from FEMA that was able to email him his records. Tom was also able to speak with a woman from the State about this and after explaining the problem she told him that she was going to be sending someone up here to sit

with him to go over all the paperwork. She noted that we had a mess that needed to be straightened out. She told Tom that if the Township is owed money that they will expedite the payment to us. The projects that we were paid for will need to be reviewed and the whole process will need to be gone over again off of Tom's notes. The big job, Kill Road, the Township will not get the check until the project is completed. This road would need to be built to the standards that they agreed to, inspected that all the work is completed and then they would release the check. Tom let the State know that the Committee would like to use this money on an alternate project. We need to prepare the project and submit the new paperwork. The problem is that the closed portion of Kill Road was not repaired and the Township accepted a check for \$7200. The paperwork was signed off. The worse case is when they inspect and see that this portion was not repaired, we would have to give the \$7200 back. The person that Tom is talking with has been hired by the State just to take care of the back log from Irene.

Mr. Carrazzone talked about the Edmunds system. He feels that we should go ahead with it. Committee just learned today that our Server crashed. Mr. Perry will presently price out a new server. MSI is our present company that services the Tax Department and will be able to give us a new one. The Committee discussed a new server and changing companies. We will check with the Auditor on doing an Emergency Resolution to finance the expense of changing companies and purchasing new computers.

PUBLIC PARTICIPATION

There was no public present at this meeting

Adjournment

Mr. Carrazzone made a motion to adjourn the meeting at 8:00PM; motion was then seconded by Mr. Perry. Motion carried and a voice vote of the Committee was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

July 3, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:30PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry and Alfred Carrazzone, Committeeman Kevin Duffy, absent; also present Ted Rodman, Engineer, CPWM Thomas Campbell, Attorney Richard Wenner and CFO Amy Maronpot.

Executive Session

Mr. Carrazzone moved that the Committee go into Executive Session at 6:32PM to discuss: Contractual: Knowlton Court. Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Contractual: Knowlton Court
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 6:32PM

Present: James Perry and Alfred Carrazzone (Absent: Kevin Duffy)

Also Present: Attorney Richard Wenner and Township Clerk Judith Fisher, also present From Knowlton Township Committee Rene Mathez and Kathy Cuntala

Time Out: 7:08PM

Motion was made by Mr. Carrazzone to return to regular session, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Wenner noted that he met in closed session with the Committee for approximately 41 minutes where there was a discussion regarding the shared court system and agreement with Knowlton and Hardwick, also a discussion regarding the contractual services provided by Hackettstown Ambulance Squad to Knowlton Township.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Payment of Bills

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mayor Perry, yes Mr. Duffy, absent

Reports

Mr. Rodman, Township Engineer reported that Mr. Canace has filed the necessary paperwork for CenturyLink with the County. First reading of the Ordinance to authorize the sale of the Utility Easement to CenturyLink will be tonight. Mr. Carrazzone noted that at the Planning Board meeting next Thursday, which he would like to see an ordinance changing setbacks for residential and commercial agricultural structures. The Committee also asked about the access road on Butler Road that the property owner was be abandon. Ted will check with the Zoning Officer on this.

Mr. Campbell, CPWM reported that they are getting Primrose Road ready for oil/stone, and that they will be doing some patching on Millbrook-Stillwater Road. He has been working with FEMA. He has had discussions with them about using the funds from Kill Road on an alternate project. FEMA also talked about the Exit briefing that was never done but was signed off by the OEM Joseph Dunn. Tom will keep the Committee updated on this.

Mr. Wolff, retired Fire Warden reported that everything is green and dry for now.

Mrs. Maronpot, CFO distributed her monthly reports. She noted that the Township's Bond Anticipation Notes is coming due shortly and that she went out for bid. Lakeland Bank came in at 1.15% on \$374,800 Note that will come due and payable July 2014. Resolution 2013-27 is on the agenda tonight for approval. She then discussed the server for the Tax Collector that crashed on June 26. Edmunds and Associates have been contacted regarding this and they will need about 7/10 days for installing the software. Resolution 2013-30 is on the agenda tonight for the Committee's approval for the new tax and Dog software modules.

Mr. Wenner, Esq., Township Attorney had nothing to report on at this time.

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee.

RESOLUTIONS

2013-30 Emergency Appropriation for New Tax and Dog Software Modules

WHEREAS, an emergency has arisen with respect to the Computer Server loss of functioning and the resulting acquisition of a new Server, Tax and Dog software module; and, no adequate provision was made in the 2013 budget for the aforesaid purpose and NJS 40:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

WHEREAS the total amount of the emergency appropriation created, including the appropriation to be created by this resolution is \$1,044,676.00 and three (3) percent of the total operating appropriation in the budget for 2013 is \$ 31,120.08 and

WHEREAS the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2013,

NOW, THEREFORE, BE IT RESOLVED (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJS 40A:4-48:

1. An emergency appropriation is here by made for *Administration OE* in the amount not to exceed \$13,000.00

2. That said emergency appropriation shall be provided for in full in the 2014 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1)

3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services

BE IT FURTHER RESOLVED, that the Treasurer be and he is hereby authorized and directed to make the above emergency appropriation.

Mr. Carrazzone motioned to approve **Resolution 2013-30** as presented, seconded by Mr. Perry. Motion carried and a Roll Call vote followed:

Roll Call: Mr. Carrazzone, yes, MR. Perry, yes, Mr. Duffy, ABSENT

2013-27 Bond Anticipation Note Lakeland Bank for \$374,800 Dates July 12, 2013 and payable July 11, 2014

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY, COVENANTING TO COMPLY WITH THE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPLICABLE TO THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF INTEREST ON OBLIGATIONS ISSUED BY THE TOWNSHIP OF HARDWICK AND AUTHORIZING THE MAYOR, TOWNSHIP CLERK, CHIEF FINANCIAL OFFICER, AND OTHER TOWNSHIP OFFICIALS TO TAKE SUCH ACTION AS THEY MAY DEEM NECESSARY OR ADVISABLE TO EFFECT SUCH COMPLIANCE AND DESIGNATING A \$374,800 BOND ANTICIPATION NOTE, DATED JULY 12, 2013, PAYABLE JULY 11, 2014, AS A "QUALIFIED TAX-EXEMPT OBLIGATION" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

Mr. Carrazzone motioned to approve **Resolution 2013-27** as presented, seconded by Mr. Perry. Motion carried and a Roll Call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Perry, yes, Mr. Duffy, ABSENT

2013-28 CHAPTER 159 – Clean Communities Grant

ITEM OF REVENUE IN THE BUDGET OF TOWNSHIP OF HARDWICK
PURSUANT TO N.J.S.A. 40A: 4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount there of was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township has received funding for \$1,007.04 from the State of New Jersey, Department of the Treasury and wishes to amend its 2013 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2013 in the sum of \$1,007.04 which item is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services:
Public and Private Revenues Offset with Appropriation
Clean Communities Grant 2013

BE IT FURTHER RESOLVED that a like sum of \$1,007.04 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps
Public and Private Revenues Off-Set by Revenue
Clean Communities Grant 2013

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

Mr. Carrazzone motioned to approve **Resolution 2013-28** as presented, seconded by Mr. Perry. Motion carried and a Roll Call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Perry, yes, Mr. Duffy, ABSENT

2013-29 CHAPTER 159 – Alcohol Ed Rehab Enforcement Fund

ITEM OF REVENUE IN THE BUDGET OF TOWNSHIP OF HARDWICK PURSUANT TO
N.J.S.A. 40A: 4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township has received funding for \$158.32 from the State of New Jersey, Department of the Treasury and wishes to amend its 2013 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2013 in the sum of \$158.32 which item is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services:
Public and Private Revenues Offset with Appropriation
Alcohol Ed Rehab Enforcement Fund

BE IT FURTHER RESOLVED that a like sum of \$158.32 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps
Public and Private Revenues Off-Set by Revenue

Alcohol Ed Rehab Enforcement Fund OE
Alcohol Ed Rehab Enforcement Fund

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

Mr. Carrazzone motioned to approve **Resolution 2013-29** as presented, seconded by Mr. Perry. Motion carried and a Roll Call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Perry, yes, Mr. Duffy, ABSENT

ORDINANCES 2nd Reading and Public Hearing

2013-06 ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 2-7 (ENVIRONMENTAL COMMISSION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HARDWICK TO ELIMINATE AND DISSOLVE THE ENVIRONMENTAL COMMISSION AND ESTABLISH AN ENVIRONMENTAL COMMITTEE OF THE TOWNSHIP

Mr. Carrazzone moved to open this portion of the meeting to the Public for any comments. Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

Seeing there were no comments from the Public, Mr. Carrazzone moved to closed this portion got he meeting to the Public, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Carrazzone then motioned to adopt **Ordinance 2013-06** as presented tonight. Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

2013-07 ORDINANCE AUTHORIZING THE PURCHASE BY HARDWICK TOWNSHIP OF REAL PROPERTY FROM ROGER AND DOROTHEA MCCONNELL INDENTIFIED AS BLOCK 1003 LOT 2 ON THE TAX MAP OF THE TOWNSHIP OF HARDWICK

Mr. Carrazzone moved to open this portion of the meeting to the Public for any comments. Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

Seeing there were no comments from the Public, Mr. Carrazzone moved to closed this portion of the meeting to the Public, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Carrazzone then motioned to adopt **Ordinance 2013-07** as presented tonight. Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

Ordinances: 1st Reading

2013-08 CAPITAL ORDINANCE PROVIDING FOR ROADWAY MAINTENANCE TO VARIOUS ROADS IN THE TOWNSHIP BY THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY, APPROPRIATING \$65,000.00 THEREFORE FROM THE CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP TO PAY FOR THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 2 of this capital ordinance is hereby authorized to be undertaken by the Township of Hardwick, New Jersey as a general improvement. For the improvement or purpose described in Section 2, there is hereby appropriated the sum of \$65,000.00 from the capital improvement fund of the township.

Section 2. (a) The capital improvement hereby authorized and the purpose for the use of the capital improvement fund is Roadway improvements necessary therefore or incidental thereto.

Section 3. The capital budget of the Township of Hardwick is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the

Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. This ordinance shall take effect immediately after final adoption in accordance with applicable law.

Mr. Carrazzone moved to approve **Ordinance 2013-08** on first reading, second by Mr. Perry. Motion carried and a voice vote was unanimous. Mrs. Fisher noted that 2nd Reading and Public Hearing will be on July 24, 2013.

2013-09 ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 2-18.6 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HARDWICK TO ADD A FEE SCHEDULE FOR CERTAIN TAX RELATED MATTERS

BE IT ORDAINED by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, that the Code of the Township of Hardwick is hereby amended as follows:

SECTION I.

The existing Chapter 2-18.6 of the Township Code is hereby repealed in its entirety, and the following new Chapter 2-18.6 is adopted in its place and stead, as follows:

§2-18.6	Fees: Tax Sale Certificates; Tax Bill; Tax Searches; Mailings and Returned Checks. The Tax Collector is hereby directed to charge the following:
Duplicate Tax Sale Certificates	\$100.00 per certificate
Duplicate Tax Bill Requests (other than assessed owner)	\$5.00 for the first duplicate tax bill requested in any tax year and \$25.00 for each request thereafter in the same tax year
Tax Searches	\$10.00 per search
Certified Mailings in Lieu	\$25.00 each mailing of Advertising
Returned Check Fee	\$20.00

SECTION II. *Effective Date.* This Ordinance shall take effect upon final passage and publication as provided by law.

SECTION III. *Severability.* The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall remain in full force and effect.

Mr. Carrazzone moved to approve **Ordinance 2013-09** on first reading, second by Mr. Perry. Motion carried and a voice vote was unanimous. Mrs. Fisher noted that 2nd Reading and Public Hearing will be on July 24, 2013.

2013-10 ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF A UTILITY EASEMENT TO CENTURYLINK ON REAL PROPERTY FROM THE TOWNSHIP OF HARDWICK KNOWN AS BLOCK 1103.01, LOT 1

SECTION I:

WHEREAS, the Township of Hardwick ("Township") is the owner of certain real property identified as Block 1103.01, Lot 1 ("Property") on the official tax map of the Township of Hardwick; and

WHEREAS, CenturyLink is a provider of telecommunication services, including internet and telephone services, within the Township; and

WHEREAS, CenturyLink currently utilizes a telecommunication tower ("Tower") for the provision of its services to the residents of the Township and beyond; and

WHEREAS, the Tower is situated in proximity to the Property; and

WHEREAS, CenturyLink desires to purchase a perpetual utility easement across the Property in order to run hi-speed fiber optic cable to the Tower, the installation of which will benefit the residents of the Township and beyond by providing faster internet connection speeds and download capabilities; and

WHEREAS, the Township desires to sell a utility easement to CenturyLink consisting of 2.155 acres of land and as more specifically set forth in the survey attached hereto as Exhibit A by which CenturyLink will be able to install its equipment and lines as needed belowground; and

WHEREAS, the Township has negotiated a purchase price of the utility easement of \$35,000.00; and

WHEREAS, the public's access to the Property will not be diminished by the sale of the utility easement; and

WHEREAS, the Township Committee has determined that the portion of the Property to be encumbered by the utility easement is no longer needed for public use; and

WHEREAS, proposed Contract for the sale of said easement has been prepared; and

WHEREAS, the Township is desirous of entering into said Contract, and to effectuate the sale of the utility easement.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, Warren County, New Jersey, that the Township is hereby authorized to sell to CenturyLink a utility easement on Block 1103.01, Lot 1 in Hardwick Township as more specifically described in Exhibit A attached hereto for the total sum of \$35,000.00.

BE IT FURTHER ORDAINED that the Mayor and Clerk of the Township of Hardwick are hereby authorized to execute all necessary documents, including the Contract of Sale, to purchase the conservation easement.

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

Mr. Carrazzone moved to approve **Ordinance 2013-10** on first reading, second by Mr. Perry. Motion carried and a voice vote was unanimous. Mrs. Fisher noted that 2nd Reading and Public Hearing will be on July 24, 2013.

2013-11 ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER VII, SCHEDULE IX, TITLED "YIELD INTERSECTIONS" TO DELETE SUNSET LAKE ROAD AND SPRING VALLEY ROAD IN SPRING VALLEY AND SLABTOWN CREEK AND ADD THEM TO SCHEDULE VIII TITLED "STOP INTERSECTIONS"

SECTION I

WHEREAS, Schedule IX in the Hardwick Township Code of Chapter VII lists Sunset Lake, the intersection of Sunset Lake Road and Spring Valley Road as a yield intersection; and

WHEREAS, Spring Valley and Slabtown Creek intersection is also listed in the Ordinance as a Yield intersection; and

WHEREAS, the County has changed those yield signs to stop signs; and

WHEREAS, it is Hardwick Township's desire to have its Ordinance consistent with the existing street signs; and

WHEREAS, it's the Township's desire to move the aforementioned intersections from the yield intersection schedule to the stop intersection schedule; and

WHEREAS, the intersection of Spring Valley and Slabtown Creek Road shall also be added to stop intersections; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hardwick, Warren County, New Jersey, that the intersections of Sunset Lake Road and Spring Valley Road is now changed to a stop sign; and

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

Mr. Carrazzone moved to approve **Ordinance 2013-11** on first reading, second by Mr. Perry. Motion carried and a voice vote was unanimous. Mrs. Fisher noted that 2nd Reading and Public Hearing will be on July 24, 2013.

OLD BUSINESS:

McConnell Property: Survey Proposal submitted by Laura Brill & Associates - \$5500.00 This proposal was reviewed and approved by the Committee at an earlier meeting.

Mr. Carrazzone moved to authorize Mayor Perry to sign the contract with Laura Brill and Associates and subject to the CFO sending the Certification of Funds. Motion was then second by Mr. Perry. Motion carried and a Roll Call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Perry, yes, Mr. Duffy, ABSENT

The proposal for PK Environmental has been sent to them from the Attorney for their review. Presently we are waiting for it to be returned.

Mr. Carrazzone moved to authorize Mayor Perry to sign the PK Environmental contract upon approval of the finalized copy and subject to the CFO sending the Certification of Funds. Motion was then second by Mr. Perry. Motion carried and a Roll Call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Perry, yes, Mr. Duffy, ABSENT

NEW BUSINESS:

Township E Mail Addresses: Mr. Perry is working on this. The purpose of this is that instead of the Committeeman using their personal Email addresses, they will have a Township Email.

OEM Joseph Dunn: Provided information regarding a meeting he attended on Swift911 Notification System. Mr. Dunn sent the Committee an email regarding information relating to the Swift 911 System. There was a brief discussion and the Committee was in agreement that we should have a Representative come to one of our meetings.

APPROVAL OF THE MINUTES

Monthly Meeting	March 6, 2013
Work Agenda Meeting	March 27, 2013
Monthly Meeting	April 3, 2013
Work Agenda Meeting	April 24, 2013

Mr. Carrazzone motioned to approve these minutes as corrected, second by Mr. Perry. Motion carried and a voice vote was unanimous.

PUBLIC PARTICIPATION

Motion was made by Mr. Carrazzone to open this portion of the meeting to the public for any questions or comments, second by Mr. Perry. Motion carried.

Seeing that there were no others questions/comment from the Public, Mr. Carrazzone moved to then closed this portion of the meeting to the Public, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Committee Report:

Mr. Duffy: ABSENT

Mr. Carrazzone: Nothing at this time

Mr. Perry: Wished everyone a Happy and Safe 4th of July.

Adjournment:

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 8:04PM, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

July 24, 2013
Work Agenda Meeting

The monthly work agenda meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 7:02PM by Mayor James Perry. Mayor Perry noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy. Also present were Engineer Ted Rodman, CPWM Thomas Campbell and Judith Fisher Municipal Clerk. Mayor Perry noted that we will not have the Township Attorney Michael Lavery present tonight.

Payment of Bills: None

RESOLUTION:

2013-31 Revised Emergency Resolution to include Township (2) new Computers

WHEREAS, an emergency has arisen with respect to the Computer Server loss of functioning and the resulting acquisition of new Tax and Dog software modules along with necessary hardware to resume adequate functioning; and, no adequate provision was made in the 2013 budget for the aforesaid purpose and NJS 40:4-46 provides for the creation on an emergency appropriation for the purpose mentioned above, and

WHEREAS the total amount of the emergency appropriation created, including the appropriation to be created by this resolution is \$13,000.00 and three (3) percent of the total operating appropriation in the budget for 2013 is \$ 31,120.08 and

WHEREAS the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2013,

NOW, THEREFORE, BE IT RESOLVED (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with NJS 40A:4-48::

1. An emergency appropriation is here by made for *Administration OE* in the amount not to exceed \$13,000.00

2. That said emergency appropriation shall be provided for in full in the 2014 budget, and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1)

3. That two (2) certified copies of this resolution be filed with the Director of the Division of Local Government Services

BE IT FURTHER RESOLVED, that the Treasurer be and he is hereby authorized and directed to make the above emergency appropriation.

Mr. Duffy motioned to adopt **Resolution 2013-31** as presented tonight, seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Mr. Michael Kitsopoulos, owner of the Hardwick House and his son Gerry were present tonight to talk with the Committee about their intents for the property on Spring Valley Road. They informed the Committee that it has always been their intension to rebuild. They had tentative plans, smaller than what was there before the fire 3 years ago. They will be applying for a mortgage, but if they are denied, then they will be placing the property up for sale. The Committee requested that the trailer that is there be moved. They assured the Committee that this will be taken care of by the end of August or early September and that they will keep us updated on the progress of their loan. The Committee thanked Mike and Gerry for coming in tonight and asked that they keep in touch.

Ted Rodman, Engineer gave a status report on FEMA and the Kill Road Project. The problem now is that the Township received money, \$7200.00 for repairs on the road that we have never touched. According to FEMA, we can do an alternate project but that we need to explain why and that needs to be done by the Engineer. The damaged portion of Kill Road can be abandoned. Only two property owners would be affected by doing this. They would be Alina Lodge and Mr. Andersen. The Township Attorney would need to get involved in this. If the Township decided to go this route, Mr. Campbell noted that FEMA would not release any funds until the project is completed. The Township must finance the complete cost of the project before. We could get any where from 75% to 90% of the funds back but not until the project is completed, inspected and approved by them. Mr. Campbell has talked with Mr. Andersen about abandoning that section of Kill Road and making a cul-de-sac on his property. Mr. Andersen noted that he was OK with this and suggested that we make the cul-de-sac as big as we need. There are some forms that need to be filled out for FEMA that Mr. Rodman is handling.

PSE&G: Mr. Campbell asked if there was a pre-construction meeting on the project yet. Reason for the question is that they have started work by building a road off of Sand Pond Road. There have been some complaints already about this road being destroyed by the heavy trucks. Tom wanted to know who to address this issue with. Mayor Perry will look into this.

ORDINANCE: 2nd Reading and Public Hearing

2013-08 Capital Ordinance providing for Roadway Maintenance to Various Roads in the Township of Hardwick in the County of Warren, New Jersey, Appropriating \$65,000 therefore from the Capital Improvement Fund of the Township to Pay for the Cost thereof.

Mr. Carrazzone moved to open this portion of the meeting to the Public for any question/comment on Ordinance 2013-08. This motion was then seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Seeing there were no questions/comments from the Public. Mr. Duffy then motioned to close this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Carrazzone then motioned to adopted **Ordinance 2013-08** on second reading, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-09 Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, Amending and Supplementing Chapter 2-18.6 of the Revised General Ordinances of the Township of Hardwick to Add a Fee Schedule for Certain Tax Related Matters.

Mr. Duffy moved to open this portion of the meeting to the Public for any question/comment on Ordinance 2013-09. This motion was then seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Seeing there were no questions/comments from the Public. Mr. Duffy then motioned to close this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Carrazzone then motioned to adopted **Ordinance 2013-09** on second reading, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-10 ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF A UTILITY EASEMENT TO CENTURYLINK ON REAL PROPERTY FROM THE TOWNSHIP OF HARDWICK KNOWN AS BLOCK 1103.01, LOT 1

Mr. Duffy moved to open this portion of the meeting to the Public for any question/comment on Ordinance 2013-10. This motion was then seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Seeing there were no questions/comments from the Public. Mr. Carrazzone then motioned to close this portion of the meeting to the Public, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Duffy then motioned to adopted **Ordinance 2013-10** on second reading, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

2013-11 ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER VII, SCHEDULE IX, TITLED "YIELD INTERSECTIONS" TO DELETE SUNSET LAKE ROAD AND SPRING VALLEY ROAD IN SPRING VALLEY AND SLABTOWN CREEK AND ADD THEM TO SCHEDULE VIII TITLED "STOP INTERSECTIONS"

Mr. Duffy moved to open this portion of the meeting to the Public for any question/comment on Ordinance 2013-11. This motion was then seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Seeing there were no questions/comments from the Public. Mr. Duffy then motioned to close this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Duffy then motioned to adopted **Ordinance 2013-11** on second reading, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

OLD BUSINESS

Appointments: Environmental Committee (3Members) Terms Expire 12/2013

Appointment: Chairman to Environmental Committee (Mayor's Appointment)

Mayor Perry will be making these appointments at the August 3 meeting

NEW BUSINESS:

United Way of Northern NJ: Bike on Old Mine Road, Saturday October 12, 2013

The Committee reviewed the paperwork submitted that included their Certificate of Insurance.

Seeing that there were no objects to this event, Mr. Duffy moved to authorize Mayor Perry to sign their letter giving them permission to hold this event, seconded by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

DISCUSSION:

Township Email Addresses

FEMA: Storms Irene and Sandy - Discussed earlier in the meeting

APPROVAL OF THE MINUTES: This will be done at the August meeting

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 8:33PM to discuss: a contractual matter with Knowlton Court Motion was then seconded by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Contractual matter with Knowlton Court
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 8:33PM

Present: James Perry, Alfred Carrazzone and Kevin Duffy

Also Present: Township Clerk Judith Fisher

Time Out: 8:46PM

Motion was made by Mr. Duffy to return to regular session, seconded by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

Mrs. Fisher noted that the Committee met in Closed Session and discussed one issue: a contractual matter dealing with the Knowlton Court.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

PUBLIC PARTICIPATION

Mr. Duffy motioned to open this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Seeing as there were no questions/comments from the Public, Mr. Carrazzone moved to close this portion of the meeting to the Public, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Adjournment

Mr. Carrazzone made a motion to adjourn the meeting at 8:00PM; motion was then seconded by Mr. Perry. Motion carried and a voice vote of the Committee was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

August 7, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:37PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present Ted Rodman, Engineer, CPWM Thomas Campbell, Attorney Michael Lavery and CFO Amy Maronpot.

Executive Session:

Mrs. Fisher noted that there will be no Executive Session tonight at 6:30PM and that the regular session will begin at its normal time of 7:00PM.

At 7:00PM Mayor Perry called the meeting to order.

Payment of Bills

Mr. Duffy motioned that the bills presented here tonight be paid, seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

OEM Joseph Dunn and Fire Warden Jason vanOesen were present to discuss the Community Wildfire Protection Plan. This grant is an Action Plan for Wildfire Mitigation for 2013-2022. It is an education program, a take action plan when available for fuel reduction and an addendum to the Emergency Management Plan.

Seeing there were no questions, the Committee was asked if there was an interest in proceeding with this Grant. Copies of the Resolution were distributed to the Committee for review.

Mr. Carrazzone motioned to approve the following **Resolution 2013-32** as presented tonight, seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

GRANT AGREEMENT BETWEEN HARDWICK TOWNSHIP AND THE STATE OF NEW JERSEY BY AND FOR THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER: FS14-016

GOVERNING BODY RESOLUTION 2013-32

The governing body of the Township of Hardwick desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$5,000.00 to fund the following project:

2013 Community Wildfire Protection Plan Grant

Therefore, the governing body resolves that James J. Perry or the successor to the office of the Mayor is authorized (a) to make application for such a grant (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$5,000.00 and not more than \$5,000.00, and (c) to execute any amendments thereto X any amendments thereto which do not increase the Grantee's obligations.

The Township of Hardwick authorizes and hereby agrees to match \$5,000.00 of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 100% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

OEM Joseph Dunn: Provided information regarding a meeting he attended on Swift911 Notification System. Mr. Dunn sent the Committee an email regarding information relating to the Swift 911 System. There was a brief discussion and the Committee was in agreement that we should have a Representative come to one of our meetings. This is a company that can notify a defined population with time sensitive, mission critical information during routine and emergency situations. Cost is very nominal and might be something to think about during budget time.

Ms Haley Ward, Community Health Educator and Project Self-Sufficiency for Sussex and Warren was present tonight to talk about a public awareness campaign. This campaign is to prevent child sexual abuse. They are also in a partnership with the Enough Abuse Public Awareness Campaign. Ms. Ward is here tonight to ask the Committee to partner with Project Self Sufficiency to promote the "Enough Abuse Campaign" in the Community and to have our information displayed in their media campaign which is at no cost to the Township. After reviewing the literature and asking questions, Mr, Duffy motioned to endorse this Campaign and authorized the Mayor to sign the release form for Media Campaign Participation, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Reports

Mr. Rodman, Township Engineer reported that he is working on the paperwork for FEMA regarding Paulinskill Road. Mr. Campbell added that the paperwork for the Memorandum of Understanding for FEMA needs to be completed online and then e-mailed to NJEM Grants and the NJ State Police. They then talked about the cost to repair Kill Road. To do the survey for the Metes and Bound would be about \$800.00. The work on the cul-de-sac would be done in house. Since this is an unapproved roadway, repairs and upgrading is estimated at \$130,000. Mr. Campbell is recommending that the paving be done first; an estimated cost of \$85,000.

Discussed next was abandoning this road entirely. Mr. Rodman noted that he needed direction from the Committee in order to file the paperwork. After a lengthy discussion, Mr. Carrazzone motioned to authorize up to \$90,000 to do the road improvements on Paulinskill Road for 2014, seconded by Mr. Duffy. Motion carried and a roll call vote followed:
Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Mr. Campbell, CPWM reported that Primrose Road will be oiled and stoned next week and that Millbrook-Stillwater Road will be paved by Tilcon through the Co-Op the following week.

Mrs. Maronpot, CFO distributed her monthly reports. Amy asked about the Tax server module. Mayor Perry noted that the Server is in and working. The tax bills should be going out soon. Edmunds is printing them for us. Amy then reported that funds are tight for paying the bills since there is no tax money coming in presently. Mayor Perry suggested holding the County Taxes, but if we do this there is a 15% penalty. The other suggestion from Amy was to ask the Elementary School if we could delay their payment to September. The Committee agreed and Amy will contact Molly Petty, Bd. Administrator.

Mr. Lavery, Esq., Township Attorney had nothing to report on at this time.

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee.

RESOLUTIONS

2013-32 Extend Due Date for 2013-2014 3rd Quarter Payment to September 11, 2013
Mrs. Fisher reported that the Tax Collector, Jean McKenna requested that this Resolution be **tabled** to the September meeting.

ORDINANCES: DISCUSSION ONLY

To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Setback Requirements for Commercial Agricultural Structures
The Committee reviewed the above ordinance and there were no comments. The only suggestion was to copy the Zoning Officer to see if he had any questions or concerns to report back to the Planning Board.

OLD BUSINESS:

Century Link: Communication System Easement
Mayor Perry reported that we received from CenturyLink a check for \$35,000 for the purchase of the communication easement on Riverview Drive. The Mayor was authorized to sign this easement purchase several months ago.

SBA Communications: Riverview Drive Cell Tower, request to extend ground lease
The Committee and Attorney were copied on the communications. Mr. Lavery will look into this, but it would be the same as last year that the Township would need to go out for bid on this request.

FEMA: Recovery Bureau for Hurricane Sandy, NJ Emergency Grants application Discussed earlier and will be filed. The Mayor and Clerk will work on this.

Paulinskill Road Abandonment: Further discussion Process, cost of Metes and Bounds Discussed earlier in the meeting under Engineer Report

Municipal Housing Trust Fund: Escrow Agreement Revisions needed per COAH Mrs. Fisher reported that she received this Agreement back from COAH with a note that the words "the Department of Community Affairs" and "the Department" must be changed to "the Council on Affordable Housing" or "COAH". They suggested two ways of doing this (1) revise the agreement accordingly and have three copies re-signed or (2) add a statement to the existing executed agreements that indicates that all references to the "Department" be construed to mean "the Council on Affordable Housing" and have it initialized by all parties. Once this is done, they can again be sent to COAH for their review and signature. Mr. Lavery will be working on this.

Appointments: Environmental Committee (3 Members) Terms Expire 12/2013 Robert Ferrante, Richard Matrisciano and Mayor James Perry were appointed to the Environmental Committee on a motion made by Mr. Duffy and seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Appointment: Chairperson to Environmental Committee (Mayor's Appointment) Mayor Perry appointed Richard Matrisciano as the Chairperson for the Environmental Committee

Township Email Addresses: Mr. Perry is working on this. The purpose of this is that instead of the Committeeman using their personal Email addresses, they will have a Township Email.

NEW BUSINESS:

Resignation: William Hughes, Board of Adjustment Mr. Perry moved to accept the resignation of Mr. Hughes from the Board of Adjustment, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

APPROVAL OF THE MINUTES : None at this time

PUBLIC PARTICIPATION

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Mr. Dunn, OEM, Millbrook-Stillwater Road talked to the Committee about the Basic Operation Plan for Hardwick. He will email this Plan to the Committee and Clerk for their review and comments. He also talked about the cell tower lease and offering the lease for a short duration and an open fair market.

Seeing that there were no others questions/comment from the Public, Mr. Duffy moved to then closed this portion of the meeting to the Public, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Committee Report:

Mr. Duffy: Thanked Mr. Campbell for his long and hard work with FEMA and the State in trying to straighten out the problems with Hurricane Irene and Sandy.

Mr. Carrazzone: Nothing to report on at this time

Mr. Perry: Thanks to Jean for her work on getting the tax server up and running.

Adjournment:

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 8:54PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

******* The Work Meeting scheduled for Wednesday August 28, 2013 has been cancelled. Next Monthly Meeting is scheduled for Wednesday, September 4, 2013.**

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

September 5, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 3:08PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present CPWM Thomas Campbell, Attorney Michael Lavery and CFO Amy Maronpot. Absent: Ted Rodman, Engineer

Mrs. Fisher noted that the monthly meeting originally scheduled for Wednesday, September 4 had been cancelled and rescheduled for today at 3PM.

Executive Session:

Mrs. Fisher noted that there will be no Executive Session tonight

Payment of Bills

Mr. Duffy motioned that the bills presented here tonight be paid, seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Reports

Mr. Rodman, Township Engineer was not present for today's meeting.

Mr. Campbell, CPWM reported that the necessary forms for FEMA have been given to the Engineer to complete for just the paving on Paulinskill Road. The estimate for this paving work is under \$90,000. The Mayor will follow up with the Engineer about filing these forms with FEMA. Next Mr. Campbell talked to the Committee about the 1996 John Deere loader. The radiator is leaking and the company has discontinued the part. He was able to find a repair company in Dover, NJ and is hoping that it can be repaired.

Mrs. Maronpot, CFO distributed her monthly reports.

Mr. Lavery, Esq., Township Attorney had nothing to report on at this time.

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee.

Mrs. Fisher noted that the Township received according to the settlement agreement with PSE&G dated July 2010 a check for \$162,495.50 has been submitted to the Township. This amount represents the settlement amount for vegetation and mitigation and to establish an escrow account. They also noted that there are restrictions on how this money may be used. Additionally, the Township is now able to take advantage of the \$101,617.20 payment for emergency preparedness and electrical fire safety equipment. Once PSE&G received documented and verifiable invoices, they will compensate the Township for these costs. Mr. Campbell asked if any of this money could be used to purchase a new truck. There was a brief discussion and the Township Attorney will review this settlement agreement and report back.

RESOLUTIONS

2013-34 Extend Due Date for 2013-2014 3rd Quarter Tax Payment to September 11, 2013

WHEREAS, pursuant to N.J.S.A. 54:4-66.3d which provides that third quarter property taxes shall not be subject to interest until the later of: August 1; or, the ten-day grace period, as authorized by a resolution of the governing body adopted on January 2, 2013; or the twenty-fifth calendar day after the tax bills were mailed; and,

WHEREAS, the Tax Collector will be mailing the 2013 Final/2014 Preliminary tax bills on August 15, 2013; and, the due date for the third-quarter payment is September 11, 2013, which is 25 days from the mailing date of August 15, 2013.

NOW, THEREFORE, BE IT RESOLVED on this 5th day of September, 2013 by the Hardwick Township Committee that the Tax Collector is hereby authorized and empowered, pursuant to N.J.S.A. 54:4-66.3d to hold interest charges until after September 11, 2013.

Mr. Carrazzone motioned to adopt **Resolution 2013-34** as presented tonight, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-33 2013 Community Wildfire Protection Plan Grant

The governing body of the Township of Hardwick desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$5,000.00 to fund the following project:

2013 Community Wildfire Protection Plan Grant

Therefore, the governing body resolves that James J. Perry or the successor to the office of the Mayor is authorized (a) to make application for such a grant (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$5,000.00 and not more than \$5,000.00, and (c) to execute any amendments thereto any amendments thereto which do not increase the Grantee’s obligations.

This authorizes the Township of Hardwick and hereby agrees to match \$5,000.00 of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 100% of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Mr. Carrazzone motioned to adopt **Resolution 2013-33** as presented tonight, seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

ORDINANCES: NONE AT THIS TIME

OLD BUSINESS:

Paulinskill Road Abandonment: Further discussion

Mr. Rodman is working on doing the Metes and Bound description. Mr. Bob Berry will be doing the survey, cost will be \$800.00. We will need both the description and scope of work that will be sent to FEMA for approval before the ordinance can be drafted and presented for adoption.

Township E-mail Addresses: Mr. Perry is working on this. The purpose of this is that instead of the Committeemen using their personal E-mail addresses, they will have a Township E-Mail address.

NEW BUSINESS:

Joseph Dunn, OEM: Review and approval of the Basic Operating Plan for Hardwick This Plan will be discussed at the next work meeting which will be September 25, 2013. Mr. Dunn will be present then.

SwiftReach Network: Swift911 Mrs. Fisher was asked to see if we could have a Representative present for the September 25 Work Meeting for a demo.

Pass It Along: A youth Driven Change That Matters will be holding their 2nd annual Bike Tour on Sunday, September 15 between 7am and 1pm. They are a non-profit organization which provides youth leadership and community service opportunities throughout Sussex and Warren County. Mrs. Fisher noted that they have provided the Township with their certificate of insurance and a map of the tours.

Mr. Carrazzone moved to approve the Bike Tour, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

DEP - Green Acres Program: Mr. Canace from Conservation Resources reported that DEP has offered the Township \$21,000 to purchase the 2 lots on Paulinskill Road, Block 1104 Lots 8 & 10. The Committee will wait to here back from Mr. Canace as he is trying to negotiate with DEP on getting more money for the Township.

APPROVAL OF THE MINUTES :

May	1, 2013	Monthly Meeting
May	22, 2013	Work Meeting
June	5, 2013	Monthly Meeting
June	26, 2013	Work Meeting
July	3, 2013	Monthly Meeting
July	24, 2013	Work Meeting

August 7, 2013 Monthly Meeting
August 28, 2103 Work Meeting Cancelled

Mr. Carrazzone moved to approve these Minutes as corrected, seconded by Mr. Duffy.
Motion carried and a voice vote was unanimous.

PUBLIC PARTICIPATION

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Mr. Bob Wolff from Sand Pond Road talked to the Committee about several ordinances that they adopted at the June meeting relating to Swine, Pigs & Hogs and the Right to Farm. He noted that he has been speaking with Bob Mickels from the State Department of Agriculture about the adopted ordinances. In their conversation, Mr. Mickels noted that the number of swine/pig was arbitrary and that the State's plan would supersede the Township's ordinance. After a brief discussion, the Committee suggested that Mr. Mickels come to a Planning Board meeting to discuss this issue further.

Next Mr. Wolff asked about the State's purchase of the 2 lots on Paulinskill Road. Mayor Perry noted that these will add to the Kittatinny State Park.

Lastly he asked about the Fire Truck. Mayor Perry noted that we do not have a truck in the Township yet; also Blairstown Fire Company has signed a Mutual Aid Agreement with Stillwater Fire Company.

The Township Historical Society will be sponsoring a Barn Dance to be held at the Vass Farmstead on Saturday, October 12, 6pm to 9pm cost will be \$15.00 per person.

Hardwick Day Event will be held at the Princeton Education Center on Millbrook Road, Sunday, October 27 12Noon to 5PM. The Camp has a new Director who has been very generous and helpful in setting this up. The theme this year is "Horses". Desiree Dunn is in charge of the Event and the Committee has given her a budget of \$1000; if it comes to where she will need more, she will need to talk with the Committee again for an increase.

Mr. Campbell reported that he has heard from Sarah, Mr. Rodman's secretary that the paperwork for FEMA has been completed and can be picked up tomorrow.

He then talked to the Committee about the new Salt Shed and an estimate he received for a 100 amp electrical service for outlets and outside lights. Estimate is for \$2000.

Mr. Duffy moved to approve this estimate of \$2000 from Stiehl Electric, seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes.

Seeing that there were no other questions/comment from the Public, Mr. Duffy moved to then close this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Committee Report:

Mr. Duffy: Nothing to report on at this time

Mr. Carrazzone: Nothing to report on at this time

Mr. Perry: Thanked PSE&G for their check of \$162,495.50 for the settlement agreement and Century Link for the \$35,000 for the purchase of the easement on River View Dr.

Mayor Perry moved to appoint Designee Alfred Carrazzone to attend the Planning Board in September if they meet, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Adjournment:

Being there was no other business to conduct; Mr. Duffy moved to adjourn tonight's meeting at 4:35PM, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

September 25, 2013
Work Agenda Meeting

The monthly work agenda meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 7:02PM by Mayor James Perry. Mayor Perry noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy. Also present were Engineer Ted Rodman. Absent were CPWM Thomas Campbell and CFO Amy Maronpot. Mayor Perry noted that we will not have the Township Attorney Michael Lavery present tonight.

Payment of Bills:

Mr. Carrazzone motioned that the bills presented here tonight be paid, seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Mr. Ted Rodman, Township Engineer was present tonight to talk about the DOT application for Ward Road. This application was filed with the State and needed now is the Resolution 2013-36 that authorizes the Mayor and Clerk to sign the Grant Agreement on behalf of the Township that is on the agenda tonight for approval.

Presentation: SwiftReach Networks: Swift911 Demo

Chaz Garrity was present tonight from SwiftReach to talk about this service. Residents of Hardwick can register with Swift Reach to receive routine and emergency notification about events happening in the Township from Snow storms, and flooding, to utility issues and road closures. The Township Officials will be able to keep you up to date and informed in real time. Residents can register with SwiftReach link by filling out their contact information on the form. There is no cost to the residents when registering. The cost to the Township would be about \$1000 which will include the year cost of \$750.00 plus \$200.00 for the setup and \$1.50 per contact number. The term of the contract would be for 3 years. There was a brief discussion and the Committee asked Mr. Garrity to send us their contract so that the Township Attorney could review.

Mr. Carrazzone moved to contract with SwiftReach Network for a three year period at a cost of \$1000.00 contingent on the certification of funds from the CFO, seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes.

The Committee hopes to get this service in place and to have pamphlets available for the Hardwick Day Event which is Sunday, October 27 at the Princeton Education Center.

Hardwick Day: As noted above, Hardwick Day is Sunday, October 27 from 12Noon to 5PM at the Princeton Education Center; Desiree Dunn updated the Committee on the activities and noted again that she needs volunteers to help that day. Next is the mailing and postage for the flyers. Mrs. Fisher noted that the Township could do the printing and that she has put in a voucher for postage. The Committee thanked Mrs. Dunn for her work on getting this event up and running.

Joseph Dunn, OEM was present tonight to talk to the Committee about reviewing and updating the Basic Operating Plan for Hardwick. He started out letting us know that the submitted Plan was approved by the State Police until 2017. What the Township needs to do now is to create a Local Emergency Planning Council that would revisit the submitted Plan to update and make recommendations. Mandated members would be the Mayor and Office of Emergency Management Representative who would act as the Chairperson. The Committee briefly discussed recommendations to this Council and then decided that at the next meeting each Committeeman would have three names for the Council that the Mayor could select and appoint at that time. Mr. Dunn asked the Committee for a "P" card to be use for emergencies instead of using his own credit card. The Clerk will contact the CFO the process in obtaining this card..

RESOLUTION:

2013-35 Tax Overpayment Block 501, Lot 11.02 & Q0077 Corelogic \$2,745.32

WHEREAS, the Tax Collector advises of overpayment of taxes for calendar year 2013 due to overpayment of 2013 taxes.

It was noted that there will be no additional costs to the Township that DEP will be paying for those expenses.

APPROVAL OF THE MINUTES: NONE

PUBLIC PARTICIPATION

Mr. Duffy motioned to open this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Seeing as there were no questions/comments from the Public, Mr. Carrazzone moved to close this portion of the meeting to the Public, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Adjournment

Mr. Duffy made a motion to adjourn the meeting at 8:22PM; motion was then seconded by Mr. Carrazzone. Motion carried and a voice vote of the Committee was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

October 2, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:32PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present were Ted Rodman, Engineer, Attorney Michael Lavery and CFO Amy Maronpot. Absent: CPWM Thomas Campbell

Executive Session:

Mrs. Fisher noted that there will be no Executive Session tonight at 6:30PM and that the regular session will convene at its normal time of 7:00PM.

At 7:00PM Mayor Perry called the meeting to order.

Payment of Bills

Mr. Duffy motioned that the bills presented here tonight be paid, seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

The Committee asked Mrs. Maronpot, CFO if she could please check last years JCP&L bill against this year to see if there is any savings.

Reports

Mr. Rodman, Township Engineer was not present for today's meeting.

Mr. Campbell, CPWM was not present for today's meeting

Mrs. Maronpot, CFO distributed her monthly reports.

Mr. Lavery, Esq., Township Attorney had nothing to report on at this time.

The Committee asked if there were any updates from Service Electric, the Cable Company that services several Townships in the area. Mr. Lavery will check his files and update the Committee at the next meeting.

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee.

RESOLUTIONS: NONE

ORDINANCES: FIRST READING

2013-12 To Amend the Land Development Ordinance of the Township of Hardwick To Amend the Setback Requirements for Non-Conforming Principal Structures

BE IT ORDAINED by the Township Committee of the Township of Hardwick that the Land Development Ordinance of the Hardwick Township, Chapter XIII of the Revised General Ordinances of the Township of Hardwick shall be and is hereby amended as follows:

SECTION 1. Section 13-33.5 is entitled "*Enlargement of Non-Conforming Principal Structure*". That section is amended to read as follows:

An existing principal structure which is non-conforming by reason of its intrusion into a required setback may be enlarged, provided, however, that the existing non-conforming setback is not further encroached upon and provided the encroachment is not greater than 50% of the required setback. Notwithstanding the foregoing, an addition is permitted to be constructed on the rear of the structure, regardless of whether the encroachment on the required front yard setback is greater than 50%, provided the violation of the setback requirements by the existing structure is not further increased.

SECTION 2. Effective Date. This ordinance shall take effect upon final passage and publication as provided by law.

SECTION 3. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or cause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 4. The Township Clerk is hereby directed to give notice at least ten days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S. 40:55D-15. Upon the adoption of this Ordinance after public hearing hereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Warren County Planning Board as required by N.J.S. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S. 40:49-2.1. Notice pursuant to N.J.S. 40:55D-62.1 is not required.

Mr. Carrazzone moved to approve **Ordinance 2013-12** on first reading, seconded by Mr. Perry. Motion carried and a voice vote was unanimous. Mrs. Fisher noted that 2nd Reading and Public Hearing will be on October 23, 2013.

OLD BUSINESS:

Warren County Health Dept – Shared Services agreement, Status

Mr. Lavery will review this again to update the Committee at the next meeting.

Township Email Addresses: Mr. Perry has given the following personnel new e-mail addresses as follows:

cfo@hardwick-nj.us clerk@hardwick-nj.us taxcollector@hardick-nj.us

dptymayor@hardiwkc-nj.us mayor@hardwick-nj.us combr@hardwick-nj.us

DEP Green Acres: Sale of Real Estate Block 1104, Lots 8 & 10 Paulinskill Road
The Township will be proceeding with the sale of this property. Green Acres will be picking up all the fees at no cost to the Township.

SwiftReach Network: _Swift 911 Review of contract

The Township Attorney was e-mailed the contract which his office is presently reviewing.

Mr. Lavery will update the Committee at the next meeting.

NEW BUSINESS:

2014 Best Practices Inventory: The Committee reviewed the answer to this Inventory and they are satisfied with the answers that Mrs. Maronpot, CFO and Mrs. Fisher, Municipal Clerk provided.

Mr. Duffy motioned to accept and file the 2014 Best Practices Inventory as submitted, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Local Emergency Planning Council - Appointment of Council Members

Committee asked to hold this over to the Work Meeting for further discussion

APPROVAL OF THE MINUTES : None at this time

PUBLIC PARTICIPATION

Motion was made by Mr. Perry to open this portion of the meeting to the public for any questions or comments, seconded by Mr. Duffy. Motion carried.

Mrs. Desiree Dunn updated the Committee on the progress for Hardwick Day which is scheduled for Sunday, October 27 at the Princeton Education Center from 12Noon to 5PM.

Seeing that there were no other questions/comment from the Public, Mr. Duffy moved to then close this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Committee Report:

Mr. Duffy: thanked Mrs. Maronpot and Mrs. Fisher for their work on the 2014 Best Practices Inventory. It was greatly appreciated.

Mr. Carrazzone: dittoed the thanks. He then asked about the tree at the end of the parking lot that was downed from Hurricane Sandy. He asked if Mr. Campbell could please remove it.

Mr. Perry: dittoed the same thanks

Adjournment:

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 8:18PM, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

WORK/AGENDA MEETING

OCTOBER 23, 2013

CALL MEETING TO ORDER 7:00PM

SUNSHINE LAW COMPLIANCE

ROLL CALL

EXECUTIVE SESSION:

PAYMENT OF THE BILLS

**NOT OFFICIAL
SUBJECT TO REVISIONS**

7:00PM Jim Gilmore, Bollinger Insurance:

Discussion on Risk Management Consulting Services

RESOLUTION:

2013-37 Chapter 159 PSEG Susquehanna Settlement

ORDINANCE: 2nd Reading & Public Hearing

2013-12 To Amend the Land Development Ordinance of the Township of Hardwick To Amend the Setback Requirements for Non-Conforming Principal Structures

ORDINANCE: Discussion/Possible 1ST Reading

2013-13 To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Setback Requirements for Commercial Agriculture Structures

OLD BUSINESS:

SwiftReach Network: Swift 911 Review of Contract

Local Emergency Planning Council - Appointment of Council Members

NEW BUSINESS:

DISCUSSION:

Warren County Health Dept. - Shared Service Agreement - Further Discussion

Service Electric Cable TV of New Jersey – Status update from Township Attorney

Meeting Dates - Work Meetings for November & December

APPROVAL OF THE MINUTES:

September 5, 2013 Monthly Meeting

September 25, 2013 Work Meeting

October 2, 2013 Monthly Meeting

PUBLIC PARTICIPATION

COMMITTEE REPORTS

ADJOURNMENT

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

November 6, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:32PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present were Ted Rodman, Engineer, CPWM Thomas Campbell, Joseph Dunn OEM, Attorney Michael Lavery and CFO Amy Maronpot.

Executive Session:

Mr. Duffy moved that the Committee go into Executive Session at 6:34PM to discuss:
Contractual: Knowlton Fire Company and Portland Hook and Ladder Company for Route 80, Update Hope Court (North Warren Court of Hope) and Potential Litigation regarding the Old Schoolhouse. Motion was then second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - A. Contractual: Knowlton Fire Company and Portland Hook and Ladder Company for Route 80
 - B. Update Hope Court (North Warren Court of Hope)
 - C. Potential Litigation regarding the Old Schoolhouse
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 6:34PM

Present: James Perry, Alfred Carrazzone and Kevin Duffy

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

Time Out: 7:06PM

Motion was made by Mr. Carrazzone to return to regular session, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed three matters:

1. Contractual matter regarding the Portland Hook and Ladder Company and the Knowlton Fire Company
2. Update - Hope Court
3. Old Schoolhouse

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Mayor Perry talked about the service/coverage along Route 80 that Portland Hook and Ladder Company provided. From September 2012 to October 2013 they responded to approximately 68 calls; if you break this down it is about \$73.00 per call. Mr. Perry is suggesting that we donate \$5000 to them for their services.

Mr. Carrazzone **motioned** that a donation of \$5000 be made to the Portland Hook and Ladder Company of Portland, PA. This motion was then second by Mr. Duffy. Motion carried and a roll call vote was taken:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes.

Mrs. Maronpot, CFO asked where these funds will be coming from. Mayor Perry suggested that these funds come from either PILT money or PSE&G funds. A discussion followed as to where the funds could be taken from.

Payment of Bills

Mr. Carrazzone motioned that the bills presented here tonight be paid, seconded by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Reports

Mr. Rodman, Township Engineer noted that there was one driveway approval on Ward Road. Next was a discussion on a driveway that is in question on Paulinskill Road. The owner of this property is Mr. Anderson. There was a brief discussion and Mr. Rodman noted that he would review the driveway ordinance for farm vehicles. Another issue that has come up is the driveway on Butler Road was not closed as agreed to by the property owner several months ago. It was also noted that there has been work done to the front of this house without permits. Mr. Lavery will send a follow up letter to the property owner and his attorney.

Mr. Campbell, CPWM reported that he met again with FEMA about the open PO's. He noted that there are still 3 missing purchase orders that were probably not written. He also noted that he will have extra help for this winter; Randi Farley, a college student and local to help out. The necessary paperwork has been forward to the CFO. As for the Fire Grants, Tom met with Eric Weber and they will be going ahead with writing of the Grants. The Township has received a check for \$5000 from the State as reimbursement for the Fire Wise mitigation program. Tom also noted that he has contacted JCP&L about getting service to the new garage. He was informed that the cost could range from \$1200 to \$1500 for the hookup. He will keep the Committee updated.

Mr. Bob Wolff, Retired Fire Warden reported that the Fire Tower is being manned.

Mr. Joseph Dunn, OEM reported that he has been working with Swift 911 and presently they are waiting for our map to be approved before going forward. He discussed with the Committee the need to form a Local Emergency Council. Suggested members would be Dave Peck, Joe Sierent, Rich Matriciano, Jim Perry and Joe Dunn.

Mayor Perry then talked about the accidents on Route 80 West and that he is working with several Representatives from the State on this issue.

Mrs. Maronpot, CFO distributed her monthly reports.

Mr. Lavery, Esq., Township Attorney had nothing to report on at this time.

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee.

RESOLUTIONS:

2013-38 RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Hardwick has resolved to join the Public Alliance Insurance Coverage Fund ("PAIC") following a detailed analysis; and

WHEREAS, the Bylaws of PAIC require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that PAIC shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Township of Hardwick does hereby appoint James F. Gilmore, CPIA, Gallagher Bollinger, Short Hills, NJ, as its Risk Management Consultant in accordance with the Fund's Bylaws.

Mr. Carrazzone motioned to approve **Resolution 2013-38** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

2013-39 Authorizing the Sale of Real Estate to DEP – Green Acres Block 1104 Lots 8 & 10
Mr. Lavery noted that the DEP Green Acres Program is recommending that the Township pass a Resolution for the Sale of Property, but it is his recommendation that an Ordinance be done. His office has prepared the appropriate ordinance for first reading that will be done later in the meeting.

**2013-40 CHAPTER 159 – PILT Community Services
ITEM OF REVENUE IN THE BUDGET OF TOWNSHIP OF HARDWICK
PURSUANT TO N.J.S.A. 40A: 4-87 (CHAPTER 159, P.L. 1948)**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township has received funding for \$11,167.00 from the US Interior Bureau of Land management via the County of Warren and wishes to amend its 2013 Budget to include this amount as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2013 in the sum of \$11,167.00 which item is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written

Consent of the Director of Local Government Services:

Public and Private Revenues Offset with Appropriation

PILT Community Services

BE IT FURTHER RESOLVED that a like sum of \$11,167.00 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps

Public and Private Revenues Off-Set by Revenue

PILT Community Services OE

BE IT FURTHER RESOLVED, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

Mr. Carrazzone motioned to approve **Resolution 2013-40** as presented, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

ORDINANCE: 1ST READING

2013-13 Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, Authorizing the sale of Real Property by the Township of Hardwick to the New Jersey Department of Environmental Protection, Green Acres Program Pursuant to N.J.S.A. 40A:12-13(b)

WHEREAS, the Township of Hardwick owns certain real property located on Paulinskill Road, and known as Lots 8 and 10, Block 1104, on the Tax Map of the Township of Hardwick; and

WHEREAS, said property is not needed or required for municipal use; and

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program has offered to purchase the subject property for \$25,000.00; and

WHEREAS, the Township of Hardwick is authorized, pursuant to N.J.S.A. 40A:12-13(b), to make a private sale and conveyance of land for consideration, which may be nominal, for such purposes; and

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program plans to continue to utilize the property as open space;

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, as follows:

SECTION I

The Township Committee of the Township of Hardwick does hereby find and declare that Lots 8 and 10, Block 1104, as shown on the Tax Map of the Township of Hardwick, is determined not to be needed or required for municipal use.

Pursuant to N.J.S.A. 40A:12-13(b), the Township is desirous of conveying said property to New Jersey Department of Environmental Protection, Green Acres Program for use as open space.

The Mayor and Clerk are hereby authorized to execute a Deed and any other appropriate documents to convey title to the New Jersey Department of Environmental Protection, Green Acres Program.

Page 4 November 6, 2013

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law.

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced and passed by the Township Committee on the first reading at a meeting of the Township Committee of Hardwick Township, held on the 7th day of November, 2013, and will be considered for a second reading and final passage at a regular meeting of the Township Committee to be held on the 4th day of December, 2013, at 7:00 p.m., at the Municipal Building, located at 40 Spring Valley Road, New Jersey, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.

Mr. Carrazzone moved to approve Ordinance 2013-13 on first reading seconded by Mr. Duffy. Motion carried and a voice vote was unanimous. Second reading and public hearing will be at the December 4th meeting.

ORDINANCES: Discussion/Possible 1ST Reading

2013- To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Setback Requirements for Commercial Agriculture Structures
Committee discussed this ordinance and still had questions. First reading will be held over to the December meeting

OLD BUSINESS:

Local Emergency Planning Council - Appointment of Council

The Committee made the following appoints to this Council:

Joseph Sierant, David Peck, Richard Matriciano, Joseph Dunn and James Perry

Motion was made by Mr. Carrazzone and second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Service Electric Cable TV of New Jersey – Status update from Township Attorney
Mr. Lavery did not have any update on the Cable Service Company at this time.

Municipal Court of North Warren at Hope - Update

This was discussed at the beginning of the meeting in Executive Session

Meeting Dates - Verify Dates for Work Meetings for November 27 & December 26
Mayor Perry noted that there is a possibility that the Work Meeting for November 27 will be cancelled. As for the December 26th Work Meeting this will also be the Year End Meeting. The Committee has agreed to schedule this meeting for 4PM on a motion made by Mr. Carrazzone and second by Mr. Duffy. Motion carried and a voice vote was unanimous.

APPROVAL OF THE MINUTES :

October 23, 2013 Work Meeting

Mr. Carrazzone moved to approve these minutes as corrected, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

PUBLIC PARTICIPATION

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, seconded by Mr. Carrazzone. Motion carried.

Seeing there was no questions/comment from the Public, Mr. Duffy moved to then close this portion of the meeting to the Public, seconded by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Committee Report:

Mr. Duffy thanked Mrs. Dunn and the volunteers for a successful Hardwick Day. He also congratulated Mr. Perry on his victory in the General Election.

Mr. Carrazzone also thanked Mrs. Dunn and the volunteers for Hardwick Day and Mr. Perry on his win in the General Election.

Mr. Perry noted that he has been talked with DCA and the Zoning Office regarding the unsafe conditions of the Hardwick House which was destroyed by fire about 3 years ago. He also noted that the Boy Scouts are looking for a storage place for a sled and a meeting place. Their thoughts were the old school house or the Vass House. It was noted that the propane tanks were removed from the old school house so there is no heat there. Mayor Perry also noted that the Township will soon be the owners of the McConnell property on Spring Valley Road. When this happens then there will be discussion on how the Township would utilize the property.

Executive Session:

Mr. Carrazzone moved that the Committee go into Executive Session at 8:14PM to discuss: two zoning issue with the Zoning Officer George Boesze Motion was then second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Potential Litigation involving two zoning issues with the Zoning Officer
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 8:14PM

Present: James Perry, Alfred Carrazzone and Kevin Duffy

Also Present: Zoning Officer George Boesze, Engineer Ted Rodman, Attorney Michael Lavery and Township Clerk Judith Fisher

Time Out: 8:47PM

Motion was made by Mr. Carrazzone to return to regular session, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed two matters involving potential litigation.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Adjournment:

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 8:48PM, seconded by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

November 18, 2013
Special Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 12:34PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen James Perry, Kevin Duffy and Township Clerk Judith Fisher, RMC. Absent: Alfred Carrazzone.

Mrs. Fisher noted that the purpose of this meeting is to pay the voucher submitted for L.J. Brill and Associates for survey work completed on the McConnell property. This survey was required and completed to meet Green Acres requirements.

Payment of Bills

Mr. Duffy motioned that the bill presented by L.J. Brill and Associates for \$5500.00 be paid, seconded by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mayor Perry, yes, Mr. Carrazzone, absent

Adjournment:

Being there was no other business to conduct; Mr. Duffy moved to adjourn tonight's meeting at 12:35PM, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

December 4, 2013
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:38PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present CPWM Thomas Campbell, Attorney Michael Lavery and CFO Amy Maronpot. Absent: Ted Rodman, Engineer

Executive Session

Mr. Duffy moved that the Committee go into Executive Session at 6:39PM to discuss: Hope Court, Service Electric, Schoolhouse, Contractual – Auditors and Assignment: Habitat for Humanities Sussex County. Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
Hope Court, Service Electric, Schoolhouse, Contractual – Auditors,
Assignment: Habitat for Humanities Sussex County
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 6:39PM

Present: James Perry, Alfred Carrazzone, Kevin Duffy

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

Time Out: 7:31PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee and discussed five (5) matters:

Schoolhouse – Attorney Client
Hope Court
Service Electric
Contractual - Auditors
Assignment – Sussex County Habitat for Humanities (COAH)

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Sussex County Habitat for Humanities: After discussion in closed session tonight, the Committee will be transferring this assignment from Warren County Habitat to now Sussex County Habitat. The deed restrictions will still stay in place and there will be no problems with this transfer.

Mr. Duffy motioned to authorize the Mayor to sign this transfer of assignment to Sussex County Habitat, second by Mr. Carrazzone. Motion carried and a roll call followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

McConnell Property

Mr. Lavery noted that the closing on this property should be happening by the end of this year and that he will need the Committee to authorize the Mayor to sign the necessary documents.

Mr. Carrazzone motioned to authorize the Mayor and Clerk to sign all the necessary documents for the closing on this property located on Spring Valley Road, Block 1003, Lot 2, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Payment of Bills

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Reports

Mr. Rodman, Township Engineer was absent for tonight's meeting

Mr. Campbell, CPWM reported that we have received a quote of \$749.55 from JCP&L for installing a 15KVA transformer.

Mr. Carrazzone motioned to accept the quote as presented tonight, second by Mr. Duffy. Motion carried and a roll call move vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Mr. Campbell then asked if the PSE&G funds could be used to purchase a new pickup truck as a safety vehicle. The Committee asked the Attorney to look in this. Lastly he reported that Century Link has finished cleaning up the debris around the cell tower on Riverview Drive.

Mrs. Maronpot, CFO distributed her monthly reports and discussed the resolutions tonight on the agenda with the Committee.

Mr. Lavery, Esq., Township Attorney had nothing to report on at this time.

Mrs. Fisher, Township Clerk reviewed correspondence with the Committee.

RESOLUTIONS

2013-41 Grant Balance Cancellation ESP Grant \$3000.00

WHEREAS the ESP Grant Appropriated reserves remain unspent to date with an offsetting receivable; and

WHEREAS it is permissible to cancel said balance reserves against the offsetting receivable; and

WHEREAS it is the desire of the Governing Body to cancel the appropriation reserves against the receivable

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Hardwick that the CFO be authorized to cancel the following Grant reserve appropriation against the offsetting receivable

ESP Grant Receivable	\$ 3,000.00
ESP Appropriated reserve	\$ 3,000.00
Net cancellation:	\$ 0.00

Mr. Carrazzone motioned to approve **Resolution 2013-41** as presented here tonight, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

2013-42 Grant Balance Cancellation NJLM Education Foundation Grant \$318.41

WHEREAS the NJLM Education Foundation grant balance reserve remain unspent to date; and

WHEREAS it is permissible to cancel said balance to surplus; and

WHEREAS it is the desire of the Governing Body to cancel this grant to surplus

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Hardwick that the CFO be authorized to cancel the following Grant reserve balance to surplus

NJLM Education Foundation Grant	\$ 318.41
---------------------------------	-----------

Mr. Carrazzone motioned to approve **Resolution 2013-42** as presented here tonight, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

2013-43 Grant Balance Cancellation Municipal Alliance County & Municipal Share \$4,497

WHEREAS the Municipal Alliance grant balance reserve remain unspent to date; and
WHEREAS it is permissible to cancel said balance to surplus; and
WHEREAS it is the desire of the Governing Body to cancel this grant to surplus
NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Hardwick that the CFO be authorized to cancel the following Grant reserve balance to surplus

Municipal Alliance County Share	\$ 2,486
Municipal Alliance Township Share	\$ 2,011

Mr. Carrazzone motioned to approve **Resolution 2013-43** as presented here tonight, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

ORDINANCES: 2nd Reading & Public Hearing

2013-13 Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, Authorizing the sale of Real Property by the Township of Hardwick to the New Jersey Department of Environmental Protection, Green Acres Program Pursuant to N.J.S.A. 40A:12-13(b)

WHEREAS, the Township of Hardwick owns certain real property located on Paulinskill Road, and known as Lots 8 and 10, Block 1104, on the Tax Map of the Township of Hardwick; and

WHEREAS, said property is not needed or required for municipal use; and

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program has offered to purchase the subject property for \$25,000.00; and

WHEREAS, the Township of Hardwick is authorized, pursuant to N.J.S.A. 40A:12-13(b), to make a private sale and conveyance of land for consideration, which may be nominal, for such purposes; and

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program plans to continue to utilize the property as open space;

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, as follows:

SECTION I

1..The Township Committee of the Township of Hardwick does hereby find and declare that Lots 8 and 10, Block 1104, as shown on the Tax Map of the Township of Hardwick, is determined not to be needed or required for municipal use.

2. Pursuant to N.J.S.A. 40A:12-13(b), the Township is desirous of conveying said property to New Jersey Department of Environmental Protection, Green Acres Program for use as open space.

3. The Mayor and Clerk are hereby authorized to execute a Deed and any other appropriate documents to convey title to the New Jersey Department of Environmental Protection, Green Acres Program.

SECTION II

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV

This Ordinance shall take effect immediately upon final publication as provided by law. At this time, Mr. Carrazzone motioned to open this portion of the meeting to the public for any questions on Ordinance 2013-13. This motion was then second by Mr. Duffy. Motion carried.

Seeing that there were no comments from the public on this ordinance, this portion of the meeting was then closed on a motion made by Mr. Carrazzone and second by Mr. Duffy. Motion carried.

Mr. Carrazzone then motioned to adopt Ordinance 2013-13, second by Mr. Duffy. Motion carried and a Roll Call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes.

Discussion/Possible 1ST Reading

Mayor Perry noted that the Zoning Officer Mr. Boesze met with Mr. Rlbitzki, Chairman of the Planning Board and Member Jim McKim regarding this Ordinance. The Ordinance was explained to Mr. Boesze and it was explained to him how it works. Seeing that there were no other issues regarding the Ordinance, Mr. Boesze was in agreement to have it introduced tonight.

1st Reading

2013-14 To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Setback Requirements for Commercial Agriculture Structures

BE IT ORDAINED by the Township Committee of the Township of Hardwick that the Land Development Ordinance of the Hardwick Township, Chapter XIII of the Revised General Ordinances of the Township of Hardwick shall be and is hereby amended as follows:

SECTION 1. Section 13-10.1a3 (b) is hereby amended as follows:

(b) Except for farm stands as defined in Section 13-6, setbacks and coverage for all structures on a farm, except for a residence located thereon, shall be as follows:

1. Setbacks

a. No accessory structure shall be erected which has a horizontal span (defined as the width of the structure from its left-most extreme to its right-most extreme) such that it blocks the view to an extent greater than 45 degrees when observed from any point on the property boundaries.

b. Minimum setback from side boundary lines and rear boundary line in all cases shall be no less than 50 feet.

c. The minimum setback requirement from front boundary line shall be no less than 100 feet.

SECTION 2. Section 13-10.1a3 (a) and 13-10.1a3 (b) (2) remain unchanged.

Effective Date. This ordinance shall take effect upon final passage and publication as provided by law.

SECTION 3. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or cause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 4. The Township Clerk is hereby directed to give notice at least ten days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S. 40:55D-15. Upon the adoption of this Ordinance after public hearing hereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Warren County Planning Board as required by N.J.S. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S. 40:49-2.1. Notice pursuant to N.J.S. 40:55D-62.1 is not required.

Mr. Carrazzone motioned to approve Ordinance 2013-14 on first reading, second by Mr. Duffy. Motion carried and a voice vote was unanimous. Second reading and public hearing will be at the December 26th Meeting.

OLD BUSINESS:

Local Emergency Planning Council: Possible appointment of additional members - At this time, OEM Joseph Dunn had no additional names to submit. Mayor Perry noted that this will be back on the agenda when additional names are submitted for appointment by OEM Joseph Dunn.

Service Electric Cable TV of New Jersey - Discussed earlier in closed session

Municipal Court of North Warren at Hope - Discussed in closed session earlier tonight.

NEW BUSINESS:

Meeting Dates: Re-Organization Meeting for January

The Committee agreed to have the Re-Organization Meeting on January 2, 2014 at 4PM. Motion was then made by Mr. Duffy and second by Mr. Carrazzone to set the Re-Organization Meeting for January 2, 2014 at 4PM. Motion carried and a voice vote was unanimous. Mrs. Fisher will advertise this date.

The Work Session and Year End Meeting will be December 26, 2013 at 4PM. This was set at the November 6th meeting.

JCPL: Install new Transformer for service to the new shed, Cost \$749.55 (Fixed Cost Agreement)

Mr. Carrazzone motioned to authorize Mayor Perry to sign the Fixed Cost Agreement with JCP&L, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

NJLM: update on League Convention at Atlantic City November 19 – 21

Mayor Perry attended this Convention and he talked to several Vendors. Goals for 2014 for the Township are to have a full energy audit and swipe cards. Another project would be for the DPW and that would be mapping of the roads; there are modules for this. There are different modules for whatever you would be looking to do. Cost for this range from \$300 to \$400 per module. While at the Convention, Mayor Perry noted that he was voted in as a member of the Leagues Executive Board.

Yards Creek: Mayor Perry also spoke with Attorneys from the League explaining our issues regarding who the owner is of the Power Plant when the water is coming from Hardwick. The revenues from there go to Blairstown and Hardwick gets zero. Mayor Perry noted that this issue is his biggest goal for 2014.

Christmas Luncheon: After a brief discussion the date will be Thursday, December 19th at Pub 517. The Clerk will send out invitation to the various Board members and Professionals.

APPROVAL OF THE MINUTES : None at this time for approval

PUBLIC PARTICIPATION

Motion was made by Mr. Carrazzone to open this portion of the meeting to the public for any questions or comments, second by Mr. Duffy. Motion carried.

Seeing that there were no other questions/comment from the Public, Mr. Carrazzone motioned to then close this portion of the meeting to the Public, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Committee Report:

Mr. Duffy congratulated Mayor Perry on his appointment to the Executive Board of the NJLM

Mr. Carrazzone also congratulated Mayor Perry on this appointment. He also asked if the issue with the Hardwick House had been resolved or if DCA were working on it. Mayor Perry noted that the Zoning Officer Mr. Boesze has been talking with DCA and the owner. Hopefully there will be an update soon.

Mr. Perry asked if everyone had heard of the break in that occurred on Spring Valley Road the other night that occurred between 4am to 1pm. State Police were there, but at this time there is no update. State Police to note that there have been several of this occurrences happening in the adjoining townships. No arrests have been made.

Adjournment:

Being there was no other business to conduct; Mr. Carrazzone motioned to adjourn tonight's meeting at 8:25PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

DECEMBER 26, 2013
Year End Meeting

The Year End Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 4:15PM by Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher led the public in the pledge of allegiance. Present were Committeemen Jim Perry and Kevin Duffy. Absent was Committeeman Alfred Carrazzone. Also present were Engineer Ted Rodman, CPWM Thomas Campbell, Bill Schroeder from the Auditor Firm of Nisivoccia, Attorney Michael Lavery and CFO Amy Maronpot.

Payment of the Bills:

Mr. Duffy motioned that the bills presented here tonight be paid, second by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mayor Perry, yes, Mr. Carrazzone, Absent

REPORTS

Mr. Rodman, Township Engineer reported that there was a Stormwater Audit by DEP for the Township and that everything is in order for this year.

Mr. Campbell, CPWM did not have anything to report on at this time.

Mrs. Maronpot, CFO talked about the Transfer Resolution that is on the agenda today. She also noted that there have been questions about the reimbursement for the costs of the Special Elections. She noted that the Mayor's Advisory letter addressed this issue. What the County needs now is a letter from the Clerk addressing this issue. The Attorney will draft the letter needed.

RESOLUTION

2013-44 Transfer Resolution

WHEREAS there appears to be a surplus in the following account over and above the amount deemed necessary to fulfill the purpose of the appropriation for the balance of the year 2013:

From: Admin OE	\$ 2,870.00
Prof Services Tax Map	\$ 2,000.00
Legal OE	\$ 2,000.00

WHEREAS there appears to be insufficient funds in the following account to meet the demands thereon for the balance of the year 2013:

To: Fuel Oil	\$ 450.00
Roads S&W	\$ 4,450.00
Municipal Clerk S&W	\$ 1,970.00

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40A:4-59 the surplus in the accounts heretofore mentioned by and same is hereby transferred to the accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) mentioned as being insufficient to meet the current demands and therefore this resolution shall take effect.

BE IT FURTHER RESOLVED, that the Treasurer be and he is hereby authorized and directed to make the above transfers.

Mr. Duffy motioned to approve **Resolution 2013-44** as presented, second by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mayor Perry, yes, Mr. Carrazzone, Absent

Mr. Lavery, Township Attorney talked about Service Electric Cable that that Ordinance was revised and ready to go. So far there have been no other comments noted from the other Townships. He then requested a closed session to discuss the contractual status of the Hope Court, Mc Connell property and a personnel issue regarding Auditor.

Mrs. Fisher, Township Clerk noted that the Reorganization Meeting is schedule for January 2, 2014 at 4PM. She also discussed new computer towers for the Tax Collector, Clerk and Zoning Officer.

ORDINANCE: 2nd Reading and Public Hearing

2013-14 To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Setback Requirements for Commercial Agriculture Structures

BE IT ORDAINED by the Township Committee of the Township of Hardwick that the Land Development Ordinance of the Hardwick Township, Chapter XIII of the Revised General Ordinances of the Township of Hardwick shall be and is hereby amended as follows:

SECTION 1. Section 13-10.1a3 (b) is hereby amended as follows:

(b) Except for farm stands as defined in Section 13-6, setbacks and coverage for all structures on a farm, except for a residence located thereon, shall be as follows:

1. Setbacks

a. No accessory structure shall be erected which has a horizontal span (defined as the width of the structure from its left-most extreme to its right-most extreme) such that it blocks the view to an extent greater than 45 degrees when observed from any point on the property boundaries.

b. Minimum setback from side boundary lines and rear boundary line in all cases shall be no less than 50 feet.

c. The minimum setback requirement from front boundary line shall be no less than 100 feet.

SECTION 2. Section 13-10.1a3 (a) and 13-10.1a3 (b) (2) remain unchanged.

Effective Date. This ordinance shall take effect upon final passage and publication as provided by law.

SECTION 3. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or cause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 4. The Township Clerk is hereby directed to give notice at least ten days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S. 40:55D-15. Upon the adoption of this Ordinance after public hearing hereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Warren County Planning Board as required by N.J.S. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S. 40:49-2.1. Notice pursuant to N.J.S. 40:55D-62.1 is not required.

Mr. Duffy motioned to open this portion of the meeting to the public for any questions on Ordinance 2013-14, second by Mr. Perry. Motion carried.

See there were no questions from the public, this portion of the meeting of then closed on a motion by Mr. Duffy and second by Mr. Perry. Motion carried.

Mr. Duffy then motioned to adopt Ordinance 2013-14, second by Mr. Perry. Motion carried and a voice vote was unanimous. Noted was that Mr. Carrazzone was absent.

Public Participation

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Perry. Motion carried.

Seeing there was no one from the public wishing to speak, Mr. Duffy motioned to close this public portion, second by Mr. Perry. Motion carried.

COMMITTEE REPORTS

Mr. Duffy talked about the recent storms noting a job well done by the DPW keeping our roads open. 2013 was a good year for the Township financially with the hard work of the Mayor.

Mr. Perry talked about looking forward to a great 2014.

Executive Session:

Mr. Duffy motioned that the Committee go into Executive Session to discuss: Contractual: Hope Court (North Warren Court of Hope) and the McConnell Property and a personnel

discussion regarding Auditor, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - A. Contractual: Municipal Court of North Warren at Hope
 - B. Contractual: McConnell Property
 - C. Personnel Discussion: Township Auditor
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 4:38PM

Present: James Perry, Kevin Duffy (Absent: Alfred Carrazzone)

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher and William Schroeder from Nisivoccia.

Time Out: 5:17PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed three matters:

1. Contractual matter regarding the McConnell Property
2. Contractual matter regarding the Municipal Court of North Warren at Hope
3. Personnel Discussion: Township auditor

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

ADJOURNMENT

Being there was no other business to conduct; Mr. Duffy motioned to adjourn today's meeting at 5:17PM, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk