



**COURT** These appointment will be held over to the next meeting

Township Prosecutor  
Municipal Public Defender .

Township Engineer Norton "Ted" Rodman, PE 1/2014 to 12/2016  
Driveway Opening Official Norton "Ted" Rodman, PE  
Certified Public Works Mgr. Thomas Campbell, CPWM

Zoning/Code Enforcement George Boesze

Construction official State of New Jersey Department of Community Affairs

Sanitary SubCode Official Warren County Board of Health

Animal Control Officer Alan DeCarolis, ACO  
Dog Licensing Clerk Judith Fisher

Emergency Management Coordinator Joseph Dunn 3/2012 to 3/2015  
Deputy Emergency OEM David Peck 5/2012 to 5/2015  
George H. Fee 5/2012 to 5/2015  
Desiree Dunn 6/2012 to 6/2015  
911 Coordinator Judith Fisher

The above appointments were made on a motion by Committeeman Duffy and second by Committeeman Carrazzone. Motion carried and roll call followed:  
Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**RESOLUTION OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY SETTING THE OFFICE HOURS FOR TOWNSHIP OFFICIALS FOR 2014**

**WHEREAS**, the Township Committee of the Township of Hardwick believes that to provide efficient and cost effective services for the taxpayers of Hardwick, that the Township Officials should be available for a minimum numbers of hours per week, and that those hours be publicized, and

**WHEREAS**, The Township Committee believes that it is important that the taxpayers may rely on the various municipal officials to be available during their scheduled hours, and

**WHEREAS**, in order to keep the tax burden to a minimum, it is important to notify the taxpayers that certain services will only be available during certain hours, and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hardwick that the Township Committee sets the office hours for the following positions:

Registered Municipal Clerk, Registrar	
Hours: -Tuesday	9:30 a.m. to 1:30 p.m.
Wednesday	9:30 a.m. to 1:30 p.m.
Thursday	9:30 a.m. to 3:30 p.m.
Tax Collector	
Hours: Wednesday	5:30 p.m. to 7:30 p.m.
Tax Assessor	
Hours: Friday	12:30 p.m. to 2:30 p.m. or by appointment
Construction Department:	908-362-6663, Ext 224
NJ Dept of Community Affairs	(Tuesday & Thursday) 8am – 12pm
Code Enforcement Officer	
Hours: Wednesday	6:30pm to 9:30pm
Dog Licensing Clerk	
Hours:	Same as Township Clerk
Department of Public Works	
Hours: Monday - Friday -.	7:00 a.m. to 3:30 p.m.

The Office Hours were adopted by the Committee on a motion that was made by Mr. Duffy and seconded by Mr. Carrazzone. Motion carried and a roll call vote followed.  
**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes.

**APPOINTMENTS TO VARIOUS BOARDS**

**Planning Board**

Class I	James Perry	12/31/2014
Class II, Deputy OEM	George Fee	12/31/2014
Class III	Kevin Duffy	12/31/2013

Mr. Perry nominated Kevin Duffy to fill the Class III position. Motion was then seconded by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes  
Alternate #2 Richard Mastriciano 12/31/2015

**Board of Adjustment Appointments to this Board were HELD to the next meeting**

Full Member 3 Year Term	12/2016
Full Member Unexpired Term	12/2015
Alternate #1 Vacant	12/2015

**Environmental Committee**

Robert Ferrante, Class IV Planning Board  
Richard Mastriciano, Alternate #2 Planning Board  
James Perry, Mayor, Class I Planning Board

**Open Space Advisory Committee**

James Perry	12/2013
Joyce Siegmeister	12/2016
Vacant	12/2016

**Motion** was made by Mr. Carrazzone and seconded by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Agriculture Advisory Committee Appointments are for One Year**

Robert Wolff	12/31/2014
John Crisman	12/31/2014
OPEN	12/31/2014

**Recreation/ Public Events 2014** Vacant

**Grant Committee 2014**

The following appointments were made on a motion by Mr. Carrazzone, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

James Perry, Mayor, Renee Harman, Terry Crisman, Bob Wolff

**Liaison for:** Motion made by Mr. Duffy and seconded by Mr. Carrazzone, the following appointments were made. Motion carried and a voice vote was unanimous.

Warren County on Aging	BettyJane Lindsay
Clean Communities Coordinator	Richard Schemm
Insurance Liaison	Alfred Carrazzone, Committeeman Judith Fisher, Alternate
Recreation/Public Events Coordinator	Vacant

**RESOLUTIONS**

**Resolution 2014-01**

Meeting Place	Municipal Building 40 Spring Valley Road
Date	1 <sup>st</sup> Wednesday each month Executive Session 6:30 PM Regular Meeting 7:00 PM
Date	4 <sup>th</sup> Wednesday each month Work/Agenda Meeting 7:00 PM

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Depositories for Township Funds  
PNC Bank, Blairstown  
First National Bank of Hope  
Lakeland Bank, Frelinghuysen Branch  
NJ Cash Management Fund, Trenton, NJ  
Bank of America

**Motion** was made by Mr. Duffy to approve **Resolution 2013-01**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

**Resolution 2014-02** from Tax Assessor

**A RESOLUTION AUTHORIZING THE TOWNSHIP ATTORNEY AND/OR SPECIAL TAX COUNSEL TO EXECUTE STIPULATIONS, CORRECT ASSESSMENTS IN TAX COURT, FILE ADDED, OMITTED, OMITTED/ADDED ASSESSMENTS, ROLL-BACK TAX COMPLAINTS AND TAX APPEALS.**

**WHEREAS**, the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey, has been informed that in certain instances, the Township Attorney and/or Special Tax Counsel may be required to execute, stipulate and make corrections or adjustments resulting from tax appeal complaints filed against the Municipality. The Township Attorney and/or Special Tax Counsel will need further approval to file omitted assessments and farmland roll-back complaints, all in the name of the Township of Hardwick, and

**WHEREAS**, the Warren County Board of Taxation requires a resolution of the Township Committee to authorize such actions by the Township Attorney and/or Special Tax Counsel retained by the Township which are authorized to act as agents for the Township Committee, and

**WHEREAS**, the Township Committee desires to grant such authority to the Township Attorney and/or Special Tax Counsel.

**NOW, THEREFORE, BE IT RESOLVED**, that the aforementioned individuals, individually or collectively, are hereby authorized to file, stipulate, modify, agree upon and otherwise perform the duties which are required to aid the Township Attorney and/or Special Tax Counsel in the above forenamed circumstances which are within the jurisdiction of the Warren County Board of Taxation and the New Jersey Tax Court.

**Motion** was made by Mr. Duffy to approve **Resolution 2014-02**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

**Resolution 2014-03 AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFER**

**WHEREAS**, it is desirable that idle funds of the Township of Hardwick, County of Warren be invested in legal investment vehicles at all times; and

**WHEREAS**, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments.

**NOW, THEREFORE, BE IT RESOLVED** on the 2<sup>nd</sup> day of January 2014, by the Mayor and Township Committee of the Township of Hardwick, in the County of Warren that it does hereby authorize the Chief Financial Office to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution; and

**BE IT FURTHER RESOLVED**, that the above Chief Municipal Financial Officer is hereby authorized to transfer funds by wire solely for the following purpose and subject to all pertinent regulations:

1. To or from Township checking or saving accounts to other Township accounts.
2. To or from Township Checking or saving accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Hardwick in the County of Warren.

**Motion** was made by Mr. Carrazzone to approve **Resolution 2014-03**, seconded by Mr. Duffy. Motion carried and in a voice vote, all were in favor.

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**Resolution 2013-04 Cash Management**

**WHEREAS**, P. L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A. 40A:5-2 has amended to require that each Municipality designate a Cash Management Plan for the deposit of Local Unit monies.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of January 2014 by the Township Committee of the Township of Hardwick:

A. Designation of Official Depositories:

1. The following financial institutions are designated an Official Depositories:

PNC Bank  
First Hope Bank  
Bank of America  
Lakeland Bank  
New Jersey Management Fund

2. Designated Official Depositories are required to submit to the Treasurer of the Township of Hardwick, County of Warren, a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semiannually in the Department of Banking as of June 30 and December 31 of each year.
3. Designated Official Depositories are required to submit to the Treasurer a copy of Institution's "Annual Report" on an annual basis.

B. Deposit of Funds

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State Statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings
2. Capital and Debt Service Funds may be deposited into interest bearing accounts. Non-interest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust Funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and Agency remittance funds shall be maintained in regular checking accounts
5. Change Fund not in excess of fifty dollars (\$50.00) may be established annually for use by the Tax Collector and shall be closed out to the Township Treasurer by fiscal year end.

C. Designation of Allowable Investment Instruments:

The Township may permit deposits and investment in such depositories as permitted in section 4 of P. L. 1970, Chapter 236 (C.17:9-44).

D. Definition of Protection of Township Deposits:

1. All depositories shall obtain the highest amount possible Federal Deposit Insurance Corporation (FDIC) coverage of all Township deposits.
2. All depositories must conform to all applicable State statutes concerning depositories of public funds including coverage under the NJ Governmental Unit Deposit Protection Act.

E. Reporting Procedures:

1. The Treasurer shall prepare for the Township Committee a detailed listing of all investment purchasing in the prior month, specifying the amount, interest percent per annum and maturing date.
2. The Treasurer shall prepare a schedule of outstanding investments for the independent Auditors as of December 31 of each year and at other such times required by the Auditors.
3. The Treasurer shall report to the Township Committee on a quarterly basis, the financial conditions of each official depository holding township funds.

F. Maximum Maturity Policy:

Investments shall be limited to maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provisions of regulation promulgated by either the Federal or State governments.

G. Investment Procedures:

1. Bid for Certificated of Deposits and Repurchase Agreements must be solicited if the amount is \$100,000.00 or greater

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2. Telephone bids will be solicited of at least three depositories by the Treasurer or his/her designated staff member
3. The depository shall specify the principal amount of the investment bid on, interest rate and number of days used to calculate the interest to be paid upon maturity. Interest paid shall be from the date the bid was awarded to the date of maturity.
4. All bidders may request the results of the bid after the bid is formally awarded
5. A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded
6. Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form from the Township may be used. The winning depository must forward a confirmation letter to the Treasurer within 48 hours of the day the bid is awarded.

H. Compliance

The Cash Management Plan of the Township of Hardwick, County of Warren shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

**Motion** was made by Mr. Carrazzone to approve **Resolution 2014-04**, seconded by Mr. Duffy. Motion carried and in a voice vote, all were in favor.

**Resolution 2014-05 C cancelling Balances between \$.50 and \$10.00**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts of less than \$10.00; and

**WHEREAS**, the Governing Body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies (except those representing a full quarter or more of taxes) of less than \$10.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey hereby authorizes the Tax Collector to cancel said tax amounts as deemed necessary.

**Motion** was made by Mr. Duffy to approve **Resolution 2014-05**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

**Resolution 2014-06 Rate of Interest for Delinquent Taxes**

**WHEREAS**, R.S. 54:4-67 implies that affirmative action on the part of the governing body is required to set the rate of interest on delinquent taxes and assessments.

**BE IT RESOLVED**, that the Mayor and Township Committee hereby establishes an interest rate of 8% on delinquent taxes for 2014 to be computed quarterly, with a ten (10) day grace period, in addition, the rate so fixed shall not exceed 8% per annum on the first \$1500.00 of the delinquency, and that 18% (as allowed by State Statute) per annum on any amount of delinquency in excess of \$1500.00, with a ten (10) day grace period. An additional penalty of 6% shall be added on delinquencies in excess of \$10,000.00, which are not paid prior to the end of the calendar year. The penalty so fixed shall not exceed 6% of the amount of delinquency.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey hereby authorizes the Tax Collector to collect the rate of interest on delinquent taxes and assessment as deemed necessary.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Tax Collector.

**Motion** was made by Mr. Duffy to approve **Resolution 2014-06**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

**Resolution 2014-07 Open Space Tax HOLD**

**RESOLUTION OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY RAISING THE OPEN SPACE TAX TO THREE (3) CENTS ON ACCORDANCE WITH THE ORDINANCE PREVIOUSLY PASSED BY THE TOWNSHIP COMMITTEE.**

**WHEREAS**, the Township Committee's Open Space Tax was previously set at one (1) cent, and

**WHEREAS**, a referendum was placed on the ballot authorizing the Township to increase the Open Space Tax from one (1) cent up to three (3) cents, and

**WHEREAS**, the Open Space Tax referendum passed, and

**WHEREAS**, the Township Committee passed an Ordinance permitting the Open Space Tax to be set from one (1) cent up to three (3) cents, and

**WHEREAS**, the Township Committee has determined that three (3) cents is the amount to be raised for this year.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hardwick that the Open Space Tax shall be set at three (3) cents for the calendar year January 1, 2014 through December 31, 2014.

**Resolution 2014-08 Professional Services for 2014**

**WHEREAS**, the Township of Hardwick in the County of Warren, State of New Jersey, requires that a resolution authorizing the award of contract for Professional Services without bid be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hardwick as follows:

1. That Michael B. Lavery, Esq. of the Law Firm of Courter, Kobert, Cohen, 1001 Route 517, Hackettstown, New Jersey 07840 is hereby appointed as the Municipal Attorney for the year 2014
2. That Ardito & Co., LLP, 18 S. 9<sup>th</sup> Street, Stroudsburg, PA, 18360 Registered Municipal Accountants, are hereby appointed Township Auditors for the year 2014
3. That Norton (Ted) Rodman, P. E., P. O. Box 647, Blairstown, New Jersey is hereby appointed as Township Engineer for the year 2014

**BE IT FURTHER RESOLVED** that these appointments are awarded without competitive bidding as a Professional Service under the provision of the Local Public Contract Law, and

**BE IT ALSO RESOLVED**, that the Township Committee of the Township of Hardwick is hereby authorized to execute this resolution and advertise the same according to law.

**Motion** was made by Mr. Duffy to approve **Resolution 2014-08**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

**Resolution 2014-09 AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES – MUNICIPAL AUDITOR**

**Motion** was made by Mr. Duffy to approve **Resolution 2014-09**, seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

**Temporary Budget for 2014                      \$230,000.00**

Motion was made by Mr. Duffy and seconded by Mr. Carrazzone. Motion carried.

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Ordinance 1<sup>st</sup> Reading**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) 2014-01**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said

budget to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

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**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Hardwick in the County of Warren finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 0.5% increase in the budget for said year, amounting to \$3,341.60 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Hardwick, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Township of Hardwick shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$23,391.17, and that the CY 2014 municipal budget for the Township of Hardwick be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

#### **NOTICE**

**NOTICE IS HEREBY GIVEN** that the above entitled ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Hardwick on January 2, 2014 and will be considered for final reading and adoption at the regular meeting of the Township Committee to be held on February 5, 2014 at 7:00p.m. at the Municipal Building, 40 Spring Valley Road, Hardwick Township.

**Motion** was made by Mr. Carrazzone and seconded by Mr. Duffy. Motion carried  
Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes.

Mrs. Fisher noted that 2<sup>nd</sup> Reading and Public Hearing will be on February 5, 2014

#### **Announcements**

Dog Licensing due no later then March 1, 2014  
Auditors - Financial Review PENDING  
Budget Meeting - PENDING  
Budget Meeting with Auditors - PENDING

#### **Public Comments:**

The public portion of this meeting was opened by a motion made by Mr. Duffy and second by Mr. Carrazzone. Motion carried.

Being there was no one wishing to comment, the Committee then closed this portion of the meeting on a motion made by Mr. Duffy and seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

#### **Committee Reports**

Mr. Duffy and Mr. Carrazzone wished everyone a Happy New Year

MR. Perry congratulated Mr. Carrazzone on his reappointment as Deputy Mayor and for Mr. Duffy's support. He then also thanked Mayor Art Ondish for coming to our Reorganization Meeting and swearing his in as Mayor.

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**ADJOURNMENT:**

Being there was no further business, this meeting adjourned at 4:35PM on a motion made by Mr. Carrazzone and seconded by Mr. Duffy. Motion carried and in a voice vote, all were in favor.

Respectfully submitted,

Judith M. Fisher, RMC, Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

Work/Agenda Meeting  
January 22, 2014

The monthly Work Agenda Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 7:06PM by Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present were Township Engineer Ted Rodman and Township Attorney Richard Wenners, filling in for Michael Lavery.

Present tonight was Paul McNamara, Treasurer for the Blairstown Ambulance Corp and several of their members. Their handout tonight was a breakdown of their 2013 calls for the Townships that they serve. In 2013 their calls for Hardwick totaled 116, 696 man hours and 2,224 miles traveled. Their current membership is at 33 current members and 22 EMT's of which 7 are from Hardwick. They have currently ordered a new ambulance costing approximately \$200,000. Ground breaking for the new building has taken place and they are hopeful to be in by the end of the year. They are currently licensed by the State of New Jersey and approved by Medicare. Last year the Township budgeted \$8950 for the Corp and this year they have requested \$9128.

Mayor Perry talked about the Grant Committee that has started up again and asked if there would be anyone from the Corp that would be interested in becoming a member. Mr. McNamara was interested and will get back with the Mayor on this.

The Committee then thanked everyone for coming out tonight.

Mr. Rodman talked to the Committee about the work he is doing on mapping the McConnell property that the Township now owns. The Committee also talked with Ted about his Professional Service Agreement.

Tax Collector Jean McKenna talked to the Committee about several items. First item was the Municipal held Tax Sale Certificates. Her suggestion is to have the Township foreclose on these properties and once done then the Township would have the opportunity to determine the disposition of the same. Mrs. McKenna gave the Committee and Attorney a copy of the currently held tax sale certificates, which are five (5) and the current amount owed through 2013. Next she talked about the suggested paying taxes on line. She questioned the other associated fees involved in doing this. Lastly she talked about the Saturday she sits for taxes on the quarter when they are due. Since most of the residents mail their taxes in or come in on the days the Clerk is in, there is little need for her to be in for 4 hours on that Saturday. Jean suggested that she would be in but from 10am to 11am and if needed stay a little longer until the work is done. There was a brief discussion and the Committee agreed to this change.

## **RESOLUTION**

### **2014-10 Transfer Resolution Appropriation Reserves**

**WHEREAS**, 2012 bills have been presented for payment this year, which bills were not covered or recorded at the time of transfers between the 2013 Budget Appropriation Reserve in the last two months of 2013; and

**WHEREAS** there appears to be a surplus in the following account over and above the amount deemed necessary to fulfill the purpose for the reserved appropriations of the year 2013:

**From:** Road OE                      \$ 2,300.00

**WHEREAS** there appears to be insufficient funds in the following account to meet the demands thereon for the reserved appropriations of the year 2013:

**To:**     Fuel Oil OE                      \$ 500.00  
         Gas - Propane                      \$ 1,800.00

**NOW, THEREFORE, BE IT RESOLVED** N.J.S. 40A: 4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year:

**BE IT FURTHER RESOLVED** that the Treasurer be and he is hereby authorized and directed to make the above transfers.

Mr. Carrazzone motioned to adopt Resolution 2014-10, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**ITEMS FROM THE REORGANIZATION MEETING**

Township Prosecutor

Municipal Defender

Appointments to Board of Adjustment

2014-07 Open Space Tax

The above items will be on the Agenda for February 5, 2014

**ORDINANCE:** 1<sup>st</sup> Reading

**2014-02** An Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, Deleting and Replacing §2-2 of the Code of the Township of Hardwick, Intermunicipal Court, In Order to Create a New Joint Municipal Court

Mayor Perry noted that there were a few issues that needed to be discussed first in closed session before having the first reading on Ordinance 2014-02

**Executive Session**

Mr. Duffy motioned to go into closed session at 7:56PM to discuss a contractual matter regarding the North Warren Municipal Court at Hope, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**Resolution**

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:

Contractual North Warren Municipal Court at Hope

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 7:56PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Richard Wenners and Township Clerk Judith Fisher

**Time Out:** 8:06PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

Mr. Wenners noted that he met in closed session with the Committee where they discussed a contractual matter regarding:

North Warren Municipal Court at Hope

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Mr. Carrazzone moved to approve **Ordinance 2014-02** on first reading, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mrs. Fisher noted that second reading and public hearing on Ordinance 2014-02 is scheduled for the Committee's meeting on Wednesday, February 26, 2014.

**2<sup>nd</sup> Reading and Public Hearing is scheduled for February 4, 2014**

**2014-01** Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

**OLD BUSINESS**

**Service Electric Cable TV of New Jersey** - Update from Attorney

Mr. Wenners noted that Mr. Lavery will be contacting the Attorney for Service Electric

**North Warren Court at Hope** - Court Shared Service Agreement - Discussed earlier in meeting

**Knowlton Township Court** - Shared Service agreement - No update at this time

**NEW BUSINESS:**

**Conservation Advising Services LLC:** Professional Services Agreement for 2014

Held to the February 5, 2014 meeting

**Ted Rodman, Township Engineer:** Professional Services for Municipal Engineer

Held to the February 5, 2014 meeting

**WC Mosquito Comm.:** Aerial Mosquito Control Agreement  
Held to the February 5, 2014 meeting

**PSE&G:** Request for Temporary Landing Area at NoBeBosCO Camp.  
The Township Attorney requested that this be held to the February 5, 2014 meeting as more information is needed before permission is granted.

**DISCUSSION:**

**Dept. of Veterans Affairs:** Request to park a Government Owned Vehicle at the Municipal Building from Mark Osburn, Millbrook Road, Specially Adapted Housing Agent. The Committee discussed this letter with the Township Attorney. There were concerns and suggestions made of other State land where Mr. Osburn could park his vehicle. The Township Attorney was asked to send Mr. Osburn a letter declining his request.

**Shared Service Agreement** between the Township of Hardwick, Township of Knowlton and Knowlton Fire and Rescue Company No. 1 for the Provision of Fire Protection  
Mayor Perry noted that he has had discussions with the Knowlton Fire and Rescue to provide the fire coverage along Route 80. Hardwick's donation to them would be \$5000.00. The Township Attorney has drafted the agreement that has been reviewed by the Fire Company and accepted. The next step is to have the approval of the Township Committee for Knowlton Township and for them to then sign this agreement. The coverage area will be Route 80 between mile marker 1.5 and mile marker "0" on the Delaware Bridge and will encompass the parking areas along Route 80 for Dunnfield Creek, Kittatinny Point, the Kittatinny Point Visitors Center and Exit 1. There was a brief discussion regarding the coverage area and Volunteers.

Mr. Carrazzone then motioned to authorize Mayor Perry to execute this Shared Service Agreement between the Township of Knowlton and the Knowlton Fire and Rescue Company No.1 pending the approve of the Knowlton Township Committee and the certification of funds from the Hardwick Township CFO; Mr. Duffy second this motion. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

There will be a Resolution at the next meeting to authorize the Township to enter into this agreement.

Mayor Perry talked about the North Warren Municipal Court at Hope hoping that our cost in joining the Court will be pro-rated for January and February since we did not join until March 1, 2014.

The Committee discussed the conditions of the Hardwick House. Mayor Perry has spoken with the DCA about this to see what they could do. Mr. Carrazzone noted that he would like to have the owners come to one of our meetings to update us on their plans. The Committee also had the Zoning Officer, George Boesze present tonight to give and update on any discussions he has had with the owners and DCA. His update was no more than what the Committee presently knew.

The Clerk reminded the Committee that computers needed to be updated shortly. In checking with the CFO there is about \$2700.00 left in the Appropriations for this.

Public Participation: There was no one present in the audience tonight.

At this time, Mr. Carrazzone moved to adjourn tonight's meeting at 8:37pm, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

Township of Hardwick  
Warren County, New Jersey

Budget Work Meeting  
February 1, 2014

The Budget work meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick New Jersey. This meeting was called to order at 9:41AM by Township Clerk Judy Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Present were Committeemen James Perry, Alfred Carrazzone, and Kevin Duffy. Also present were CPWM Thomas Campbell, Auditor Anthony Ardito, CFO Amy Maronpot and Township Clerk Judith Fisher.

The Committee started out with an overview of their proposed budget for 2014. Mr. Ardito highlighted the following from the budget work sheets:

Federal Impact in reserve	\$122,457
PILT	\$ 48,648
PSE&G	\$152,000 (\$5000 in escrow)
Century Link	\$ 35,000
Open Space	\$ 90,976
Surplus	\$276,531

Mentioned was that there is still \$50,000 in Capital Improvement which initiated a discussion on Capital improvement items for 2014.

Mr. Ardito noted that he used the same line item budget numbers for "Other Expenses" from last year which were then reviewed by the Committee with a few changes.

Mr. Campbell, CPWM then discussed with the Committee his proposed budget for the Road Department. He asked for a new roller with a trailer which he has quoted out at \$15,000. He informed the Committee that the roller they've used in the past is unsafe and presently beyond repairs. He is also pricing out a new salt shed/pole barn and new truck. Road paving was also discussed. Mr. Ardito noted that there is an estimated \$9087.16 in surplus remaining from the 2013 FEMA monies. This prompted a discussion on Paulinskill Road repairs on the damage done from last year's hurricane. Mr. Campbell noted again that if the repairs on Paulinskill Road is approved by FEMA, before the Township could receive these funds, they must first bond for the project, complete the work, have it inspected by FEMA and then after all this, if it passes FEMA's inspection, the Township would then possible receive about 85% of the funds associated with the repair cost. No matter what, the Township must first lay out the expense to get the funds back from FEMA. Associated with this repair, the Committee still needs to discuss abandoning the lower half of Paulinskill Road (end of Ward Road) and doing a cul-de-sac near Mr. Andersen's property.

The Committee took a short break and when they came back the Mayor discussed the Planning Board's request. They are looking to update the Township's Master Plan. They are presently working with Mr. Heyer, Township Planner on the cost. Mr. Ardito informed the Committee that they can do a Special Emergency Resolution, which is allowed, and then spread the cost out over 5 years. Mayor Perry noted that this was good news and that he will inform Mr. Ribitzki, Chairman for the Planning Board of this.

The Auditor then reviewed the proposed 2014 budget again with all the changes and noted that the Committee was presently over the Levy Cap by \$22,800. The Committee went back over the numbers and adjusted several of the lines items which now brought the budget under the Levy Cap.

Salaries were discussed and Mrs. Maronpot, CFO handed out a spread sheet showing various percentages and what the impact would be on the budget. After a brief discussion, the Committee agreed to give a 3% raise across the Board to all Employees. Mr. Campbell asked that the salary for the extra help remain at \$12.88/hour, noting his reasons.

Mr. Ardito finalized the numbers and then forwarded a copy of the proposed 2104 Budget to the Clerk, who will then copy the Committee. They discussed dates and it was agreed that the 2014 Municipal Budget will be introduced at the meeting on March 5<sup>th</sup>, 2014. It will then be published in the New Jersey Herald with second reading and public hearing scheduled for April 2<sup>nd</sup>, 2014. Copies of the budget will then be available to the public. The Clerk will also make sure that the Budget is on the Township Web site.

Mayor Perry thanked everyone for coming out this morning.

The Committee then opened this portion of the meeting to the Public for any questions. Seeing that there were no questions, Mr. Carrazzone moved to close this portion of the meeting to the Public, second by Mr. Duffy. Motion carried.

Adjournment:

Mr. Carrazzone moved to adjourn today's meeting at 11:35AM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

February 6, 2014 (Thursday)  
Monthly Meeting

Mayor Perry noted that due to the snow storm on Wednesday February 5<sup>th</sup>, 2014 that occurred the Monthly Meeting of the Committee was postponed and reschedule for Thursday, February 6, 2014.

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:38PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone and Township Attorney Michael Lavery. Absent were Township Engineer Ted Rodman, CPWM Thomas Campbell, OEM and CFO Amy Maronpot.

**Executive Session**

Mr. Duffy moved that the Committee go into Executive Session at 6:40PM to discuss: contractual issue regarding the Knowlton Court, Personnel Matter regarding the Township Clerk and an Attorney Client matter. Motion was then second by Mr. Perry. Motion carried and a voice vote was unanimous.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
  - a. Contract Negotiation – Knowlton Court
  - b. Personnel Matter - Township Clerk
  - c. Attorney Client Matter
3. As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:40PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Michael Lavery and Clerk Judith Fisher

**Time Out:** 7:05PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed three matters:

- a. Contract Negotiation – Knowlton Court
- b. Personnel Matter - Township Clerk
- c. Attorney Client Matter

No official action was taken at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Payment of Bills**

Mr. Duffy motioned that the bills presented here tonight be paid, second by Mr. Carrazzone.

Motion carried and a roll call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Reports**

**Mr. Rodman**, Township Engineer was absent for tonight's meeting

**Mr. Campbell**, CPWM was absent for tonight's meeting

**Mrs. Maronpot**, CFO was absent for tonight's meeting

Mr. Lavery, Esq., Township Attorney had nothing further to report on at this time.

Mrs. Fisher, Township Clerk reviewed correspondence.

Mr. Robert Wolff, Retired Fire Warden was absent for tonight's meeting

**RESOLUTIONS** NONE AT THIS TIME

**ITEMS FROM THE REORGANIZATION MEETING**

Township Prosecutor - Richard Ralph, Esq.

Municipal Public Defender - Kenneth C. Krause, Esq.

Appointments to Board of Adjustment (3) Members (1) Alternate #1

Appointment to Agriculture Advisory Committee (1) Member

Environmental Committee: Appointment of Chairman

**The above items will be held over to the February 26<sup>th</sup>, 2014 meeting**

**2014-07 RESOLUTION OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY SETTING THE OPEN SPACE TAX TO THREE (3) CENTS IN ACCORDANCE WITH THE ORDINANCE PREVIOUSLY PASSED BY THE TOWNSHIP COMMITTEE.**

**WHEREAS**, the Township Committee's Open Space Tax was previously set at one (1) cent, and

**WHEREAS**, a referendum was placed on the ballot authorizing the Township to increase the Open Space Tax from one (1) cent up to three (3) cents, and

**WHEREAS**, the Open Space Tax referendum passed, and

**WHEREAS**, the Township Committee passed an Ordinance permitting the Open Space Tax to be set from one (1) cent up to three (3) cents, and

**WHEREAS**, the Township Committee has determined that three (3) cents is the amount to be raised for this year.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hardwick that the Open Space Tax shall be set at three (3) cents for the calendar year January 1, 2014 through December 31, 2014.

Mr. Duffy motioned to approve **Resolution 2013-07** as presented, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**ORDINANCES: 2<sup>nd</sup> Reading and Public Hearing**

**2014-01 CALENDAR YEAR 2014 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Hardwick in the County of Warren finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 0.5% increase in the budget for said year, amounting to \$ 3,341.60 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Hardwick, in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Township of Hardwick shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be

increased by 3.5%, amounting to \$ 23,391.17, and that the CY 2014 municipal budget for the Township of Hardwick be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

At this time, Mr. Carrazzone moved to open this portion of the meeting to the public for any questions on this ordinance; this motion was seconded by Mr. Duffy. Motion carried.

The Township Attorney explained the purpose of this Ordinance.

Seeing there was no one from the public that had any questions, this portion of the meeting was then closed on a motion made by Mr. Duffy and second by Mr. Carrazzone. Motion carried.

Mr. Carrazzone then moved to adopt the above entitled **Ordinance 2014-01** as presented tonight, second by Mr. Duffy. Motion carried and a roll call followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

#### **OLD BUSINESS:**

**Service Electric Cable TV of New Jersey:** Update from Attorney

Mr. Lavery reported that he sent letters to the other Township's for any comments. If he hears nothing back then we can proceed to introduce the ordinance at the next meeting.

Mayor Perry reported that he has contacted the cable company requesting that they run the line to the Municipal Building. They came back with a cost of \$7800.00 to do this. He asked if they would split the cost and is now waiting for an answer back. If he does not get a response soon, then he will call the BPU to see what they can do for the Township.

**Municipal Court of North Warren At Hope:** 2nd reading of Ordinance on February 26 Meeting

**Knowlton Township Court**

Mrs. Fisher noted that these two item were discussed in closed session earlier tonight

#### **NEW BUSINESS:**

**WC Dept of Public Safety:** Municipal Mutual Aid and Assistance Memorandum of Understanding

The Committee briefly discussed, but at this time they are waiting for more information to come in before proceeding

**Conservation Advising Services LLC:** Professional Services Agreement for 2014

This has been sent to the Open Space Committee for their review and comments before the Committee approves.

**Ted Rodman, Township Engineer:** Professional Services for Municipal Engineer

The Committee noted that Mr. Rodman is an Independent Contractor for the Township.

Since Mr. Rodman was absent for tonight's meeting, the Committee agreed to hold approval until the next meeting when he is present.

**WC Mosquito Comm.:** Aerial Mosquito Control Agreement

Mr. Carrazzone motioned to authorize the Mayor to sign the agreement with Warren County Mosquito Commission, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**PSE&G:** Request for Temporary Landing Area at NoBeBosCo Camp

Mayor Perry reported that he spoke with George Sous from PSE&G because the form they wanted sign was blank. Mr. Sous noted that he would look into this and get back to the Mayor.

Mr. Carrazzone moved to authorize the Mayor to sign the form once the information comes back and the Attorney has reviewed and approved, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**SBA:** Communications Site Lease Agreement, Spring Valley & River View Drive  
Mr. Lavery explained the purpose of this communication from SBA but noted that the Township is not obligated to sign.

**Capital Items for 2014 Budget:** Discussion  
Since Tom was not present tonight, we will wait to the next meeting for discuss this

**Follow up: on letter sent from Attorney**

**Dept. of Veterans Affairs:** Request to park a Government Owned Vehicle at the Municipal Building from Mark Osburn, Millbrook Road, Specially Adapted Housing Agent  
Mr. Lavery reported that the letter was sent denying this request.

**APPROVAL OF THE MINUTES NONE AT THIS TIME**

**PUBLIC PARTICIPATION**

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.  
Seeing there was no one from the public wishing to speak, Mr. Carrazzone moved to close this public portion, second by Mr. Duffy. Motion carried.

**Committee Report:**

**Mr. Duffy:** had nothing to report on at this time. He thanked the DPW for a great job clearing the roads during the snow storm

**Mr. Carrazzone:** had nothing to report on at this time. He thanked the DPW for a great job clearing the roads during the snow storm

**Mr. Perry** reported that the issue on Sand Pond Road and Evergreen Road with JCP&L has been resolved. There was a problem with the homes losing power and the issue has been resolved by re-routing the lines so that there should be no more problems there.

**Adjournment:**

Being there was no other business to conduct; Mr. Duffy moved to adjourn tonight's meeting at 7:36PM, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

Work/Agenda Meeting  
February 26, 2014

The monthly Work Agenda Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 7:05PM by Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present were CPWM Thomas Campbell, Township Attorney Michael Lavery.

**RESOLUTION:** None at this time

**ITEMS FROM THE REORGANIZATION MEETING**

Township Prosecutor

Municipal Defender

Appointments to Board of Adjustment: (3) Members and (1) Alternate

Appointment to Agriculture Advisory Committee: (1) Member

Environmental Committee: Chairperson

Mayor noted that the appointments for the Township Prosecutor and Municipal Public Defender will be done after Ordinance 2014-02 is adopted.

As for the appointments to the various Board, this will be held until volunteers are available.

**ORDINANCE: 2<sup>nd</sup> Reading and Public Hearing**

**2014-02** An Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, Deleting and Replacing §2-2 of the Code of the Township of Hardwick, Intermunicipal Court, In Order to Create a New Joint Municipal Court

Before the meeting was opened to the public for any comments, Mayor Perry explained the purpose of this Ordinance and the reasons for the Township making this change. He explained that it was a cost factor.

At this time, Mr. Carrazzone moved to open this portion of the meeting to the public for any comments or questions on this Ordinance, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mrs. Roseann McPartland, Slabtown Creek Road asked about the cost/rent and Township Fines. Mayor Perry noted that payment to Hope would be \$3600/year and that the fines would stay in Hope. The Township's percentage cost is about 7%.

Mrs. Terry Crisman, Stillwater Road asked if we were in the Hope Court before and what happened that we left. Mayor Perry answered that we were but the Township left as we received a better offer then from Knowlton Court.

Seeing there were no other comments or questions, Mr. Carrazzone moved to close this portion of the meeting to the public, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Attorney Mr. Lavery informed the Committee that he just heard from the Attorney in Blairstown Township that they did not introduced this Ordinance tonight at their meeting. Since all members of the Hope Court must introduce and adopt the same ordinance, it was the Attorney's suggestion that this Ordinance be carried over to our next meeting, March 5, 2014 for adoption.

Mr. Carrazzone moved to **TABLE ADOPTION OF Ordinance 2014-02** to the March 5, 2014 meeting, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**OLD BUSINESS**

**Service Electric Cable TV of New Jersey** - Mayor Perry reported that he has been in contact with this Company about bringing high speed internet to the Municipal Building. They've worked up a quoted that was unacceptable.

**NEW BUSINESS:**

**Conservation Advising Services, LLC:** Mayor Perry reported that the Open Space Committee has received and reviewed the Professional Agreement for 2104 from Mr. Canace and they recommend that the Township go forward with accepting the same.

Mr. Carrazzone **moved** to authorize the Mayor and Township Clerk to sign this Professional Agreement with Conservation Advising Services, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**Ted Rodman, Township Engineer:** Professional Agreement for Municipal Engineer 2014 The Committee reviewed this agreement and that there were no questions or comments. Mr. Carrazzone **moved** to authorize the Mayor and Township Clerk to sign this Professional Agreement with Ted Rodman t/a Rodman and Associates, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**WC Local Public Health:** Uniform Shared Services Agreement

The Committee requested that the Attorney review this agreement and that it will be further discussed at the next meeting, March 5, 2014.

**Capital Items for 2014 Budget:** Discussion: Mayor Perry requested that this be tabled to the next meeting, March 5<sup>th</sup>, 2014

**Discussion:**

**Health Benefit Insurance:** Mayor James Perry

At this time, Mayor Perry turned the meeting over to Attorney Michael Lavery to comment on the subject matter. Mr. Lavery explained the statute, 52:14-17.26. This statute notes that an elected official that has been in office since May 1, 2010 can be offered health benefits. This was part of the Governors reform and it then grandfathered those Officials elected prior to that date. Right now, Mr. Perry is the only eligible Official that can be offered this benefit.

Mr. Perry then explained that he has researched the offered benefits and right now has chosen the lowest plan at \$642.00/month and that he plans on contributing to it.

At this time, the meeting was then opened to the public for any comments or questions, but it was asked that this be kept brief.

Mr. Carrazzone moved to open this portion of the meeting to the public for any comments or questions on issue, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Comments and questions were made and questions asked from the following residents: Irwin Nauman, John Crisman, BettyJane Lindsay, Terry Crisman, Stan Greer and James Mc Kim.

Seeing there were no other comments or questions, Mr. Duffy moved to close this portion of the meeting to the public, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

The Committee thanked everyone for coming out tonight and Mayor Perry added that if anyone has any other questions regarding the health benefit that they can contact him to discuss it further.

**APPROVAL OF THE MINUTES:** NONE

**PUBLIC DISCUSSION:**

Mr. Carrazzone moved to open this portion of the meeting to the public for any comments or questions on issues, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Seeing there were no other comments or questions, Mr. Duffy moved to close this portion of the meeting to the public, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**ADJOURNMENT:**

At this time, Mr. Duffy moved to adjourn tonight's meeting at 8:42PM, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

March 5, 2014  
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:39PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone and also present were Township Engineer Ted Rodman, CPWM Thomas Campbell, Township Attorney Michael Lavery and CFO Amy Maronpot.

**Executive Session:**

Mrs. Fisher noted that there will be no Executive Session tonight at 6:30PM and that the regular session will convene at its normal time of 7:00PM.

At 7:00PM Mayor Perry called the meeting to order.

**Payment of Bills**

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Reports**

**Mr. Rodman**, Township Engineer had nothing to report on at this time.

**Mr. Campbell**, CPWM talked to the Committee about a new roller and trailer. The roller that they have been using is 20 plus years old and chain driven. Right now it is unsafe and needs to be replaced. If the Committee decides to go ahead with this request a Capital Ordinance will need to be in place before ordering. There was a brief discussion and Mayor Perry asked that this request be carried over to the next meeting.

**Mrs. Maronpot**, CFO handed out her monthly reports.

**Mr. Lavery, Esq.**, Township Attorney reported that the AOC has approved our move to the NorthWarren Court of Hope as a new member and that the contract for this will be revised to reflect the change.

**Mrs. Fisher**, Township Clerk reviewed correspondence. She noted that a letter was sent from PAIC asking if the Township wanted to opt to reduce our deductible and co-pay. This request was sent to our Agent, Mr. Gilmore who noted that the Township should stay with the standard program.

Mr. Carrazzone motioned that per the request of the Township's Agent, Mr. Gilmore, the Township will opt to stay with the standard program and authorizes the Clerk to sign the necessary form, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**Mr. Robert Wolff, Retired Fire Warden** reported that Blairstown Township has acquired the old ladder fire truck from Budd Lake that is being stored at their fire house.

**RESOLUTIONS**

**2014-12 Introduction of 2014 Budget**

**WHEREAS**, the Township of Hardwick is holding a meeting on March 5, 2014, for the purpose of introducing the 2014 Municipal Budget and conducting other matters; and,

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Hardwick, Warren County, New Jersey, that the Township of Hardwick hereby petitions the Director of the Division of Local Government Services that the 2014 Local Municipal Budget be introduced and approved on March 5, 2014.

**2014 HARDWICK TOWNSHIP MUNICIPAL BUDGET**

Surplus anticipated general revenues \$	124,221.00
Total Miscellaneous revenue	408,104.00
Receipts from Delinquent Taxes	96,004.00
Local Property Taxes	474,563.00
Total General Revenues	\$ <u>1,102,892.00</u>

Total Operations	
Salaries and Wages	\$ 267,540.00
Other Expenses	495,508.00
Debt Service	69,860.00
Statutory Expenditures	84,709.00
Reserve for Delinquent Taxes	<u>185,275.00</u>
Total 2014 Municipal Budget	\$ <u>1,102,892.00</u>

2014 Municipal Tax Rate (Estimated) \$0.301

Mr. Carrazzone motioned to approve **Resolution 2014-12** as presented, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**2014-13 State Grant for Various Programs**

**WHEREAS**, the 2014 Local Municipal Budget was introduced on the 5th day of March, 2014; and,

**WHEREAS**, during the fiscal year 2014 the Township of Hardwick has been allocated a state grant for various programs in the amount of \$110,330.

**NOW, THEREFORE BE IT RESOLVED**, that petition be made herewith to the Director of the Division of Local Government Services that the 2014 Local Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Public and Private Revenues Offset with Appropriations:**"

Clean Communities Program-2014	\$ 7,800.00
PSE&G Settlement	101,617.00
Recycling Tonnage Grant	<u>913.00</u>

**\$ 110,330.00**

Mr. Duffy motioned to approve **Resolution 2014-13** as presented, second by Mr. Carrazzone. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**2014-14 Various Special Items**

**WHEREAS**, the 2014 Local Municipal Budget was introduced on the 5th day of March, 2014; and,

**WHEREAS**, during the fiscal year 2014 the Township of Hardwick will receive revenue for various other special items in the amount of \$134,500.00

**NOW, THEREFORE BE IT RESOLVED**, that petition be made herewith to the Director of the Division of Local Government Services that the 2014 Local Municipal Budget include a special item of revenue under the heading of "**Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services-Other Special Items:**"

Alina Lodge In Lieu Payments	\$ 30,000.00
PILT Grants	11,000.00
Federal Impact Aid Reserve	43,500.00
Cell Tower Revenue	<u>50,000.00</u>

**\$ 134,500.00**

Mr. Duffy motioned to approve **Resolution 2014-14** as presented, second by Mr. Carrazzone. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**2014-15 Resolution Calling on the Legislature to Make Permanent the 2% Cap on Interest Arbitration Awards**

**WHEREAS**, on December 21, 2010, Governor Christie signed into law reforms to the Arbitration process that took effect January 1, 2011; and

**WHEREAS**, the reforms capped arbitration awards on economic factors to no more than 2%, provided for random selection of arbitrators, expedited the determination of awards,

required the arbitrator to provide a written report detailing the weight accorded to each of the required considerations and expedited the appeal process; and

**WHEREAS**, these reforms marked a dramatic change to the arbitration process and have helped municipalities to control the never-ending rise in public safety personnel costs; and

**WHEREAS**, a key element of the reforms, capping arbitration awards on economic factors to no more than 2% of the property tax levy will expire on April 1, 2014; and

**WHEREAS**, while municipalities are statutorily limited to raise their property tax levy by no more than 2%, with very limited exceptions, failure to extend the 2% cap on interest arbitration awards will force municipalities throughout the State to further reduce or even eliminate crucial services, personnel, and long-overdue infrastructure improvement projects in order to fund an arbitration award; and

**WHEREAS**, the 2% Interest Arbitration cap has controlled one of the largest municipal expense, public safety salaries, not only through arbitration awards but through contract negotiations; and

**WHEREAS**, absent further action by the Legislature, any contract that expires on or after April 1, 2014, will be subject to all new procedures and requirements, EXCEPT the 2% awards cap; and

**WHEREAS**, without those limits, arbitrators will be able to impose awards that do not account for the 2% limit on the property tax levy, which would immediately threaten funding for all other municipal services; and

**WHEREAS**, without the 2% cap on Interest Arbitration Awards but with the 2% cap on property tax levy local budget makers could be forced to reduce other essential municipal services to fund an arbitration award;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Township of Hardwick strongly urges the Legislature to permanently extend the 2% cap on interest arbitration awards prior to the April 1, 2014 sunset; and

**BE IT FURTHER RESOLVED** that a copy of this duly adopted resolution be forwarded to Senate President Stephen Sweeney, Assembly Speaker Vincent Prieto, Governor Chris Christie, and the New Jersey State League of Municipalities.

Mr. Carrazzone motioned to approve **Resolution 2014-15** as presented, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**ORDINANCES: 2<sup>nd</sup> Reading and Public Hearing continued from February 26, 2014 mtg. 2014-02** An Ordinance of the Township of Hardwick, County of Warren, State of New Jersey, Deleting and Replacing §2-2 of the Code of the Township of Hardwick, Intermunicipal Court, In Order to Create a New Joint Municipal Court

Mr. Carrazzone motioned to open this portion of the meeting to the public for further comments on Ordinance 2014-02. He further noted that this discussion is continued from the meeting on February 26, 2014. This motion was then second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Seeing there were no further comments or discussion on Ordinance 2014-02, Mr. Duffy motioned to close this portion of the meeting to the Public, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Duffy then moved to adopt the above entitled **Ordinance 2014-02** as presented tonight, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

The Township Attorney will prepare the Agreement that will be signed at the next meeting.

**2014-03 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE SALARIES OF THE EMPLOYEES OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY”.**

**WHEREAS**, the Township Committee of the Township of Hardwick wishes to adopt an ordinance establishing the salaries and compensation of several employees of the Township in 2014

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hardwick that salary for 2014 for the following employees shall be as follows:

**SECTION 1:** The annual salaries for the following Township Employees shall be:

Township Committee Members	2,801.93 per annum
Township Clerk	40,354.30 per annum
Chief Financial Officer	16,687.57 per annum
Tax Collector	14,205.45 per annum
Tax Assessor	18,524.14 per annum
Secretary to Board of Adjustment	3,674.51 per annum
	77.48 per extra meeting above 12**
Secretary to Planning Board	6,104.55 per annum
	77.48 per extra meeting above 12**
Recreation Coordinator	835.94 per annum
Animal Control Officer	7,373.38 per annum
Licensing Clerk	1,135.80 per annum
Zoning Official	11,283.78 per annum
911 Coordinator	835.94 per annum
Emergency Management Coordinator	2,073.11 per annum
Deputy Emergency Management Coordinator	1.00 per annum

\*\*EXTRA MEETINGS SHALL BE CONSIDERED ANY MEETING OTHER THAN THE REGULARLY SCHEDULED BUSINESS MEETING

**SECTION II: ROAD DEPARTMENT**

Road Foremen/Certified Public Works Manager	32.97 per hour
Equipment Operator/Laborer	23.64 per hour
Emergency Truck Driver	18.07 per hour
Extra Help	12.88 per hour
Mechanic Stipend	2,766.62 per annum
On Call Stipend - Road Foreman	1,512.88 per annum
On Call Stipend - Road Laborer	1,512.88 per annum

**SECTION III: RECYCLING**

Recycling Coordinator	213.74 per annum
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The salaries set forth in this ordinance herein shall be effective and retroactive to January 1, 2014.

Any and all other portions and sections of this ordinance inconsistent with this ordinance which are heretofore passed and adopted are hereby repealed only to their inconsistencies.

**NOTICE**

NOTICE IS HEREBY GIVEN that the above entitled ordinance was introduced and passed on first reading at a regular meeting of the Township Committee of the Township of Hardwick on March 5, 2014 and will be considered for final reading and adoption at the Regular Meeting of the Township Committee held on April 2, 2014 at 7:00PM at the Municipal Building, 40 Spring Valley Road, Hardwick Township, New Jersey.

Mr. Duffy then motioned to approve the above entitled **Ordinance 2014-03** as presented tonight for first reading, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mrs. Fisher noted that 2<sup>nd</sup> reading and public hearing will be scheduled for April 2, 2014.

**APPOINTMENTS TO THE NORTH WARREN COURT AT HOPE**

The following appointments were made on a motion from Mr. Carrazzone and second by Mr. Duffy. Motion made and a voice vote was unanimous.

**Township Prosecutor:** Richard Ralph, Esq.

**Municipal Public Defender:** Kenneth C. Krause, Esq.

**OLD BUSINESS:**

**Service Electric Cable TV of New Jersey:** Update from Attorney

Mr. Lavery reported that he sent letters to the other Township's for any comments. If he hears nothing back then we can proceed to introduce the ordinance at the next meeting. Mayor Perry informed the Committee that he has contacted the cable company requesting that they run the cable line to the Municipal Building. Service Electrics response is that the Municipal Building is not in the service area so that there will be a cost to the Township to bring the line to the Building. Mayor Perry finds that this is unacceptable and that he will pursue this further.

**WC Local Public Health:** Uniform Shared Services Agreement

This will be held over to the next meeting

**Capital Items for 2014 Budget:** Mr. Campbell discussed earlier that the old roller that the DPW is using is unsafe and for public safety he is requesting that the Committee consider purchasing a new roller and trailer. Mr. Campbell noted that he has 3 quotes. Mayor Perry requested that this be held over to the next meeting for further discussion. The CFO was asked to have a Capital Ordinance ready for the next meeting to purchase a new roller and trailer.

**NEW BUSINESS:**

**Computer:** Donation

The Township would like to donate one used computer to Hardwick Historical Society since the Tax Collector, Township Clerk and Zoning Officer each received new computer with updates. The Township Attorney noted that since this is a non-profit organization the Committee will need to adopt a resolution donating the computer to them. It will be ready for the next meeting for the Next meeting.

**New Roller for DPW:** Discussion

As noted above, the CFO will draft the Capital Ordinance for the purchase of a new roller and trailer for the next meeting.

**APPROVAL OF THE MINUTES NONE AT THIS TIME**

**PUBLIC PARTICIPATION**

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Mr. William Hughes of Millbrook Road asked about the issue of Health Insurance for the Mayor and also Fire Protection. His concern is that the Mayor has the Insurance but yet the back third of the Township has no fire protection. He asked if the Committee had to vote on the Insurance issue for the Mayor and if the other Committee members had any comments on this. Mr. Lavery, Township Attorney noted that this was legal and that a vote from the Committee was not needed. As for the fire truck, Mayor Perry noted that he has spoken with the State on this issue and they told him that a fire truck in the township was not needed. The Township has formed a Grant Committee and they are looking into grants for a truck. Mr. Hughes asked about the PSE&G money and what it was slated for. He thought that it was to be used for Emergency Services or at least a portion of it. Mayor Perry asked Mr. Hughes if he would be interested in joining the Grant Committee and he accepted.

Mr. Bob Wolff, Sand Pond Road commented that Hardwick is a divided Township and taking a gamble with fire protection and public safety.

Seeing that there was no one else from the public wishing to speak, Mr. Duffy moved to close this public portion, second by Mr. Carrazzone. Motion carried.

**Committee Report:**

**Mr. Duffy:** He thanked the DPW for a great job clearing the roads during the snow storm

**Mr. Carrazzone:** had nothing to report on at this time. He also thanked the DPW for a great job in keeping the Township roads opened

**Mr. Perry:** reported that he is talking with Representatives about Yards Creek and other issues. He has been talking with Scott Garrett about the concerns with the accidents on Route 80 and the issue with the Federal Impact monies.

**Adjournment:**

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 8:25PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

**\*\*\* The Work Meeting for March 26, 2014 has been cancelled due to a lack of business**

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

April 2, 2014  
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:36PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone and also present were Township Engineer Ted Rodman, CPWM Thomas Campbell, Township Attorney Michael Lavery and CFO Amy Maronpot.

**Executive Session:**

Mr. Duffy motioned to go into closed session at 6:37PM to discuss a contractual matter regarding the Knowlton Court an Attorney Client matter regarding COAH, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:  
Contractual Knowlton Court  
Attorney Client COAH

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:37PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

**Time Out:** 7:02PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed two matters:

- Contractual matter regarding the Knowlton Court
- Attorney Client matter regarding COAH

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Payment of Bills**

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy.

Motion carried and a roll call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Reports**

**Mr. Rodman,** Township Engineer had nothing to report on at this time.

Committeeman Frank Desiderio from Frelinghuysen Township was present tonight to discuss Recreation. He asked if Hardwick would be interested in a shared service by joining their Recreation Committee. Mr. Desiderio noted that there would be no monetary consideration from Hardwick only our support. He explained how this would work. He also noted that he was not looking for an answer tonight, but asked that the Committee think about it and then get back to him either way.

**Mr. Campbell,** CPWM talked to the Committee about Clean Up Week that will be running from May 5 through the 10. There was only one issue that has come up and that is we will

not be collecting Electronic this year. Reason is that no vendors has gotten back to us. Tom noted that the

County has a date set aside for this and that it has been placed on our Web Page for anyone interested along with posting at the Building. He then noted that because of the harsh winter this year, there are many trees in the right of way that are leaning or uprooted. The question is who is responsible for removing them. The Attorney suggested that the homeowners be notified. If no response then the Township should contract to have them taken down to avoid any danger to the residents. As for the salt shed, Tom is presently working on plans that he will present to the Committee when ready.

**Dan Arenson** from Haverfield Aviation was present tonight to discuss the refueling at Camp NoBeBosco. The State of New Jersey required a no-objection letter from the Township for a temporary landing zone at the Boy Scout Camp. Because the re-fueling information was already on the land owner's letter that was provided to the Township, it wasn't duplicated on the Township's no-objection letter. The reason for this change is the NJ Dept. of Aviation wants to make sure that there isn't a township ordinance against refueling an aircraft. They were unaware of this new requirement when the letter was provided to the Township a month ago. To correct this Mr. Arenson needs another letter or e-mail from the Township noting that we do not have any objection to Haverfield refueling at Camp NoBeBosco. When the NJ Dept. of Aviation gets this, we can issue the no objection letter.

Mr. Carrazzone motioned to authorize the Mayor to sign the letter that the Township has no objections to Haverfield Aviation refueling at Camp NoBeBosco, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**Mrs. Maronpot**, CFO handed out her monthly reports and noted that the Auditors will be in the Township on April 28 to finish the Audit.

**Mr. Lavery, Esq.**, Township Attorney had nothing new to report on at this time.

**Mrs. Fisher**, Township Clerk reviewed correspondence.

**Mr. Robert Wolff, Retired Fire Warden** reported that Cat Fish Tower will be manned when the weather is dry. A special aircraft is being stationed at the Andover Airport for the next several day to be used when needed.

**2<sup>nd</sup> READING AND PUBLIC HEARING:** 2014 Municipal Budget

Due to an emergency in the Auditor's family, Mr. Anthony Ardito will not be present tonight. Mrs. Maronpot, CFO will be answering any questions that come up. Mrs. Maronpot did inform the Committee that late today, the State did approve our adopting the Budget. There was a brief discussion from the Committee before opening the meeting to the Public for any questions or comments.

Mr. Carrazzone then moved to open this portion of the meeting to the public, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Richard Ohl, Stillwater Road asked about the Animal Control Officer, PILT money and health insurance. Mayor Perry responded to his questions.

Seeing that there were no other questions or comments, Mr. Carrazzone moved to close this portion of the meeting to the public, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Carrazzone then moved to adopt the Municipal Budget for 2104, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes.

The Committee thanked everyone for all their work on this budget.

**RESOLUTIONS**

**2014-16 RESOLUTION OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE DONATION OF A USED COMPUTER TO THE HARDWICK HISTORICAL SOCIETY**

**WHEREAS**, the Township is in possession of a used computer which it no longer has a need for; and

**WHEREAS**, there has been a request from the Hardwick Historical Society for a donation of said computer; and

**WHEREAS**, N.J.S.A. 40A:12-21 allows the donation of unneeded personal property to charitable organizations; and

**WHEREAS**, the computer will have all Township information removed prior to its donation to the Historical Society; and

**WHEREAS**, the Township is desirous of donating this computer to the Hardwick Historical Society.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hardwick, in the County of Warren, State of New Jersey, that it is hereby declared that the used computer owned by the Township is no longer needed for public purposes; and

**BE IT FURTHER RESOLVED** that said computer shall be donated to the Hardwick Historical Society.

Mr. Duffy motioned to approve **Resolution 2014-16** as presented, second by Mr. Perry. Motion carried and a voice vote followed:

Voice Vote: Mr. Duffy, yes, Mr. Perry, yes, Mr. Carrazzone, ABSTAINED

**ORDINANCES: 2<sup>nd</sup> Reading and Public Hearing**

**2014-03 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “AN ORDINANCE FIXING THE SALARIES OF THE EMPLOYEES OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY”.**

Mr. Duffy motioned to open this portion of the meeting to the public for any questions or comments on Ordinance 2014-03, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Seeing that there were no questions or comments from the public, Mr. Duffy moved to close this portion of the meeting to the public, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Carrazzone then motioned to adopt the above entitled **Ordinance 2014-03** as presented tonight, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**DISCUSSION & POSSIBLE: 1<sup>ST</sup> READING: (DRAFT ORDINANCE)**

**2014- Capital Ordinance providing for Roller a with Trailer by the Township of Hardwick, in the County of Warren, State of New Jersey Appropriating \$15,348.00 Therefore from the Capital Improvement Fund of the Township to pay for the cost thereof.**

Mayor Perry asked Tom about the present roller that they have been using. Tom noted that this roller was 25 years old, unsafe as it has no brakes and chain driven.

Presently the chain brakes and comes off and is again unsafe to drive or use. Tom presented the Committee with three quotes as follows:

Jesco	2014 BW 900-50 Asphalt Roller	\$16,800.00
Harter Equipment	2013 Dynapac Model 900G	\$17,500.00
Montague Tool & Supply	Wacker RD12A-90 Roller	\$12,999.00
	Trailer	\$ 2,349.00

The Committee reviewed the quotes and on recommendation of Tom, it was agreed to award the purchase to Montague Tool & Supply for the Roller and Trailer at \$15,348.00.

Mr. Duffy moved to the purchase of a new roller and trailer to the low bidder, Montague Tool & Supply for \$15,348.00, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

The Committee next introduced the following Ordinance 2014-04 for first reading:

**2014-04 Capital Ordinance providing for Roller a with Trailer by the Township of Hardwick, in the County of Warren, State of New Jersey Appropriating \$15,348.00 Therefore from the Capital Improvement Fund of the Township to pay for the cost thereof.**

BE IT ORDAINED by the Township Committee of the Township of Hardwick, in the County of Warren, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 2 of this capital ordinance is hereby authorized to be undertaken by the Township of Hardwick, New Jersey as a general improvement. For the improvement or purpose described in Section 2, there is hereby appropriated the sum of \$15,348.00 from the capital improvement fund of the township.

Section 2. (a) The capital improvement hereby authorized and the purpose for the use of the capital improvement fund is for the purchase of a roller with trailer necessary therefore or incidental thereto.

Section 3. The capital budget of the Township of Hardwick is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. This ordinance shall take effect immediately after final adoption in accordance with applicable law.

Mr. Duffy moved to approve Ordinance 2014-04 on first reading, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mrs. Fisher noted that 2<sup>nd</sup> reading and public hearing will be on April 23, 2014.

Mr. Campbell then noted that he priced out a new mower that will be pulled behind the tractor for the property that the Township just purchased. Open Space funds will be used for this purchase. He was able to get three quotes as follows:

	Smith Tractor & Equipment, Washington, NJ	New Woods PRD
8400 Finish Mower	\$4080.00	
	Power Place, John Deere	Frontier GM2084
Grooming Mower	\$4373.34	
	Warren County Service Center, Blairstown	John Deere
Frontier GM2084R	\$3995.00	

Mr. Duffy motioned to authorize the purchase of a new pull behind mower to be awarded to Warren County Service Center as low bidder at \$3995.00 and that the funds are to be taken from the Open Space Account, second by Mr. Carrazzone. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes.

**OLD BUSINESS:**

**Zoning Board of Adjustment: Appointments**

- Member** - Term to Expire 12/2016 (Open)
- Member** - Term to expire 12/2016 (Teresa Pflugh)
- Alternate #1** - Term to expire 12/2014 (Open)

Mayor Perry reappointed Mr. William Hughes to the open term to expire 12/2016. He also noted that the Board Chairperson Jodie Butler is recommending her neighbor for appointment to the Board. Mayor Perry has spoken with this person and this appointment will be done at the next meeting.

**Service Electric Cable TV of New Jersey:** It was noted that Knowlton Township has a few changes that they are discussing and would like done.

**NEW BUSINESS:**

**Haverfield Aviation:** Discussion was done earlier in the meeting

**Freedom Business Machine:** Renewal of Maintenance Agreement for 2014 (Copier \$70/month)

Mr. Carrazzone moved to approve the renewal of this maintenance agreement on recommendation of the Township Clerk, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**Warren County Local Public Health:** Uniform Shared Services Agreement:

The Committee reviewed the agreement and they agreed to move forward and authorize the Mayor and Clerk to sign.

Mr. Carrazzone motioned to authorize the Mayor and Clerk to execute this Shared Service agreement with the Warren County Local Public Health, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**DISCUSSION:**

**Warren County Public Safety:** WC Municipal Mutual Aid and Assistance

The Committee discussed this agreement and they still had several questions that needed to be addressed. For now, they will be postponing the execution on this agreement to the April Work Meeting.

**Shared Service Agreement:** Fire Protection Twp. of Knowlton and Knowlton Fire Co. No. 1

The Committee reviewed this agreement and resolution presented tonight. The following Resolution 2014-17 was adopted on a motion made by Mr. Carrazzone and second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes.

**2014-17 A RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF HARDWICK, THE TOWNSHIP OF KNOWLTON, AND THE KNOWLTON TOWNSHIP FIRE AND RESCUE COMPANY #1 FOR THE PROVISION OF FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES PURSUANT TO N.J.S.A. 40A:65-1, et seq.**

**WHEREAS**, it is deemed to be in the best interests of the residents of Hardwick to enter into a contract pursuant to N.J.S.A. 40A:65-1, et seq., (“The Uniform Shared Services and Consolidation Act”, hereinafter, the “Act”) to enable Knowlton to afford protection and coverage to the residents of Hardwick through the Knowlton Township Fire and Rescue Company #1 (“Company”); and

**WHEREAS**, Hardwick wishes to ensure the safety and welfare for its residents by having fire protection coverage for Route 80 and Hardwick on a 24-hour per day, 7-day per week, basis which is economical, safe and prudent; and

**WHEREAS**, the Act permits and provides a mechanism for contracting between local units such as Knowlton and Hardwick for fire coverage on Route 80 in Hardwick by entering into a Shared Services Agreement, which Agreement must be authorized via resolution; and

**WHEREAS**, Knowlton Township, the Company and Hardwick all have authority to enter into the Shared Services Agreement pursuant to the Act.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hardwick, County of Warren and State of New Jersey, that the Mayor and Clerk are hereby authorized to execute the attached Shared Services Agreement for the provision of Fire Protection and Emergency Medical Services pending certification of availability of funds.

**APPROVAL OF THE MINUTES**

November 6, 2013 Monthly Meeting  
November 18, 2013 Special Meeting  
November 27, 2013 Work Session Cancelled  
December 4, 2013 Monthly Meeting  
December 26, 2013 Year End Meeting  
January 2, 2014 Reorganization Meeting

Mr. Carrazzone moved to approve these minutes as corrected, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**PUBLIC PARTICIPATION**

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Mr. Richard Ohl, Stillwater Road, requested an update on the Hardwick House on Spring Valley Road. This building was destroyed by fire about 4 years ago. Mayor Perry reported that the site is secured as noted by the State Building Department. The owners have been contact and asked to come to our next meeting to update us on what their intents are for the property.

Seeing that there was no one else from the public wishing to speak, Mr. Duffy moved to close this public portion, second by Mr. Carrazzone. Motion carried.

**Committee Report:**

**Mr. Duffy:** had nothing to report on at this time.

**Mr. Carrazzone:** had nothing to report on at this time.

**Mr. Perry:** had nothing to report on at this ti

**Adjournment:**

Being there was no other business to conduct; Mr. Duffy moved to adjourn tonight's meeting at 8:48PM, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

Work/Agenda Meeting  
April 23, 2014

The monthly Work Agenda Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 7:08PM by Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present were CPWM Thomas Campbell; absent were Township Engineer Ted Rodman and Attorney Michael Lavery.

**RESOLUTION:**

**2014-18 Tonnage Grant Application for 2013**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations imposed on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the 2013 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township of Hardwick to the effort undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulation; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hardwick that the Township of Hardwick endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designated Judith Fisher as the recycling coordinator to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Mr. Carrazzone motioned to approve Resolution 2014-18 as presented, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**2014-19 Municipal Clerk's Week May 4 – 10, 2014**

**WHEREAS**, a Municipal Clerk is a Professional who provides continuity in government from administration to administration, seeing to it that the business of local government continues uninterrupted while providing experienced and dedicated public services to the governing body, colleagues and residents; and

**WHEREAS**, one of the oldest positions of public servants in local government, the Municipal Clerk's Office was established when the colonists came to America and began setting up forms of local government; and

**WHEREAS**, the functions of a Municipal Clerk necessitate a thorough knowledge of law procedure, administration and interpersonal relations; and

**WHEREAS**, a Municipal Clerk has core duties prescribed by state statute, including but not limited to (1) action as secretary to the municipal corporation; (2) acting as secretary to the governing body; (3) serving as chief administrative office in all elections; (4) serving as chief registrar of voters in their municipality; (5) serving as the administrative office responsible for accepting and issuing various licenses and permits; (6) serving as coordinator and records manager; (7) performing other such duties as are imposed by statute, regulation of municipal ordinance or resolution; and

**WHEREAS**, in recognition of Municipal Clerk's Week (May 4 – 10, 2014), the Township Committee of the Township of Hardwick wishes to recognize its Municipal Clerk for her outstanding services with which she provides to our community.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hardwick, that while recognizing the importance of its role and functions of the Municipal Clerks Office and the impact it has on the public, that it salutes its Municipal Clerk, Judith M. Fisher, R.M.C. for her dedication and commitment to Hardwick Township's local government; and

**BE IT FURTHER RESOLVED** that the Township Committee of the Township of Hardwick recognizes all of New Jersey's Municipal Clerks and their staff members for their services to their respective local governments and call upon other communities to join them in recognizing Municipal Clerks and their staff members during the week of Municipal Clerk's Week, May 4 – 10, 2014.

Mr. Carrazzone motioned to approve **Resolution 2014-19** as presented, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**Proclamation: Older American Month May 2014**

**WHEREAS**, the Township of Hardwick is committed to helping all residents live longer, healthier lives; and

**WHEREAS**, the older residents of the Township of Hardwick have made countless contributions and sacrifices to ensure a better life for our future generations; and

**WHEREAS**, injury prevention, safety awareness, and health promotion are vital in helping our older residents remain healthy and active throughout their lives; and

**WHEREAS**, the Township of Hardwick encourages and supports all efforts that help our older residents take control of their health, safety and wellbeing.

**NOW, THEREFORE**, the Township of Hardwick does hereby proclaim May 2014 to be Older Americans Month in the Township of Hardwick. Residents of all ages are encouraged to take time this month to recognize our older citizens as vital contributors who enhance every aspect of our community.

This Proclamation was read by Mayor James Perry and so proclaimed.

**ORDINANCE: 2<sup>nd</sup> Reading and Public Hearing**

**2014-04 CAPITAL ORDINANCE PROVIDING FOR ROLLER WITH TRAILER BY THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY, APPROPRIATING \$15,348.00 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP TO PAY FOR THE COST THEREOF.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:**

**Section 1.** The improvement described in Section 2 of this capital ordinance is hereby authorized to be undertaken by the Township of Hardwick, New Jersey as a general improvement. For the improvement or purpose described in Section 2, there is hereby appropriated the sum of \$15,348.00 from the capital improvement fund of the township.

**Section 2. (a)** The capital improvement hereby authorized and the purpose for the use of the capital improvement fund is for the purchase of a roller with trailer necessary therefore or incidental thereto.

**Section 3.** The capital budget of the Township of Hardwick is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 4.** This ordinance shall take effect immediately after final adoption in accordance with applicable law.

Mr. Duffy motioned to open this portion of the meeting to the public on Ordinance 2014-04 for any comments. This motion was then second by Mr. Carrazzone. Motion carried.

Seeing there were no other comments or questions, Mr. Duffy moved to close this portion of the meeting to the public, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Duffy moved to adopt **Ordinance 2014-04**, second by Mr. Carrazzone. Motion carried and a Roll Call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

### **OLD BUSINESS**

#### **Zoning Board of Adjustment: Appointments**

**Member Term to expire 12/2016 (Pflugh)**

**Alternate #1 Term to Expire 12/2014 (Open)**

#### **Service Electric Cable TV of New Jersey Update from Attorney**

Noted is that there are more changes coming from Knowlton Township.

### **NEW BUSINESS:**

#### **WC Municipal Mutual Aid and Assistance (MOU)**

Mayor Perry noted that he has spoken to Mr. Lavery on this issue and that it is his recommendation to sign off on this agreement. There was a brief discussion and the Committee agreed to table this to the May 7<sup>th</sup> meeting to discuss further with the Township Attorney before signing.

#### **Discussion:**

**Nisivoccia**, Certified Public Accountants & Advisors - Contract for 2015

Their contract was discussed and reviewed by the Committee. Mayor Perry noted that he would like to change Auditors and go with this Firm. It was also noted that there is no rush right now to make this change. Both Committeemen Kevin Duffy and Alfred Carrazzone are having second thoughts on doing this. The Township Clerk was directed to place this item on hold for now.

#### **APPROVAL OF THE MINUTES: NONE**

### **COMMITTEE REPORTS**

Mayor Perry reported that he attending a Budget meeting at North Warren Regional High School to other night. Hardwick's enrollment at the school is at 137 student. Dr. Fogelson will be attending our May 7<sup>th</sup> meeting to give a presentation on their 2014-2015 budget.

Mayor Perry also reported that White Township will be joining the Hope Court and that Blairstown will be leaving in January. The AOC noted that Knowlton Court will need to be making hugh changes before this happens. The Mayor noted that Hardwick's share for 2014 to the Hope Court will be \$3,700 and that for 2015 it will be adjusted. The Committee also discussed a bill from Knowlton Township for \$1800 for court expenses. One of the charges is for the Court Audit that our CFO is looking into.

Mrs. Fisher noted that Givens-Belet Post #258 American Legion sent a letter that they are the proud sponsor of the 68<sup>th</sup> annual Memorial Day Parade in Blairstown. The event is being held on Sunday May 25 beginning at 12 noon in the Cedar Ridge Cemetery followed by the parade. In the past years they have asked for donations to help defray the costs associated with the parade. In years past, Hardwick has contributed and will do so again this year.

Mayor Perry informed the Committee that George Boesze, Zoning Office will be attending classes to become certified. Frelinghuysen will be paying for his classes and he is asking if Hardwick would pay for his mileage. Mr. Boesze is also the Zoning Officer for Branchville and he will be approaching them to see if they would contribute to his certification.

Mr. Duffy motioned that the Township reimburse Mr. Boesze for this transportation costs to attend his classes for certification as Zoning Officer, second by Mr. Carrazzone. Motion carried followed by a roll call vote:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

Mr. Lavery will be preparing the in rem foreclosure resolution for the Tax Collector that will be ready for the May meeting

**REPORTS:**

Mr. Campbell talked with the Committee about the walking tour that was Friday at the McConnell property that the Township just purchased. The discussion was about the proposed parking lot to the right of the stone wall. Also discussed was proposed rules for the park and signage. At the Committee's last meeting, Mr. Lavery handed out copies of rules and regulations for parks from other municipalities. The Clerk will have this on the next agenda for discussion.

Tom also noted that he had another meeting the other day with a Representative from the State for FEMA about hurricane Irene. He reported that they are still looking at the paperwork submitted for Paulinskill Road repairs. There are still 2 outstanding vouchers that they are working on. Tom then talked about the Township possible abandoning the lower half of Paulinskill Road and giving it to Alina Lodge and the other section by Mr. Andersen, doing a cul-de-sac with a gate. There was a brief discussion with no decisions.

Tom also talked with the Committee about Bonding for the salt shed, repairs to Paulinskill Road, and road overlay. Discussion will continue at the next meeting.

The Township had a State Fire Inspection and the outcome is that we need to purchase a welding permit for the garage. The Municipal building needed some minor repairs that have been done already. Tom made a suggestion that a cabinet be purchased for storage of supplies that are being kept in the utility closet. The Committee approved the cabinet purchase and the welding permit. The Clerk will notify the CFO of this.

The last item that Tom wanted to talk about was for a new truck. This is on state contract through Morris County Co-Op that if the Committee agrees, needs to be ordered by August 1. Tom explained that the present truck is not road safe. He suggested that the Township use the money that they received from PSE&G to make this purchase with. This purchased would be for the safety of the road department and the residents. There was a brief discussion and the Committee will discuss further at their next meeting.

**PUBLIC DISCUSSION:**

Mr. Carrazzone moved to open this portion of the meeting to the public for any comments or questions on issues, second by Mr. Duffy. Motion carried and a voice vote was unanimous. Seeing there were no comments or questions from the public, Mr. Duffy moved to close this portion, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**ADJOURNMENT:**

At this time, Mr. Duffy moved to adjourn tonight's meeting at 8:33PM, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

May 7, 2014  
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:37PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone and also present were Township Engineer Ted Rodman, CPWM Thomas Campbell, Township Attorney Michael Lavery and CFO Amy Maronpot.

**Executive Session:**

Mr. Duffy motioned to go into closed session at 6:37PM to discuss a contractual/Attorney Client Privileged matter regarding the Knowlton Court and the Hope Court, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:

Contractual/Attorney Client Privileged: Knowlton Court and Hope Court

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:37PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: CFO Amy Maronpot, Attorney Michael Lavery and Township Clerk Judith Fisher

**Time Out:** 7:02PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed two matters:

Contractual/Attorney Client Privileged matter regarding the Knowlton Court and the Hope Court

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Payment of Bills**

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Certificate of Appreciation**

Teresa Pflugh who has been a volunteer member of the Board of Adjustment for over 20 years is retiring from the Board. Chairwoman Jodi Butler and Mayor James Perry presented her with the Certificate thanking her for her 20 plus years of service to the community and dedication to the Zoning Board of adjustment.

**Reports**

**Mr. Rodman,** Township Engineer had nothing new to report on at this time

**Mr. Campbell,** CPWM reported that Clean Up Week has started and that they have been working on the newly acquired township property on Spring Valley Road. He asked the Committee if there has been any decision on a gate across the entrance to the property.

The options discussed were either a metal gate or a chain. There was a brief discussion with no results. Next he talked about the overlay for Ward Road. The Township was awarded a DOT grant for \$150,000 for this project. The estimate that was submitted to the State was for \$217,700 which is a short fall of about \$67,000. Mr. Rodman noted that if we are going to mill a section of Ward Road, then this is not included in the cost and would be extra. The application for the DOT grant could be modified, it is questioned if we could get the extra funding. Tom then also talked about the repair work needed on Paulinskill Road that should be added to the Bond if the Committee decides to go that way. The Committee did not make a decision at this time.

Mr. Campbell reported that the State OEM has approved the Paulinskill project and we are now waiting for approval from FEMA.

There will be a meeting hopefully this week with George Sous from PAE&G regarding the damage to our township roads over the winter from the heavy traffic of PSE&G truck working on the new lines.

Dr. Fogelson, Superintendent from North Warren Regional High School was present tonight to give a power point presentation of their 2014-2015 Budget. The final adoption will take place on Monday.

**Mrs. Maronpot**, CFO handed out her monthly reports

**Mr. Lavery, Esq.**, Township Attorney handed out copies of Rules and Regulations for parks from various Townships. He suggested that the Committee review these and that further discussion can be at our next work session.

**Mrs. Fisher**, Township Clerk reviewed correspondence.

**Mr. Robert Wolff, Retired Fire Warden** reported that our Fire Wise display is up in the lobby and will be there until the end of the month.

**Mr. Campbell** informed the Committee that due to the recent amounts of rain, the roof on the Municipal Building is leaking. He had Dan Rivara come in to inspect the roof and he found that the vent flanges were bad and need repair. Cost for this would be under \$400.00. The Committee approved this repair. Mrs. Fisher asked that Mr. Rivara send us a Certificate of Insurance to keep on file.

**RESOLUTIONS**

**2014-20 AUTHORIZING IN REM FORECLOSURE PROCEEDINGS**

**WHEREAS**, the Township of Hardwick holds Tax Certificates more specifically set forth on the annexed Tax Foreclosure List, which pertain to property within the Township of Hardwick; and

**WHEREAS**, the Township Committee of the Township of Hardwick has determined that said Tax Certificates shall be foreclosed by summary proceedings in rem.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hardwick, Warren County, New Jersey as follows:

That the Tax Certificates, be foreclosed by summary process In Rem as described in N.J.S.A. 54:5-104.29, et. seq., as amended, and pursuant to the Rules of Civil Practice of the Superior Court of New Jersey.

**TOWNSHIP OF HARDWICK TAX FORECLOSURE LIST**

BLOCK	LOT	LIEN #	NAME	ADDRESS
101	4.02	93-00001	Wulster, Gregory & Wayne	Sand Pond Road
201	11	08-00001	Lambert K. Est C/O T A Lambert	206 Millbrook Road
304	1	08-00002	Conklin, Estate of B C/O Ted Lambert	67 Millbrook Road
304	2.02	08-00003	Acosta, Luis/Gorotiza, Jacqueline A.	Millbrook Road
1203	1	93-00014	Unknown C/O Tax Collector	Stillwater Road

Mr. Carrazzone moved to approve **Resolution 2014-20** as presented, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**ORDINANCES:** None at this time

**OLD BUSINESS:**

**Zoning Board of Adjustment: Appointments**

- Member** - Term to Expire 12/2016 (Open)
- Member** - Term to expire 12/2016 (Teresa Pflugh)
- Alternate #1** - Term to expire 12/2014 (Open)

Mr. Carrazzone moved to appoint Steven Green to fill the open position on Board of Adjustment. His term will expire December 2016. Motion was then second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Duffy then moved to appoint Robert (Bob) Wolff to fill the next open position on the Board of Adjustment. His term will expire December 2016. Motion was then second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**Service Electric Cable TV of New Jersey:**

Mayor Perry updated the Committee that when he was at the Conference of Mayor's he was able to talk with several people on this topic including the Lt. Governor Kim Guadagno. The internet speed at the Township Building is extremely slow and the Service Electric wants to charge us to bring the cable lines in to the Building. The Mayor is hoping that he can get this problem solved soon.

**NEW BUSINESS:**

**2014-2015 MEL Employment Practices: Risk Control Update Checklist**

Mr. Lavery reported that he has reviewed this request and that the Township's Personnel Policy needs to be updated.

Mr. Carrazzone authorized that Attorney to work on updating the Township's Personnel Policy, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**DISCUSSION:**

**Warren County Public Safety: WC Municipal Mutual Aid and Assistance Resolution Resolution 2014-21 AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS**

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police fire departments, EMS organizations and Fire Districts are permitted pursuant to N.J.S.A. 40A:14-26 and 40A:14-156.1; and

**WHEREAS**, the President in Homeland Security Directives (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, "The New Jersey Civilian Defense and Disaster Control Act" App. N.J.S.A. 9-33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

**WHEREAS**, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et. seq., commonly referred to as the Fire Service Resource Emergency Deployment Regulations" N.J.A.C .5:75A et. seq., and

**WHEREAS**, it is deemed to be in the best interest of the resident of this municipality to enter into a mutual aid and assistance agreement with the County of Warren and other municipalities including but not limited to, municipal police fire departments and EMS organizations to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction of person or property, in those situations when outside aid and assistance is needed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hardwick, County of Warren and State of New Jersey as follows:

- A. That the Hardwick Township Committee is hereby authorized and directed to enter into the Warren County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.
- B. That the Mayor and Township Clerk of the Township of Hardwick are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township of Hardwick.
- C. That the Township Clerk of the Township of Hardwick is hereby authorized and directed to forthwith file a certified copy of this Resolution and executed copy of the Agreement with the Warren County Department of Public Safety, Office of the Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

Mr. Duffy moved to approve **Resolution 2014-21** as presented tonight, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**McConnell Property:** Results of Walking Tour, Rules/Guidelines for use of property (possible Ordinance), Parking Lot

The Committee discussed various types of gates and locations for a parking lot with no firm decisions. Various Organizations have been touring the area and asked if they could come back to the Township with ideas/plans on what they could do to help manage the area. The Committee will wait and see what suggestions come in.

Sample ordinances from other township were reviewed and will be discussed further at the next work meeting.

**APPROVAL OF THE MINUTES**

January 22, 2014 Work Agenda Meeting

February 5, 2014 Monthly Meeting

Mr. Carrazzone moved to approve these minutes as corrected, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**PUBLIC PARTICIPATION**

Motion was made by Mr. Carrazzone to open this portion of the meeting to the public for any questions or comments, second by Mr. Duffy. Motion carried.

Seeing that there was no one from the public wishing to speak, Mr. Carrazzone moved to close this public portion, second by Mr. Duffy. Motion carried.

**Committee Report:**

**Mr. Duffy:** had nothing to report on at this time.

**Mr. Carrazzone:** had nothing to report on at this time

**Mr. Perry:** reported that PSE&G donated time to drill the post holes for Sycamore Park. They did this for the Mom's Club. Blairstown Township has donated about \$8,000 for the park and the Mom's Club is asking if Hardwick could help with the Electric and the permit. Estimated cost is about \$500.00. They have been working for two years to get this park for the kids by doing fund raises. Even Warren County helped by donating help from the County prisoners.

Mr. Carrazzone moved to donate \$500.00 to the Mom's Club for the electric, provided that we can find the funds. Mr. Duffy requested that we hold on this. After a lengthy discussion, Mayor Perry second the motion. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mayor Perry, yes, Mr. Duffy, yes.

Mrs. Fisher will notify Amy Maronpot, CFO of this so that a voucher can be prepared for the next meeting.

**Adjournment:**

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 9:09PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,  
Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

Work/Agenda Meeting  
May 28, 2014

The monthly Work Agenda Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 7:04PM by Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act. Present were Committeemen James Perry, Alfred Carrazzone and Kevin Duffy; also present were CPWM Thomas Campbell, Township Engineer Ted Rodman and Attorney Richard Wenner filling in for Attorney Michael Lavery.

**Executive Session:**

Mr. Duffy motioned to go into closed session at 7:05PM to discuss a Potential Litigation/Contractual Negotiations with PSE&G regarding Roads, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:

Potential Litigation/Contractual Negotiations with PSE&G regarding Roads,

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 7:05PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Richard Wenner and Township Clerk Judith Fisher

**Time Out:** 7:15PM

Motion was made by Mr. Perry to return to regular session, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Wenner noted that he met in closed session with the Committee where they discussed one matter:

Potential Litigation/Contractual Negotiations with PSE&G regarding Roads

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Present tonight was the owner of the Hardwick House, Michael Kitsopoulos and his son Gerry. They updated the Committee on the property. The restaurant burned down about 4 years ago and they are presently trying to make plans to rebuild and to secure a loan. If they are no successful in doing this, the property will be listed for sale. As for the issue with the trailer that is there, the Committee was assured that it will be moved within the week and placed behind the barn. As for their liquor license, they have written to the Director of ABC to get an extension on the renewal. Their application has been filed and the fees paid. Presently their tax certificate is also current with the State. They are just waiting for the Director of ABC's written response on this extension for renewal. Mayor Perry then talked about the Open Space Committee's interest in purchasing this property if it becomes available. After a brief discussion on this, the Committee thanked them for coming in tonight.

**RESOLUTION:** NONE

**ORDINANCE:** NONE

**OLD BUSINESS**

**Zoning Board of Adjustment: Appointment**

**Alternate #1 Term to Expire 12/2014 (Open)**

Mrs. Fisher was asked to remove this from the agenda until a candidate coming forward to fill this opening.

**Service Electric Cable TV of New Jersey Update from Attorney**

Noted is that there are more changes coming from Knowlton Township.

**NEW BUSINESS:**

**Application:** Jana Joy, Peddlers License, selling Educational Books–Southwestern Advantage, TN.

**Report of Audit 2013:** Discussion Review of Comments and Recommendations

**Resolution 2014-22:** Certification of the Annual Audit and Group affidavit

**Discussion:**

**Spring Valley Road Property:** Rules and Use of Park

**2014-2015 MEL:** Risk Control Update Checklist, Updating Personnel Policy Handbook

**COAH:** Letter from Shirley Bishop, Proposed Rules and Township Obligation Numbers

**APPROVAL OF THE MINUTES:**

- February 1, 2014 Budget Work Meeting with Auditor
- February 26, 2014 Work Meeting
- March 5, 2014 Monthly Meeting
- March 26, 2014 Work Meeting Cancelled
- April 2, 2014 Monthly Meeting

**COMMITTEE REPORTS:** None at this time

The Committee discussed the newly acquired property on Spring Valley Road. Discussion was the use of the property, a parking lot and a gate. No decisions were made at this time. Also discussed was to extend the Ward Road name to the Township line that runs along the Paulinskill River. An ordinance will be needed and then the Street & Roads map will also need to be updated. Again, no decision was made just a discussion at this time.

The Paulinskill Road and the cul-de-sac by Mr. Anderson’s property was discussed. Mr. Anderson is willing to give us access for this cul-de-sac and the Committee and Attorney talked about getting a survey of the area. Mr. Rodman suggested that Mr. Bob Berry be contacted since he has history of this area. The Committee wants to keep this moving since we have applied to FEMA for funds to repair the damage on the work done by Hurricane Sandy.

The Committee discussed cancelling Work Meeting until a need arose. They agreed that it would be the Mayor’s call to do this.

Bid Specs for the new salt shed were reviewed. Tom is looking for a new 40X40 shed since the present one is deteriorating rapidly. Permits and drawings for this project were discussed.

**PUBLIC DISCUSSION:**

Mr. Carrazzone moved to open this portion of the meeting to the public for any comments or questions on issues, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Seeing there were no comments or questions from the public, Mr. Duffy moved to close this portion, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**Executive Session:**

Mr. Duffy motioned to go into closed session at 8:23PM to discuss Spring Valley Schoolhouse and potential litigation Benson Property, Maple Lane, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:

Spring Valley Schoolhouse and potential litigation Benson Property, Maple Lane

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 8:23PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Engineer Ted Rodman, Zoning Officer George Boesze, Attorney Richard Wenner and Township Clerk Judith Fisher

**Time Out:** 8:53PM

Motion was made by Mr. Carrazzone to return to regular session, second by Mr. Duffy.

Motion carried and a voice vote was unanimous.

Mr. Wenner noted that he met in closed session with the Committee where they discussed two matters:

Potential Litigation Benson Property, Maple Lane and the Spring Valley Schoolhouse that the Committee will take action on tonight.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

Mr. Carrazzone moved to authorize the Township Attorney to start proceeding with the Paulinskill Road abandonment and the Spring Valley Schoolhouse. Second by Mr. Duffy.

Motion carried and a voice vote was unanimous.

**Vass Farmstead** - The Historical Society is requesting a letter from the Township noting that they have no objection to the Society demolishing the "L" shape building attached to the barn.

Mr. Duffy motioned to authorize the Clerk to send a letter to the Historical Society noted that the Township has no objection to them demolishing the Straw Barn located at the Vass Farmstead, second by Mr. Perry. Motion carried and a voice vote followed:

Vote: Mr. Duffy, yes, Mayor Perry, yes, Mr. Carrazzone, ABSTAINED as he is a member of the Historical Society.

Mayor Perry noted that the Township will be receiving about \$7000 from Clean Communities. He spoke with Ms. Randazzo from the State about increasing these funds received. Ms. Randazzo will make a visit to Hardwick township see what can be done about increasing these funds to us.

#### **PUBLIC PARTICIPATION**

Motion was made by Mr. Carrazzone to open this portion of the meeting to the public for any questions or comments, second by Mr. Duffy. Motion carried.

Seeing that there was no one from the public wishing to speak, Mr. Carrazzone moved to close this public portion, second by Mr. Duffy. Motion carried.

#### **ADJOURNMENT:**

At this time, Mr. Duffy moved to adjourn tonight's meeting at 9:14PM, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

June 4, 2014  
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:36PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone and also present were Township Engineer Ted Rodman, CPWM Thomas Campbell, Attorney Richard Wenner filling in for Michael Lavery and CFO Amy Maronpot.

**Executive Session:**

Mr. Duffy motioned to go into closed session at 6:37PM to discuss a potential litigation matter regarding the repaving of roads by PSE&G and that no action is expected to be taken. second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:

Potential Litigation regarding Road Repairing with PSE&G. No action is expected to be taken.

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In: 6:37PM**

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: CPWM Thomas Campbell, Engineer Ted Rodman, CFO Amy Maronpot, Attorney Richard Wenner and Township Clerk Judith Fisher

**Time Out: 6:50PM**

Motion was made by Mr. Carrazzone to return to regular session, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mr. Wenner noted that he met in closed session with the Committee where they discussed one matter:

Discussed the status of the negotiations with PSE&G with the road repair of the damage that was done by PSE&G trucks.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

The Committee took a short paused until 7:00p.m. At that time, Mayor Perry called the meeting to order.

**Payment of Bills**

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Reports**

**Mr. Rodman**, Township Engineer reported that he has prepared the "specs" for the salt shed according to what Mr. Campbell provided to him. His office then emailed them to the Clerk and Mr. Campbell for their review. Mr. Rodman then talked about Ward Road and the paving project that the Township received a grant for. He noted that to pave the additional 1800 feet

to the Township line, it would be an additional \$38,000. Next Ted talked about milling a section of Ward Road or about 7 tenth of a mile which would be an additional \$35,000. Both of these additional projects are not included in the DOT grant. The Township would need an additional \$73,000 to complete these projects. The Committee then discussed the Capital Reserve and the Capital Improvement Fund. No decisions were made at this time.

**Mr. Campbell**, CPWM report included the discussions about Ward Road and the salt shed. He also talked about Paulinskill Road and the discussions that he has had with the State OEM and FEMA.

**Mrs. Maronpot**, CFO handed out her monthly reports. She noted that there is \$50,000 in the Capital Improvement Fund according to the 2014 Budget.

**Mr. Wenner, Esq.**, Township Attorney did not have anything additional to report on at this time.

**Mrs. Fisher**, Township Clerk reviewed correspondence.

**Mr. Robert Wolff, Retired Fire Warden** reported that our Fire Wise display is up in the lobby and will be there until the end of the month.

Representative Jackie Espinozo from JCP&L, First Energy was present tonight. She talked to the Committee about the Green Dot scam and thanked the Township for getting this information out to the residents. Mayor Perry thanked the employees of JCP&L who volunteered their time to help drill the potholes for the playground at Sycamore Park in Blairstown.

Jamie Oakley from the Mom's Club was also present tonight to thank the Township for the \$500 donation.

## **RESOLUTIONS**

**2014-23** Affirm the Township of Hardwick's Civil Rights Policy with Respect of all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independents Contractors, and members of the Public that come into Contact with Municipal Employees, Officials and Volunteers

**WHEREAS**, it is the policy of the Township Committee of the Township of Hardwick, to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

**WHEREAS**, the governing body of Township of Hardwick has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee that:

**Section 1:** No official, employee, appointee or volunteer of the Township of Hardwick, by whatever title known, or any entity that is in any way a part of the Township of Hardwick shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Hardwick's business or using the facilities or property of the Township of Hardwick.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Hardwick to provide services that otherwise could be performed by the Township of Hardwick.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Township shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Township shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Hardwick, as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Township shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Township shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Hardwick. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Hardwick's web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Township of Hardwick in order for the public to be made aware of this policy and the Township of Hardwick's commitment to the implementation and enforcement of this policy.

Mr. Duffy moved to approve **Resolution 2014-23** as presented, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**2014-24 Refund Overpayment to Jamie Wohlegemuth Block 1004, Lot 2**

**WHEREAS**, the Tax Collector advises of overpayment of taxes for calendar year 2013 due to re-payment of 2013 Senior Citizen disallowance.

**NOW, THEREFORE, BE IT RESOLVED** on the 4<sup>th</sup> day of June, 2014 by the Mayor and Township Committee that the Chief Financial Officer is hereby authorized to make the refund of taxes as follows:

<b>Block 1004, Lot 2</b>	Jamies Wohlegemuth 27 Stillwater Road Hardwick, New Jersey 07825	\$250.00
--------------------------	--	----------

Mr. Carrazzone moved to approve **Resolution 2014-24** as presented, second by Mr. Duffy. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**2014-25 Releasing the Tax Collector from collecting taxes, Block 401, Lot 5.03 Dept. of Veterans Affairs determined John Corcoran totally disabled**

**WHEREAS**, the Department of Veterans Affairs has determined that John Corcoran, owner of property at Block 401, Lot 5.03, Meadow Lake Road, Hardwick, New Jersey 07825 is totally disabled; and

**WHEREAS**, due to this determination, Mr. Corcoran is not required to pay property taxes and is therefore exempt from future tax payments; and

**NOW, THEREFORE, BE IT RESOLVED** on the 4<sup>th</sup> day of June, 2014 by the Mayor and Township Committee that the Tax Collector is hereby released from collecting the taxes for the second quarter of 2014 tax year and is hereby authorized to cancel the amount due from the tax record.

Mr. Carrazzone moved to approve **Resolution 2014-25** as presented, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**ORDINANCES:** None at this time

**OLD BUSINESS:**

**Service Electric Cable TV of New Jersey:**

Mr. Wenner reported that they have not responded to his letter of April 15<sup>th</sup>. As of now Service Electric is not working with any of the Townships on their requests.

**Spring Valley Schoolhouse:** Kunz, Millbrook Road spoke to the Committee about the schoolhouse and his interest in saving it. The Committee has not used this building for several years and according to the deed, it will now revert back to the original owners. Kunz

noted that he had spoken with Tom and Barbara Ahlers about using the building for educational purposes, summer programs or maybe the scouts. The Committee informed Kunz that the building is owned by the Township and that the Ahlers own the land. After a brief discussion, the Committee directed the Township Attorney to contact Mr. Keiling, who represents the Ahlers on this issue.

**Parking Lot** - Spring Valley Property: Mr. Campbell, CPWM suggested that the Committee consider making a small parking lot to accommodate about 8 spots and placing QP down as a base. He estimated the cost around \$600 to \$800 and that there will be no trees removed. He also suggested a gate or maybe a chain with a lock and signs. The funds would be taken out of Open Space and would total under \$1000.00. Mr. Duffy asked if the Open Space Committee was aware of what was discussed. According to Mayor Perry, they have not had a meeting recently but that they will discuss this at the next meet.

Mr. Carrazzone moved to approve the estimated expenditure of \$1000.00 for the parking lot and gate with the funds coming out of the Open Space Account, second by Mr. Duffy. Motion carried a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

Mr. Carrazzone then talked about the referendum that was passed years ago for Open Space for active recreation. He asked what determines passive recreation. The Attorney will look into this. Mr. Carrazzone then talked about modifying the present referendum and what the Committee needed to do to make this change. The question would need to be on the November ballot and the Committee would need to introduce an ordinance to do this. The Clerk informed the Committee that the deadline for getting this on the November ballot is August 29<sup>th</sup>. The question needs to be in the County Clerk's office by then.

**Rules and Use of the Property:** This area was discussed amongst the Committee and the outcome is that the area would be open from dawn to dusk and if there is a request to use after dusk that permission would need to be granted by the Committee.

Mr. Carrazzone made this motion that was then second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**Salt Shed:** The "specs" for the shed were given to the Engineer and they have been reviewed by the Township Attorney. The shed will be 40x40x19 which will hold double the amount that we get now. Bonding was then discussed. If everything is in order, there could be first reading of the Bond Ordinance at the Work Agenda meeting on June 25<sup>th</sup>.

Mr. Campbell estimated the cost for the new salt shed at about \$110,000. The discussion then went to the other projects and their costs that could be added to the Bond Ordinance. The other projects are, finishing the overlay for Millbrook-Stillwater Road (\$15,000), Ward Road (\$138,000) and Paulinskill Road (\$80,000). All these numbers are preliminary and not firm. After further discussion the Committee talked about doing the Bond for \$350,000.

There was further discussion on moving the Work agenda meeting from June 25 to June 16 at 1:00PM to have the first reading of this Bond Ordinance. Mrs. Maronpot, CFO will get all the necessary information to Bond Counsel.

At this time, Mr. Carrazzone motioned to move the Work Meeting from June 25 to June 16 at 1PM, which the Clerk will then advertise the bid for the Salt Shed, competition date will be October 1, 2014, with bids to be opened on July 2 at 10am and then awarded at the August 6 meeting. Mr. Duffy second this motion. Motion carried and a voice vote was unanimous.

#### **NEW BUSINESS:**

**Application for Peddlers License:** Jana Joy requested permit to sell Educational Books. The Committee and Attorney reviewed her application and more information is requested. Her request is denied until additional information is supplied.

Motion was then made by Mr. Carrazzone and second by Mr. Duffy to deny her application. Motion carried and a voice vote was unanimous.

#### **Report of Audit 2013:** Review Comments and Recommendations

The Auditor has sent the Committee a copy of this report that was reviewed by the Committee.

#### **Resolution 2014-22: Certification of the Annual Audit and Group Affidavit**

**WHEREAS**, N.J.S.A 40a:5-4 requires the governing body of every unit to have made an annual audit of its books, accounts and financial transactions: and

**WHEREAS**, the Annual Report of Audit for the year 2013 has been files by a Registered Municipal Accountant and with the Municipal Clerk pursuant to N.J.S.A 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6-5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit report entitled "Comments and Recommendations"; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C 5:30-6-5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit"

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Hardwick, hereby state that it has complied with N.J.A.C 5:30-6-5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Mr. Carrazzone moved to approve **Resolution 2014-22** as presented, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**2014-2015 MEL Employment Practices: Risk Control Update Checklist**

Mr. Wenner reported that he has reviewed the Personnel Policy and it is now updated. The checklist has been completed and signed by the Attorney. Copies of this report will now be sent to PAIC and Mr. Gilmore, Township Insurance agent.

**DISCUSSION**

**New Salt Shed:** Review specs and Funding - Discussed earlier in the meeting

**Paulinskill Road:** Repair Work & Funding - Discussed earlier in the meeting

**Ward Road:** Funding to complete Road Repairs - Discussed earlier in meeting

**Spring Valley Road Property:** Discussion of Rules and Use of Property - Discussed earlier in meeting

**COAH:** Letter from Shirley Bishop, Proposed Rules and Township Obligation Numbers Committee asked the Clerk to contact Ms. Bishop and ask if she could attend a Planning Board meeting on July 10 to discuss COAH with this Board.

**Free Swim:** The Committee asked that the flyer for the swim be placed on the Township Web Page. They also discussed a sign in sheet so that they know how many resident attend this event at the Camps.

**APPROVAL OF THE MINUTES**

February 1, 2014	Budget Work Meeting with Auditor
February 26, 2014	Work Meeting
March 5, 2014	Monthly Meeting
March 26, 2014	Work Meeting Cancelled
April 2, 2014	Monthly Meeting

Mr. Carrazzone moved to approve these minutes as corrected, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**PUBLIC PARTICIPATION**

Motion was made by Mr. Duffy to open this portion of the meeting to the public for any questions or comments, second by Mr. Carrazzone. Motion carried.

Kunz from Millbrook Road asked the Committee if they were going forward with the Schoolhouse. Answer was yes.

Seeing that there was no one else from the public wishing to speak, Mr. Duffy then moved to close this public portion, second by Mr. Carrazzone. Motion carried.

**Committee Report:**

**Mr. Duffy:** congratulated Mr. Carrazzone on his win in the Primary on June 3, 2014

**Mr. Carrazzone:** had nothing to report on at this time

**Mr. Perry:** also congratulated Mr. Carrazzone on his win. He also noted that he is working with PSE&G on a truck.

**Adjournment:**

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 9:00PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

**\*\*\*\*\* WORK AGENDA FOR JUNE 25, 2014 WAS CANCELLED**

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

MONDAY  
June 16, 2014

A Special Meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick Township. This meeting was called to order at 1:00PM by Township Clerk Judith Fisher who noted that this meeting was being held in accordance with the Open Public Meeting Law. Present were Committeemen James Perry and Alfred Carrazzone; absent was Committeeman Kevin Duffy; also in attendance was CPM Thomas Campbell.

The Township Clerk Mrs. Fisher noted that the purpose of this meeting was to adopt **Resolution 2014-26** Amending the 2014 Capital Budget and for the 1<sup>st</sup> reading of the following Bond Ordinance:

2014-05 BOND ORDINANCE TO AUTHORIZE THE INSTALLATION OF A SALT SHED AND THE RESURFACING OF ROADS IN, BY AND FOR THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$505,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

**Resolution 2014-26**

**WHEREAS**, the Township of Hardwick, County of Warren, desires to amend the 2014 Capital Budget of said municipality by inserting thereon or correcting the items therein as shown in such budget for the following reason:

Installation of a salt shed and resurfacing of township roads

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hardwick of the County of Warren, as follows:

**Section 1.** The 2014 Capital Budget of the Township of Hardwick is hereby amended by adding thereto a Schedule to read as follows:

**AMENDMENT NO. 1  
CAPITAL BUDGET OF THE  
TOWNSHIP OF HARDWICK, COUNTY OF WARREN  
Projects Schedules for 2014**

<u>PROJECT</u>	<u>ESTIMATED COST</u>	<u>Method of Financing CAPITAL IMPROV. FUND</u>	<u>General NOTES/BONDS</u>
As Listed Above -	<u>\$505,000</u>	<u>\$25,000</u>	<u>\$480,000</u>

**Section 2.** The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services, Department of Community Affairs, State of New Jersey, within three days after the adoption of these projects for 2014 Capital Budget, to be included in the 2014 Capital Budget as adopted.

Mr. Carrazzone moved to approve Resolution 2014-26 as presented, second by Mr. Perry. Motion carried followed by a Roll Call vote:

**Roll Call:** Mr. Carrazzone, yes, Mayor Perry, yes, Mr. Duffy, ABSENT

**ORDINANCE: FIRST READING**

**2014-05 BOND ORDINANCE TO AUTHORIZE THE INSTALLATION OF A SALT SHED AND THE RESURFACING OF ROADS IN, BY AND FOR THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$505,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.**

**NOTICE OF PENDING BOND ORDINANCE AND SUMMARY**

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the Township Committee of the Township of Hardwick, in the County of Warren, State of New Jersey, on June 16, 2014. It will be further considered for final passage, after public hearing thereon, at a meeting of the Township Committee to be held at its meeting room in the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey, on July 2, 2014 at 7:00 P.M. During the week prior to and up to and

including the date of such meeting copies of the full ordinance will be available, at no cost and during regular business hours, at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: BOND ORDINANCE TO AUTHORIZE THE INSTALLATION OF A SALT SHED AND THE RESURFACING OF ROADS IN, BY AND FOR THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$505,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

The purposes, appropriations and bonds/notes authorized in this multipurpose bond ordinance are as follows:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Installation of a salt shed behind the Department of Public Works Building.

Appropriation and Estimated Cost	\$115,000
Down Payment Appropriated	\$ 5,500
Bonds and Notes Authorized	\$109,500
Period of Usefulness	20 years

B. Resurfacing of all or a portion of the following Township roads: (i) Millbrook Stillwater Road, (ii) Paulinskill Road, (iii) Ward Road and (iv) such other roads as determined by the Township Committee. It is hereby determined and stated that said roads being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$390,000
Down Payment Appropriated	\$ 19,500
Bonds and Notes Authorized	\$370,500
Period of Usefulness	10 years

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Aggregate Appropriation and Estimated Cost	\$505,000
Aggregate Down Payment Appropriated	\$ 25,000
Aggregate Amount of Bonds and Notes Authorized	\$480,000

Grants (if any) Appropriated: \$-0-  
Section 20 Costs: \$21,000  
Useful Life: 12.28 years

This Notice is published pursuant to N.J.S.A. 40A:2-17.

Judith M. Fisher, RMC  
Township Clerk  
Township of Hardwick  
County of Warren  
State of New Jersey

Mr. Carrazzone moved to approve **Ordinance 2014-05** as presented on first reading, second by Mr. Perry. Motion carried followed by a Roll Call vote:

**Roll Call:** Mr. Carrazzone, yes, Mayor Perry, yes, Mr. Duffy, ABSENT

Mrs. Fisher noted that 2<sup>nd</sup> reading and public hearing on Ordinance 2014-05 is scheduled for July 2, 2014

**PUBLIC PARTICIPATION**

Motion was made by Mr. Carrazzone to open this portion of the meeting to the public for any questions or comments, second by Mr. Perry. Motion carried.

Seeing there was no one from the public wishing to speak, Mr. Carrazzone moved to close this public portion, second by Mr. Perry. Motion carried.

**ADJOURNMENT**

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn today's meeting at 1:05PM, second by Mr. Perry. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

JULY 2, 2014  
Monthly Meeting

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:34PM by the Township Clerk Judith Fisher. Mrs. Fisher noted that this meeting was being held in accordance with the "Open Public Meetings Act". Mrs. Fisher then led the public in the pledge of allegiance. Present were Committeemen James Perry, Kevin Duffy and Alfred Carrazzone and also present were Township Engineer Ted Rodman, CPWM Thomas Campbell, Township Attorney Michael Lavery and CFO Amy Maronpot.

**Executive Session:**

Mr. Carrazzone motioned to go into closed session at 6:36PM to discuss a contractual/Attorney Client Privileged/potential litigation regarding the Spring Valley Schoolhouse, Contractual: Hope Court and contractual: PSE&G/Roads, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
  - A. Contractual/Attorney Client Privileged/potential litigation regarding the Spring Valley Schoolhouse
  - B. Contractual: PSE&G/Roads
  - C. Contractual: Hope Court

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:36PM

Present: James Perry, Kevin Duffy and Alfred Carrazzone

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

**Time Out:** 7:02PM

Motion was made by Mr. Duffy to return to regular session, second by Mr. Carrazzone.

Motion carried and a voice vote was unanimous.

Mr. Lavery noted that he met in closed session with the Committee where they discussed three matters:

Contractual: Roads, PSE&G

Attorney Client/Contractual: Spring Valley Schoolhouse

Contractual: Hope Court

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Payment of Bills**

Mr. Carrazzone motioned that the bills presented here tonight be paid, second by Mr. Duffy.

Motion carried and a roll call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Reports**

**Mr. Rodman**, Township Engineer reported that the issue on Riverview has been investigated and that Soil Conservation has issued a Stop Work order; the other issue of Ward Road has also been investigated and resolved.

As for Paulinskill Road, the Committee noted that they will need the survey on the abandoned section of the roadway. Ted was asked to get an estimate on the cost for this along with the estimate for the cul-de-sac near the Andersen property. This will be for the August meeting. Also discussed was extending the Ward Road name to the Blairstown Township line.

**Mr. Campbell**, CPWM reported that the parking lot is in on the new property and that the cable has been installed along with the large boulders that were moved. He talked again about the need for a new truck. If one is purchased through the Co-Op it needs to be ordered by August 1<sup>st</sup>. After a short discussion, the Committee authorized the purchase.

Mr. Duffy moved to authorize Mr. Campbell to proceed with ordering of a new truck through the Co-Op with a not to exceed \$65,000 and that the CFO certifies the availability of funds, second by Mr. Carrazzone. Motion carried and a roll call followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**Mrs. Maronpot**, CFO handed out her monthly reports

**Mr. Lavery, Esq.**, Township Attorney had nothing new to report on at this time.

**Mrs. Fisher**, Township Clerk reviewed correspondence and updated the Committee on a webinar that she attend regarding the new regulations for COAH. Mrs. Fisher recommended that the Committee should consider having a joint meeting with the Planning Board and COAH Consultant Shirley Bishop on these new requirements. The next Planning Board meeting is scheduled for July 10. The Clerk was asked to see if Ms. Bishop could attend this meeting.

**Mr. Dunn**, OEM was not present for tonight's meeting

**Mr. Wolff**, Retired Fire Warden was not present for tonight's meeting

## **RESOLUTIONS**

### **2014-27 CHAPTER 159 – Alcohol Ed Rehab Enforcement Fund**

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township has received funding for \$354.48 from the State of New Jersey, Department of the Treasury and wishes to amend its 2014 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2014 in the sum of \$354.48 which item is now available as a revenue from:

#### **Miscellaneous Revenues**

Special Items of General Revenue Anticipated with Prior Written  
Consent of the Director of Local Government Services:  
Public and Private Revenues Offset with Appropriation  
Alcohol Ed Rehab Enforcement Fund

**BE IT FURTHER RESOLVED** that a like sum of \$354.48 be and the same is hereby appropriated under the caption of:

#### **General Appropriations**

(a) Operations Excluded from 5% Caps  
Public and Private Revenues Off-Set by Revenue  
Alcohol Ed Rehab Enforcement Fund OE  
Alcohol Ed Rehab Enforcement Fund

**BE IT FURTHER RESOLVED**, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

Mr. Duffy motioned to approve **Resolution 2014-27** as presented, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous

### **2014-28 CHAPTER 159 – PILT Community Services**

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township has received funding for \$11,953.00 from the US Interior Bureau of Land management via the County of Warren and wishes to amend its 2014 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2014 in the sum of \$11,953.00 which item is now available as a revenue from:

**Miscellaneous Revenues**

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:  
Public and Private Revenues Offset with Appropriation  
PILT Community Services

**BE IT FURTHER RESOLVED** that a like sum of \$11,953.00 be and the same is hereby appropriated under the caption of:

**General Appropriations**

(a) Operations Excluded from 5% Caps  
Public and Private Revenues Off-Set by Revenue  
PILT Community Services OE

**BE IT FURTHER RESOLVED**, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

Mr. Carrazzone motioned to approve **Resolution 2014-28** as presented, second by Mr. Duffy. Motion carried and a voice vote was unanimous

**ORDINANCES: 2<sup>nd</sup> Reading and Public Hearing**

**2014-05** Bond Ordinance to Authorize the Installation of a Salt Shed and the Resurfacing of Roads In, By and For the Township of Hardwick, in the County of Warren, State of New Jersey, to Appropriate the Sum of \$505,000 to Pay the Cost Thereof, to Make a Down Payment, to Authorize the Issuance of Bonds to Finance such Appropriation and to Provide for the Issuance of Bond Anticipation Notes in Anticipation of the Issuance of Such Bonds.

Mr. Carrazzone moved to open this portion of the meeting to the public for any question or comments on Ordinance 2014-05, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Seeing that there were no questions or comments from the public, Mr. Duffy then moved to close this portion of the meeting to the public, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

Mr. Duffy motioned to adopt **Ordinance 2014-05** as presented on second reading, second by Mr. Carrazzone. Motion carried and a roll call vote followed:

**Roll Call:** Mr. Duffy, yes, Mr. Carrazzone, yes, Mayor Perry, yes

**OLD BUSINESS:**

**NEW SALT SHED:** Results of Bid Opening 10AM July 2, 2014

Mrs. Fisher noted that the Township received only one bid and that was from Kistler Pole Building, Inc. Fogelsville, PA. At 10AM Mrs. Fisher declared the bidding closed. The bid from Kistler Pole Building was then opened and read aloud noting that their bid was for \$96,000.

This information was then faxed to the Township Attorney along with a copy of their Bid Bond and "specs" for his review. Mr. Lavery noted tonight that his office reviewed the information that the Clerk sent and has found the paperwork to be in order.

Mr. Carrazzone moved to award the construction of the new Salt Shed to Kistler Pole Building, Inc., Fogelsville, PA for \$96,000 subject to the 20 day statement and the certification of availability of funds from CFO Amy Maronpot. Mr. Duffy second this motion and a roll call vote followed:

**Roll Call:** Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry, yes

**NEW BUSINESS:**

**State Dept. of Health:** RTK Coordinator needed for Right to Know survey

The Committee reviewed this information and request with the Township Attorney. Noted in the letter is that the person that is selected must be an employee of the Township and be responsible for coordinating the completion of all Right to Know surveys. The official Coordinator will then have until September 15, 2014 to complete the registration. The deadline for filing the 2103 Right to Know Survey, which will now be done online has been extended to February 15, 2015. Hard copies of this report will no longer be accepted by the NJ Dept. of Health. Mr. Campbell noted that he has contacted a few companies that do this survey and their cost. The cost can range from \$1200 to \$2700 for doing the survey and filing this online with the State. Mr. Campbell did volunteer to be the Coordinator as long as it doesn't consume his time. The Committee asked that the Attorney and Adam Baker, Field Officer from Senator Oroho's office look into this and report back at the next meeting.

**Hardwick Historical Society:** Representatives from the Society were present tonight to discuss the Lawn Concert that they have scheduled for July 26, 2014 at their site. Mrs. Joanne Ohl a member from the Society was their spokesperson. She contacted the Township Clerk and was provided with a copy of the Township's Ordinance for Out Door Event – Pop Music. Mrs. Ohl then read a letter from the Society that noted that the provisions of the Ordinance have been met. The Township Clerk followed up that their insurance company has sent the Certificate of Insurance. The only question left now was the fee for their permit which is \$1000. The Society is asking that this be waived.

After a brief discussion. Mr. Duffy moved that the permit for the Lawn Concert on July 26, 2014 be approved and that the fee for the permit be waived; second by Mr. Perry. Motion carried and a roll call vote followed:

Roll Call: Mr. Duffy, yes, Mr. Perry, yes, Mr. Carrazzone, ABSTAINED

\*\*\*\* **Please note that Mr. Carrazzone is member of the Historical Society and that he stepped down and did not participate in this discussion.**

Mrs. Ohl noted that the Society has other Events planned for the Vass Farmstead during the year and that they will keep the Committee informed when they will take place.

**Shooting Range Permit:** Renewal, No Be Bosco, Sand Pond Road

The Township Clerk noted that the fee has been paid and the Zoning Officer has inspected this range and approved the issuance of the permit.

Mr. Carrazzone moved to approve the renewal of the Range Permit for Camp No Be Bosco, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**Conservation Advising Services (Canace):** Green Acres Planning Incentive Grant

The Township along with Open Space agreed to pursue Buck Hill Farm which is adjacent to the Spring Valley Property that was just purchased by the Township. Mr. Canace obtained appraisal proposals from three companies:

Josh Mackoff	\$1975
Norman Goldberg	\$2000
Landmark I Appraisal	\$2150

The Committee noted that this cost will be taken out of Open Space but that the CFO will need to certify the funds.

Mr. Carrazzone moved to award the appraisal of Buck Hill Farm for \$1975 to Josh Mackoff, Morristown, NJ, second by Mr. Duffy. Motion carried and a roll call vote followed:

Roll Call: Mr. Carrazzone, yes, Mr. Duffy, yes, Mayor Perry yes

**WC Dept. of Public Works, Road Div.:** Shared Services Agreement for sharing public works equipment

This agreement was reviewed by the Committee. Mr. Campbell noted that the Township has had this agreement with the County several years ago. There was a brief discussion followed by Mr. Carrazzone motioning to authorize the Mayor to execute this agreement, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Mrs. Fisher noted that a resolution will be needed to complete the agreement. This will be on the agenda for next meeting.

**Pass It Along:** Bike Tour Sept 14, 2014, needs approval in order to secure State & County permits

The Committee reviewed the attached paperwork and map of the route.

Mr. Duffy moved to approve the Bike Tour, second by Mr. Carrazzone. Motion carried and a voice vote was unanimous.

**DISCUSSION:**

**PSE&G:** Project approaching completion - Discussed in Executive Session

**Paulinskill Road:** Repair work, Abandonment of lower section - Discussed under Engineer's report and Mr. Rodman is working on this for next meeting

**DPW:** Discussion of new Truck through Co-Op - Discussed earlier under Reports and Mr. Campbell has been given the green light to order with a not to exceed \$65,000 and certification of availability of funds from the CFO

**Spring Valley Road Property:** Discussion Rules & Use of Property - Discussed earlier under DPW Reports

**COAH:** Letter from Shirley Bishop, proposed rules and Township's obligation numbers Ms. Bishop will be attending the Planning Board meeting on July 10 to discuss. The Clerk will advertise this as a Joint Meeting.

**APPROVAL OF THE MINUTES**

April 23, 2014      Work Meeting  
June 16, 2014      Special Meeting

Mr. Carrazzone moved to approve these minutes as corrected, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

**PUBLIC PARTICIPATION**

Motion was made by Mr. Carrazzone to open this portion of the meeting to the public for any questions or comments, second by Mr. Duffy. Motion carried.

Mr. Rossi, Stillwater Road volunteered his services to help doing the inventory for the Right to Know Survey. The Committee thanked him and will call if they need the extra help.

Mr. Adam Baker introduced himself to the Committee to let them know he is working with Senator Oroho's office in the 24<sup>th</sup> District along with Assemblywoman McHose and Assemblyman Space.

Seeing that there was no one else from the public wishing to speak, Mr. Carrazzone moved to close this public portion, second by Mr. Duffy. Motion carried.

**Committee Report:**

**Mr. Duffy:** had nothing to report on at this time.

**Mr. Carrazzone:** talked about the trailer at the Hardwick House noting that it has been moved. He also asked if the Assessor assessed the home on River View Drive. The Clerk could not answer this question but suggested that he contact Mr. Gill to see if this has been done.

**Mr. Perry:** the 175<sup>th</sup> anniversary of the Blairstown Fire Company is scheduled for August 23, 2014.

**Adjournment:**

Being there was no other business to conduct; Mr. Carrazzone moved to adjourn tonight's meeting at 8:03PM, second by Mr. Duffy. Motion carried and a voice vote was unanimous.

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk



TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

**August 6, 2014**

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:36PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building. Mrs. Fisher then led the public in the pledge of allegiance.

**Roll Call:**

**Present:** Committeemen James Perry, Kevin Duffy and Alfred Carrazzone

**Absent:** None

**Also present:** Township Engineer Ted Rodman, CPWM Thomas Campbell and Township Attorney Michael Lavery

**Absent:** CFO Amy Maronpot

**Executive Session:**

A motion was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the Resolution to go into Closed Session at 6:37PM.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
  - A. Attorney Client regarding a COAH Issue
  - B. Attorney Client regarding the Spring Valley Schoolhouse
  - C. Contractual regarding Ward Road Paving

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:37PM

**Present:** Committeemen, Perry, Carrazzone and Duffy

**Also Present:** Engineer Ted Rodman, CPWM Thomas Campbell

**Also Present:** Attorney Michael Lavery and Township Clerk Judith Fisher

**Time Out:** 7:08PM

A motion made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to return to regular session.

Mr. Lavery noted that he met in closed session with the Committee where they discussed three matters:

Contractual: Ward Road paving

Attorney Client: Spring Valley Schoolhouse

Attorney Client: COAH issue

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Payment of Bills**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to authorize the payment of the bills in the amount of \$834,551.37.

**Roll Call:** Committeeman Carrazzone, yes, Committeeman Duffy, yes, Mayor Perry, yes

**Reports**

**Mr. Rodman**, Township Engineer reported that he spoke with Bob Berry regarding the vacation of a portion of Paulinskill Road. Mr. Berry's cost for doing the survey will be about \$800.00. When completed, this information will be forwarded to the Township Attorney.

**Mr. Campbell**, CPWM reported that he is working again with FEMA since they misplaced everything again. The Township received 250 tons of DGA stone donated from Cramer. This material was used for the building of the roads along the PAE&S towers. The Clerk was asked to send a thank you note. The contract for the new salt shed has been signed. The old shed is down and the old material has been removed. Work is being done to level a few sections of East Crisman and Maines Lane before oil and stoning. The chalk boards have been removed from the Spring Valley Schoolhouse and are being stored in the utility trailer. Lastly we are waiting to see if the Township gets the DOT Grant for Ward Road.

Discussion: Get Go Farm: Mr. Adam Skipper was present to discuss the road damage that was done on Ward Road. Normally the Township requests that the repairs be done by the contractor or owner, but Mr. Skipper noted that the NJDOT Grant for Ward Road is to repave the road. He is requesting that the Committee waive the collecting of his cost to repair the damage. After a brief discussion, a motion was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to waive Mr. Skipper's cost to the township for this repair.

**Roll Call:** Committeeman Carrazzone, yes, Committeeman Duffy, yes, Mayor Perry, yes

**Mrs. Maronpot**, CFO was absent tonight but the Clerk handed out her reports for the Committee's review.

**Mr. Lavery, Esq.**, Township Attorney discussed a letter that he received from Mr. Keiling who represents Barbara and Thomas Ahlers, owners of the Spring Valley Schoolhouse. After a brief discussion, the Committee stands with its decision to return the building/property to the owners. The School District was abolished by the State and the Building has not been used by the Township for over several years.

**Mrs. Fisher**, Township Clerk reviewed correspondence

**Mr. Dunn**, OEM was not present for tonight's meeting

**Mr. Wolff**, Retired Fire Warden was not present for tonight's meeting

## **RESOLUTIONS**

**2014-29** Resolution of the Township Committee of the Township of Hardwick, in the County of Warren, New Jersey, covenanting to comply with the provisions of the Internal Revenue Code of 1986, as amended, applicable to the exclusion from gross income for Federal Income Tax purposes of interest on obligations issued by the Township of Hardwick and authorizing the Mayor, Township Clerk, Chief Financial Officer, and other Township Officials to take such action as they may deem necessary or advisable to effect such compliance and designating a \$299,250 Bond Anticipation Note, dated July 11, 2014, payable July 10, 2015, as a "Qualified Tax-Exempt Obligation" pursuant to Section 265(b) (3) of the Internal Revenue Code of 1986, as amended.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-29**

**Roll Call:** Committeeman Carrazzone, yes, Committeeman Duffy, yes, Mayor Perry, yes

### **2014-30** CHAPTER 159 – DOT Grant

ITEM OF REVENUE IN THE BUDGET OF TOWNSHIP OF HARDWICK  
PURSUANT TO N.J.S.A. 40A: 4-87 (CHAPTER 159, P.L. 1948)

**WHEREAS**, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township has received funding for \$150,000.00 from the State of New Jersey, Department of Transportation and wishes to amend its 2014 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2014 in the sum of \$150,000.00 which item is now available as a revenue from:

Miscellaneous Revenues  
Special Items of General Revenue Anticipated with Prior Written  
Consent of the Director of Local Government Services:  
Public and Private Revenues Offset with Appropriation  
DOT Grant

**BE IT FURTHER RESOLVED** that a like sum of \$150,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations  
(a) Operations Excluded from 5% Caps  
Public and Private Revenue's Off-Set by Revenue  
DOT Grant OE  
DOT Grant

**BE IT FURTHER RESOLVED**, that the Township Clerk forward two copies of this resolution to the Director of Local Government Services.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-30**

**Roll Call:** Committeeman Carrazzone, yes, Committeeman Duffy, yes, Mayor Perry, yes

**2014-31** Authorizing the Execution of a Master Public Works Shared Services Agreement for Sharing Public Works Equipment between the Township and the County of Warren

**WHEREAS**, The Township may be desirous of utilizing public works equipment and public works employees provided by Warren County to provide public works services, general maintenance and related services; and

**WHEREAS**, the County of Warren is desirous of providing those services to the Township of Hardwick in accordance with the terms of an agreement, a copy of which is on file with the Clerk of the Board of Chosen Freeholders of the County of Warren; and

**WHEREAS**, the Uniform Shared Services & Consolidation Act (N.J.S.A. 40A:65-1 et seq.) empowers the County of Warren and the Township of Hardwick to enter into such an agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hardwick, County of Warren and State of New Jersey, that the Mayor and Clerk are hereby authorized to execute agreements to provide the services to the Township of Hardwick as described in said agreements.

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adopt the **Resolution 2014-31**

**2014-32** Extension of the 3<sup>rd</sup> Quarter Tax Payment Due Date

**WHEREAS**, pursuant to N.J.S.A. 54:4-66.3d which provides that third quarter property taxes shall not be subject to interest until the later of: August 1; or, the ten-day grace period, as authorized by a resolution of the governing body adopted on January 2, 2014; or the twenty-fifth calendar day after the tax bills were mailed; and,

**WHEREAS**, the Tax Collector will be mailing the 2014 Final/2015 Preliminary tax bills on July 15 2014; and, the due date for the third-quarter payment is August 13, 2014, which is 25 days from the mailing date of July 15, 2014, and,

**WHEREAS**, the due date for the fourth quarter, 2014 will be extended to November 12, 2014; the due date for the first quarter, 2015 will be extended to February 11, 2015 and the due date for the second quarter, 2015 will be extended to May 13, 2014 to coincide with the Tax Collector's office hours.

**NOW, THEREFORE, BE IT RESOLVED** on this 6th day of August, 2014 by the Hardwick Township Committee that the Tax Collector is hereby authorized and empowered, pursuant to N.J.S.A. 54:4-66.3d to hold interest charges until dates as noted above.

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adopt the **Resolution 2014-32**

#### **ORDINANCES: FIRST READING**

A motion was made by Committeeman Duffy, seconded by Committeeman Carrazzone to introduce Ordinance 2014-06

**2014-06** CAPITAL ORDINANCE PROVIDING FOR MCCPC DUMP TRUCK BY THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY,

APPROPRIATING \$64,433.10 THEREFOR FROM THE PSE&G RESERVE FUND OF THE TOWNSHIP TO PAY FOR THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 2 of this capital ordinance is hereby authorized to be undertaken by the Township of Hardwick, New Jersey as a general improvement. For the improvement or purpose described in Section 2, there is hereby appropriated the sum of \$64,433.10 from the PSE&G fund of the township.

Section 2. (a) The capital improvement hereby authorized and the purpose for the use of the capital improvement fund is for the purchase of an MCCPC dump truck necessary therefor or incidental thereto.

Section 3. The capital budget of the Township of Hardwick is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. This ordinance shall take effect immediately after final adoption in accordance with applicable law.

Mrs. Fisher noted that 2<sup>nd</sup> reading and public hearing will be on August 27, 2014.

#### **Ordinance 2014-**

#### **AN ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, DELETING AND REPLACING §2-2 OF THE CODE OF THE TOWNSHIP OF HARDWICK, INTERMUNICIPAL COURT, IN ORDER TO CREATE A NEW JOINT MUNICIPAL COURT**

The Committee tabled the first reading of this ordinance to the August 27, 2014 meeting.

#### **OLD BUSINESS:**

**Salt Shed:** Attorney review of contract for Kistler Pole Building and possible signing Mr. Lavery found the contract to be in order and that the Mayor can sign.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to authorize the Mayor to execute to contract with Kistler Pole Building.

**State Department of Health:** RTK Coordinator needed for Right to Know Survey Mayor Perry asked to table this appointment until he gets more information

#### **NEW BUSINESS:**

**PAIC:** Letter to PAIC to Reserve Rights to Seek Alternative Options (Mayor to sign)

A motion was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to authorize the Mayor to execute this letter.

Mayor Perry has requested that we take a look at the health insurance and costs since open enrollment is in October.

#### **DISCUSSION:**

**H.T. Lyons:** A proposed Maintenance Agreement for the Building HVAC equipment was discussed with the Committee. Cost is \$812.00 for the year starting August 1, 2014. Mayor Perry requested that we see if any local companies would be interested in providing the Township with this service. The Committee tabled this to the next meeting for additional information.

**Service Electric:** Draft Ordinance This is still on hold

**Referendum:** Open Space, changing Passive to Active Recreation and also adding Historical Mr. Lavery discussed this proposed ordinance with the Committee. .

A motion was then made by Committeeman Duffy, seconded by Committeeman Perry and carried to introduce 2014-07. NOTE THAT COMMITTEEMAN CARRAZZONE ABSTAINED.

**2014-07 ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY PETITIONING THE CLERK OF WARREN COUNTY TO PLACE ON THE BALLOT A REFERENDUM TO INCLUDE HISTORIC PRESERVATION AND BLUE ACRES PROJECTS AS PURPOSES OF OPEN SPACE TAX.**

**WHEREAS**, N.J.S.A. 40:12-15.7 allows a municipality to create a Municipal, Open Space, Recreation, and Farmland and Historic Preservation Trust Fund to fund projects that meet the requirements of the statute; and

**WHEREAS**, N.J.S.A. 40:12-15.7 provides for seven (7) purposes for which the funds may be used; and

**WHEREAS**, the municipality, by referendum, must determine the amount of tax to be raised and which of those seven purposes the municipal open space monies can fund; and

**WHEREAS**, the Township of Hardwick currently only allows for the funding of projects related to five of the seven purposes; and

**WHEREAS**, the Township of Hardwick wishes to amend its Municipal, Open Space, Recreation, and Farmland and Historic Preservation Trust Fund to allow for the funding of projects related to historic preservation as set forth in N.J.S.A. 40:12-15.7(e); and

**WHEREAS**, the Township of Hardwick wishes to amend its Municipal, Open Space, Recreation, and Farmland and Historic Preservation Trust Fund to allow for the funding of projects related to the Blue Acres as set forth in N.J.S.A. 40:12-15.7(g); and

**WHEREAS**, the Township Council of the Township of Hardwick is desirous of placing this issue on the ballot to be voted upon by the voters of Hardwick Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Hardwick, County of Warren and State of New Jersey, that it does hereby petition the County Clerk of the County of Warren to place on the ballot in the next general election the following referendum and interpretive statement:

**SECTION I**

**REFERENDUM:** Shall the use of open space tax of the Township of Hardwick be for the following purposes:

- (a) acquisition of lands for recreation and conservation purposes;
- (b) development of lands acquired for recreation and conservation purposes;
- (c) maintenance of lands acquired for recreation and conservation purposes;
- (d) acquisition of farmland for farmland preservation purposes;
- (e) historic preservation of historic properties, structures, facilities, sites, areas, or objects, and the acquisition of such properties, structures, facilities, sites, areas, or objects for historic preservation purposes;
- (f) payment of debt service on indebtedness issued or incurred by a municipality for any of the purposes set forth in subparagraph (a), (b), (d), (e) or (g) of this paragraph ; or
- (g) Blue Acres projects.

[ ] Yes [ ] No

**INTERPRETIVE**

**STATEMENT:** The purpose of this referendum is to determine whether or not the Municipal Open Space Trust Fund may be amended to include funding to be used for historic preservation and Blue Acres projects and debt service for historic preservation and blue acres projects. The referendum would also allow the acquisition of lands/properties for active recreation. These purposes would be added to the five already approved uses set forth in in the Open Space Ordinance.

**SECTION II**

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION III**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION IV**

This Ordinance shall take effect immediately upon final publication as provided by law.

Second reading and public hearing will be on August 27, 2014 at 1:00PM

**PSE&G:** Project approaching completion - Discussed in Executive Session

**Paulinskill Road:** Repair work, Abandonment of lower section - Discussed under Engineer's report and Mr. Rodman is working on this for the next meeting.  
The Committee also discussed the cul-de-sac for that portion of the Paulinskill Road that is being abandoned.

**Spring Valley Road Property:** Discussion Rules & Use of Property  
The Committee discussed that the park would be opened from dawn to dusk and that after hours use must have the permission of the Committee.

Mayor Perry discussed a letter that he received from the League asked for resolutions that the Committee would like to have discussed. The suggestion here is maybe COAH.

**APPROVAL OF THE MINUTES**

A motion was made by Committeeman Carrazzone, seconded by Committee Duffy and carried to approve the following minutes as corrected:

**Monthly Meeting May 7, 2014**

**Work Meeting May 28, 2014**

**Monthly Meeting July 2, 2014**

**Work Meeting July 23, 2014 Cancelled**

**PUBLIC COMMENTS:**

A motion was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open this portion of the meeting for comments from the Public.

The following comments were made by the Public:

Richard Ohl - Thank you for the donation to the Vass Farmstead

Lou Rossi - asked about the money for the new truck

Seeing there were no other comments from the Public, a motion was then made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to close this portion of the meeting to the Public.

**Committee Report:**

**Committeeman Duffy** thanked the DPW for getting the old salt shed down and readying the area for the new salt shed.

**Committeeman Carrazzone** also thanked the DPW for dismantling the old salt shed

**Committeeman Perry** reported that he will be attending the Conference of Mayors this year again. He also reminded the Committee about the League Convention in Atlantic City November 18 – 20. He also thanked Mrs. Fisher for all the work she does behind the scenes.

**Adjournment:**

A motion was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adjourn tonight meeting of the Hardwick Township Committee at 8:06PM

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

**August 27 2014**

The monthly work meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 1:02PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building.

**Roll Call:**

**Present:** Committeemen James Perry, Kevin Duffy and Alfred Carrazzone

**Absent:** None

**Also present:** Township Engineer Ted Rodman, CPWM Thomas Campbell and Township Attorney Richard Wenner

Mr. Jim Crouch from OEM/FEMA was present this afternoon to discuss and update the Committee on the Sandy Storm and to let us know where we are regarding the alternate project. Everything is in review. The Township can proceed with doing the survey but nothing more than that. Right now he cannot give us a target date except that it might take several more week before we hear anything. Mr. Crouch did let the Committee know that he is in touch with Mr. Campbell with updates at least once a week.

Mr. Gilmore, Township Insurance Agent was in to let the Committee know that they are in the final year of a three year contract with PAIC. The Reservation letter was sent to PAIC letting them know that we will be shopping for quotes from other companies. Mr. Gilmore is looking at JIF, PAIC and Statewide Insurance Companies. As soon as these are in he will be back before the Committee to review them.

**RESOLUTIONS**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adopt the **Resolution 2014-33**

**Roll Call:** Committeeman Carrazzone, yes, Committeeman Duffy, yes, Mayor Perry, yes

**2014-33** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, *NEW JERSEY, DESIGNATING A \$480,000 BOND* ANTICIPATION NOTE, DATED AUGUST 20, 2014, PAYABLE JULY 10, 2015, AS A "QUALIFIED TAX-EXEMPT OBLIGATION" PURSUANT TO SECTION 265 (b) (3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED

**WHEREAS**, the Township of Hardwick, in the County of Warren, New Jersey (the "Township") desires to designate a \$480,000 Bond Anticipation Note, dated August 20, 2014, payable July 10, 2015 (the "Note")m, as a "qualified tax-exempt obligation" pursuant to Section 265(b) (3) of the Internal Revenue Code of 1986, as amended (the "Code");

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hardwick, in the County of Warren, New Jersey as follows:

**SECTION 1.** The Note is hereby designated as a "qualified tax-exempt obligation" for the purpose of Section 265 (b) (3) of the Code.

**SECTION 2.** It is hereby determined and stated that (1) said Note is not a "private activity bond" as defined in the Code and (2) the Township and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2014.

**SECTION 3.** it is further determined and stated that the Township has, as of the date hereof, issued the following tax-exempt obligations (other than the Note) during the calendar year 2014:

<b><u>AMOUNT</u></b>	<b><u>DATED - DUE</u></b>
\$299,250 BAN	7/11/14 - 7/10/15

**SECTION 4.** The Township will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b) (3) of the Code; however, said Township does not covenant is not made hereby.

**SECTION 5.** The issuing officers of the Township are hereby authorized to deliver a certified copy of this resolution to the original purchaser of the Note and to further provide such original purchaser with a certificate of obligation issued during the calendar year 2014 dated as of the date of delivery of the Note.

**SECTION 6.** This resolution shall take effect immediately upon its adoption

**ORDINANCES: 2<sup>nd</sup> Reading and Public Hearing**

**2014-06** CAPITAL ORDINANCE PROVIDING FOR MCCPC DUMP TRUCK BY THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY, APPROPRIATING \$64,433.10 THEREFOR FROM THE PSE&G RESERVE FUND OF THE TOWNSHIP TO PAY FOR THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDWICK, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 2 of this capital ordinance is hereby authorized to be undertaken by the Township of Hardwick, New Jersey as a general improvement. For the improvement or purpose described in Section 2, there is hereby appropriated the sum of \$64,433.10 from the PSE&G fund of the township.

Section 2. (a) The capital improvement hereby authorized and the purpose for the use of the capital improvement fund is for the purchase of an MCCPC dump truck necessary therefor or incidental thereto.

Section 3. The capital budget of the Township of Hardwick is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 4. This ordinance shall take effect immediately after final adoption in accordance with applicable law.

**Notice:**

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Hardwick Township Committee at a work meeting held on August 27, 2014.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open the public hearing on Ordinance 2014-06.

**The ordinance brought no public comment.**

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to close the public hearing on Ordinance 2014-06.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt Ordinance 2014-06.

**Ordinance 2014-07 2<sup>nd</sup> reading and public hearing**

Mayor Perry noted that he has discussed this ordinance with the Open Space Committee and they have a few concerns and recommendations. They ask that there be only active recreation and that the Committee look into having two separate tax bills, Historic and Township. Committeeman Duffy is incline to support their recommendations at this time.

**2014-07** ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY PETITIONING THE CLERK OF WARREN COUNTY TO PLACE ON THE BALLOT A REFERENDUM TO INCLUDE HISTORIC PRESERVATION AND BLUE ACRES PROJECTS AS PURPOSES OF OPEN SPACE TAX.

**WHEREAS**, N.J.S.A. 40:12-15.7 allows a municipality to create a Municipal, Open Space, Recreation, and Farmland and Historic Preservation Trust Fund to fund projects that meet the requirements of the statute; and

**WHEREAS**, N.J.S.A. 40:12-15.7 provides for seven (7) purposes for which the funds may be used; and

**WHEREAS**, the municipality, by referendum, must determine the amount of tax to be raised and which of those seven purposes the municipal open space monies can fund; and

**WHEREAS**, the Township of Hardwick currently only allows for the funding of projects related to five of the seven purposes; and

**WHEREAS**, the Township of Hardwick wishes to amend its Municipal, Open Space, Recreation, and Farmland and Historic Preservation Trust Fund to allow for the funding of projects related to historic preservation as set forth in N.J.S.A. 40:12-15.7(e); and

**WHEREAS**, the Township of Hardwick wishes to amend its Municipal, Open Space, Recreation, and Farmland and Historic Preservation Trust Fund to allow for the funding of projects related to the Blue Acres as set forth in N.J.S.A. 40:12-15.7(g); and

**WHEREAS**, the Township Council of the Township of Hardwick is desirous of placing this issue on the ballot to be voted upon by the voters of Hardwick Township;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Hardwick, County of Warren and State of New Jersey, that it does hereby petition the County Clerk of the County of Warren to place on the ballot in the next general election the following referendum and interpretive statement:

**SECTION I**

**REFERENDUM:** Shall the use of open space tax of the Township of Hardwick be for the following purposes:

- (a) acquisition of lands for recreation and conservation purposes;
- (b) development of lands acquired for recreation and conservation purposes;
- (c) maintenance of lands acquired for recreation and conservation purposes;
- (d) acquisition of farmland for farmland preservation purposes;
- (e) historic preservation of historic properties, structures, facilities, sites, areas, or objects, and the acquisition of such properties, structures, facilities, sites, areas, or objects for historic preservation purposes;
- (f) payment of debt service on indebtedness issued or incurred by a municipality for any of the purposes set forth in subparagraph (a), (b), (d) , (e) or (g) of this paragraph ; or
- (g) Blue Acres projects.

[ ] Yes [ ] No

**INTERPRETIVE**

**STATEMENT:** The purpose of this referendum is to determine whether or not the Municipal Open Space Trust Fund may be amended to include funding to be used for historic preservation and Blue Acres projects and debt service for historic preservation and blue acres projects. The referendum would also allow the acquisition of lands/properties for active recreation. These purposes would be added to the five already approved uses set forth in in the Open Space Ordinance.

**SECTION II**

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION III**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION IV**

This Ordinance shall take effect immediately upon final publication as provided by law.

**Notice**

Notice is hereby given that the foregoing ordinance was approved for final adoption by the Hardwick Township Committee at a work meeting held on August 27, 2014.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Perry and carried to open the public hearing on Ordinance 2014-07

**The ordinance brought no public comment.**

**A motion** was made by Committeeman Duffy, seconded by Committeeman Perry and carried to close the public hearing on Ordinance 2014-07.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Perry and carried to adopt Ordinance 2014-07.

**Roll Call:**

**Ayes:** None

**Nays:** Committeeman Duffy, Committeeman Perry

**Abstentions:** Committeeman Carrazzone

**Absent:** None

**NOTE THAT ORDINANCE 2014-07 WAS NOT ADOPTED AS IT DIED ON THE ROLL CALL VOTE.**

**Ordinance 2014- 08**

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to introduce Ordinance 2014-08

**2014-08 AN ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, DELETING AND REPLACING §2-2 OF THE CODE OF THE TOWNSHIP OF HARDWICK, INTERMUNICIPAL COURT, IN ORDER TO CREATE A NEW JOINT MUNICIPAL COURT**

**BE IT ORDAINED** as follows:

§ 2-2 of the Code of the Township of Hardwick, *Intermunicipal Court*, is hereby deleted in its entirety, and in its place and stead replaced as follows:

**Section 1.**

**2-2 Joint Municipal Court**

**2-2.1 Creation of Court; Name; Jurisdiction**

**a. Creation of Court**

There has been created a Joint Municipal Court consisting of the following members: the Township of Hope, the Township of Liberty, the Township of Hardwick, the Township of Blairstown, and the Township of White, all located in Warren County. The Court was created by the Shared Services Agreement between the aforesaid municipalities, subject to the terms thereof, and shall have an effective date of September 1, 2014.

**b. Name of Court**

The name of the Joint Municipal Court shall be the Municipal Court of North Warren at Hope.

**c. Effective Date**

The effective date for the creation of the Municipal Court of North Warren at Hope shall remain September 1, 2014.

**d. Jurisdiction**

The Joint Municipal Court will have such jurisdiction as is now, or will hereafter be conferred upon it by the laws and court rules of the State of New Jersey, and the practice and procedure of the Court shall be governed by the laws in such case made and provided in such rules as the Supreme Court will promulgate and make applicable to the Court.

**2-2.2 Municipal Judge; Powers; Duties and Qualifications**

- a. There shall be a municipal judge appointed as provided by law in the case of a joint municipal court. A municipal judge shall serve for a term of three (3) years from the date of appointment and until a successor shall be appointed and qualified.
- b. The municipal judge shall have and possess the qualifications and shall have, possess and exercise all of the functions, duties, powers and jurisdiction conferred by law or ordinance. He/she shall be an attorney at law of the State of New Jersey. The municipal judge shall comply with the Vicinage XIII Municipal Judge Rotation Protocol as per the Vicinage Assignment Judge for all times the municipal judge is unable to sit as such. Any such designation shall be in writing and filed with the court, and any person so designated, while sitting temporarily, shall possess all of the powers of the municipal judge.
- c. The municipal judge shall faithfully carry out all of the duties and responsibilities of a municipal judge and shall abide by all rules and regulations established for municipal court judges by the Judiciary.
- d. The municipal court judge shall have full management and authority of court operations excluding the hiring and termination of all court personnel, and for the establishment, pursuant to New Jersey Court Rule 1:30-3, the municipal court sessions and violations bureau hours.

**2-2.3 Prosecutor; Administrator; Public Defender; Other Personnel**

**a. Municipal Prosecutor**

There shall be a municipal prosecutor of the municipal court who shall prosecute cases in the municipal court, except each member, at its discretion, may appoint its own prosecutor for municipal or board of health ordinance violation cases at the sole cost of that member. The municipal prosecutor shall be appointed for a one (1) year term by the Township of Hope. The compensation of the municipal prosecutor shall be determined by the Township of Hope.

**b. Municipal Court Administrator**

There shall be an administrator of the municipal court who shall perform the functions and duties prescribed for the administrator by law, by the rules applicable to municipal courts and by the municipal judge. The administrator shall be appointed in accordance with New Jersey Court Rule 1:34-3 by the Township of Hope for a term of one (1) year, subject however, to the tenure provisions as set forth in New Jersey Statute 2A:8-13.3, and considered an employee of the Township of Hope. The compensation of the administrator shall be determined by the Township of Hope. The municipal court administrator shall have the authority granted by law and the Rules of Court to administrators and clerks of courts of record. The administrator's duty shall include, but not be limited to:

1. Carrying out the rules, regulations, policies and procedures relating to the operation of the court.
2. Interviewing and speaking to persons wishing to file criminal or quasi-criminal complaints or wishing information in this regard.
3. Receiving complaints and dispensing information relating to court matters.
4. Maintaining the financial records of the court, including receiving an accounting for fines and costs.

5. Attending court; recording pleas, judgments and dispositions; arranging trial calendars; signing court documents; preparing and issuing warrants and commitments and other court-related documents.
6. Maintaining and classifying records and files of the court.
7. Maintaining, forwarding, receiving and reporting such records, reports and files as required by the appropriate agencies.
8. Carrying out such additional duties as may be required in order to fulfill the duties of court administrator.

**c. Public Defender**

There shall be a municipal public defender who shall represent those defendants assigned by the municipal court judge. The municipal public defender shall be appointed for a one (1) year term by the Township of Hope. Compensation of the public defender shall be determined by the Township of Hope.

**d. Deputy Municipal Court Administrator**

There may be one or more deputy administrators of the municipal court who shall be appointed by the Township of Hope, provided that funds are provided for such purpose in the municipal court budget. Deputy municipal court administrator shall perform the functions assigned to them by the municipal judge and the municipal court administrator. Any appointment pursuant to this section shall be made in accordance with New Jersey Court Rule 1:34-3.

**e. Necessary Clerical and Other Assistants**

There may be appointed such other necessary clerical and other assistants for the municipal court as is necessary for the efficient operation of the municipal court. The Township of Hope shall appoint such clerical and other assistants.

**f. Auditor**

The auditor for the Township of Hope shall act as the auditor for the Municipal Court of North Warren at Hope. The auditor shall perform a yearly audit of the municipal court, which audit shall be prepared generally in accordance with the requirements of the Local Fiscal Affairs Law, N.J.S.A. 4A:5-1 et seq. A copy of the complete audit shall be supplied to each participating municipality by September 1 of each year.

**2-2.4 Withdrawal by Member; Expansion of Membership**

**a. Withdrawal by Member**

Any member of the joint municipal court may withdraw at the end of a next calendar year; provided, however, that on or before July 1 the member has given the Municipal Court of North Warren at Hope and each member thereof six (6) months' written notice of its intention to withdraw. The withdrawing member shall remain responsible for its share (based upon the format established in the Shared Services Agreement) of all court expenses through the date of withdrawing member's actual physical departure from the Joint Court's facility.

**b. Inclusion of Members**

The members of the Municipal Court of North Warren at Hope may be expanded by the admission of new members. The admission of new members will take place after the Mayor and Municipal Clerk of Hope Township interview the municipality seeking admission and present to the then existing members of the Joint Municipal Court of North Warren at Hope their recommendations, along with an audit of the three most recent years of the applying municipality's existing court expenses and revenues, and any other information they feel relevant to the admission application. Admission shall be granted upon an affirmative vote of the majority of the then existing members of the Joint Municipal Court of North Warren at Hope. (By way of example: if there are three members of the municipal court, two must vote in favor of the admission). The municipality granted admission to the Joint Municipal Court of North Warren at Hope must adopt a resolution accepting membership and authorizing the execution of the Interlocal Services Agreement. The Interlocal Services Agreement shall be amended as necessary to revise the formula for the allocation of the court's budget between the members.

**2-2.5 Budget and Appointments**

The municipal judge shall prepare or have prepared a budget for the municipal court which shall be submitted to the governing body of the Township of Hope by November 1 of each year. The budget shall set forth, based on income and expenses for the prior twelve-month period ending September 30<sup>th</sup>, an estimate of all expenses and revenues for the upcoming calendar year, and shall be in a form that is consistent with municipal budgets. The proposed budget shall be circulated by the Township of Hope to the governing body of every other participating municipality.

**2.2.6 Insurance**

Insurance coverage and/or bond shall be obtained that protects the joint municipal court and its personnel from claims against them arising out of worker's compensation, bodily injury,

property damage, personal injury, civil rights violations or defalcations by court personnel and such coverage as may be necessary, which claims arise in whole or in part from participating members' cases. The coverage may be provided through policies issued to the members and/or through separate policies issues to the joint municipal court.

**2.2.7 Contribution Requirement; Revenue Distribution**

Improvements to the existing court facility that are required to render the court facility in compliance with state and/or assignment judge mandates shall be undertaken as soon as possible, and the cost for said improvement shall be shared equally by all five municipalities. All other expenses for administering the joint municipal court, including salaries for the judge and court personnel, and costs of materials and equipment for the court, will be shared by all five municipalities in accordance with § 2-6.7 of the enabling ordinance:

- a. The legally permitted municipal share of all fines, assessments, costs or other charges collected by the court (hereinafter "Municipal Income") shall be forwarded monthly to Hope Township and credited to the court account and applied to the expenses of maintaining and operating the court. The court administration shall simultaneously submit a monthly summary of all income and disbursements to each municipality.
- b. All other received fines, assessments, court costs and other charges, shall be distributed as required by law.
- c. To the extent that the annual expenses necessary to maintain and operate the court are the greater or lesser than the Municipal Income received, they shall be allocated among these members pursuant to the following formula: The percentage share of each municipality shall be a total of the fines divided by the amount of the fine generated by that municipality.
- d. Each municipality shall pay monthly to Hope Township its estimated share of anticipated deficit as established by the budget described in Article 2-6.5 of the Code of the Township of Hope.
- e. On or about February 1 of each year, Hope Township shall submit to each municipality a final accounting for the prior fiscal/calendar year with any credit due to be applied to future contributions.

**2-2.8 Uniform Shared Services and Consolidation Act.** The governing bodies of the Township of Hope, the Township of Liberty, the Township of Blirstown, the Township of Hardwick and the Township of White are hereby authorized to enter into a contract with each other embodying the provisions of this ordinance pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., in accordance with the terms of the Act. In the event of any discrepancy between this section and said Act, including any amendments thereto, the Act shall take precedence.

**Section 2:**

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

**Section 3.** Repealer.

Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

**Section 4. Effective Date.**

This Ordinance shall take effect upon final passage and publication.

Mrs. Fisher noted that second reading and public hearing will take place at the September 24, 2014 at 7:00PM

**Ordinance 2014-09**

To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Regulations Pertaining to the Height of Structures.

Mrs. Fisher noted that this ordinance will be introduced at the September 3, 2014 meeting.

**OLD BUSINESS:**

**State Department of Health:** RTK Coordinator needed for Right to Know Survey  
The Committee will continue discussions for a Coordinator at the September 3, 2014 meeting

**NEW BUSINESS:**

**Hardwick Historical Society: Vass Farmstead request for permit**

September 20 Country & Western Music October 18 Square Dance (Barn)

**A motion** was made by Committeeman Duffy, seconded by Committeeman Perry and carried to issue the requested permit and waive the permit fee for the Vass Farmstead.

**Roll Call**

**Ayes:** Committeeman Duffy, Committeeman Perry

**Nays:** None

**Abstentions:** Committeeman Carrazzone

**Absent:** None

**H.T. Lyons:** A proposed Maintenance Agreement for the Building HVAC equipment was discussed with the Committee. Cost is \$812.00 for the year. Mr. Lavery reviewed the contract and it was found to be in order.

A motion was made by Committeeman Duffy, second by Committeeman Carrazzone and carried to authorize the Mayor to sign.

**Roll Call**

**Ayes:** Committeeman Duffy, Committeeman Perry, Committeeman Carrazzone

**Nays:** None

**Abstentions:** None

**Absent:** None

**Service Electric:** Status quo. Townships are still negotiating with them according to Mr. Lavery.

**PSE&G:** Project approaching completion - No update yet

**Mr. Rodman, Township Engineer** discussed the abandonment of Paulinskill Road and the rights to the road to the adjacent property owners. The attorney can draft an ordinance for this. Mr. Andersen is interested in deeding that section of the roadway for the cul-de-sac. The Committee suggested that Mr. Rodman, Mr. Campbell and Committeeman Duffy meet with Mr. Andersen to go over where the cul-de-sac will be located. Also discussed was the NJDOT Grant application that is due October for 2015. The Township will put in for the entire length of Birch Ridge Road for an overlay.

**Spring Valley Road Property:** Discussion Rules & Use of Property

The Committee stated that the park would be opened from dawn to dusk and that after hours usage would require the approval of the Committee.

Mayor Perry received a letter from the League requesting Resolutions for discussion. COAH could be a topic for this.

**Payment of the Bills:**

A motion was made by Committeeman Duffy, seconded by Committee Carrazzone and carried to authorize the payment of the voucher for Kistler Pole Building in the amount of \$35,628.53. This payment will be subject to the following conditions being received: a signed contract, W-9 form, Business Registration and Performance Bond. Mr. Campbell noted that Kistler will be requesting an extension of the completion date to October 31, 2014. The extension date will be discussed at the September meeting.

**Roll Call**

**Ayes:** Committeeman Duffy, Committeeman Perry, Committeeman Carrazzone

**Nays:** None

**Abstentions:** None

**Absent:** None

**APPROVAL OF THE MINUTES** : Will be approved at the September 3, 2014 meeting  
**Monthly Meeting June 4, 2014**

**Executive Session:**

A motion was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the Resolution to go into Closed Session at 2:15PM.

**Resolution**

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P. L. 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting

2. The general nature of the subject matter to be discussed is as follows:

A. Attorney Client regarding the Spring Valley Schoolhouse

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 2:15PM

Present: Committeemen, Perry, Carrazzone and Duffy

Also Present: Attorney Richard Wenner and Township Clerk Judith Fisher

**Time Out:** 2:31PM

A motion made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to return to regular session.

Mr. Wenner noted that he met in closed session with the Committee where they discussed two matters:

Attorney Client/Litigation: Spring Valley Schoolhouse/Ahlers Property – with not action being taken

Personnel Issue regarding the replacement of the Township Auditor – with the consensus of the Committee being to stay status quo.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

A motion was then made by Committeeman Carrazzone, seconded by Committee Duffy and carried to authorize the Attorney to send a letter to Mr. Keiling, Attorney for the Ahlers stating that the Township stands by their decision that as of September 1, 2014 the building and property goes back to the Ahlers and that the key to this building will also be sent to Mr. Keiling.

**DISCUSSION:** Health Benefits

Committeeman Carrazzone presented the Committee with an overview of the Township's present coverage. He is presently look at over plans and their coverage/cost through the State Health Benefit Plan. There was a lengthy discussion between the Committee and Mr. Campbell. The Committee decided that they would check with other townships to see what plans they are using. Noted was that open enrollment is coming up shortly and if the Committee were to do anything, they would need to do this soon. Committeeman Carrazzone was asked to work with Mrs. Maronpot, CFO, Mrs. Fisher and Mr. Campbell on this issue and to report again at the September meeting.

**PUBLIC COMMENTS:**

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open this portion of the meeting for comments from the Public.

There were no public comments

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to close this portion of the meeting to the Public.

**Adjournment:**

A motion was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adjourn tonight meeting of the Hardwick Township Committee at 3:31PM

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

**September 3, 2014**

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:30PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building. Mrs. Fisher then led the public in the pledge of allegiance.

**Roll Call:**

**Present:** Committeemen James Perry, Kevin Duffy and Alfred Carrazzone

**Absent:** None

**Also present:** Township Engineer Ted Rodman, CPWM Thomas Campbell, OEM Joseph Dunn and Township Attorney Michael Lavery

**Absent:** CFO Amy Maronpot

**Executive Session:**

A motion was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adopt the Resolution to go into Closed Session at 6:31PM.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:

A. Attorney Client regarding the Spring Valley Schoolhouse

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:31PM

Present: Committeemen, Perry, Carrazzone and Duffy

Also Present: Engineer Ted Rodman, CPWM Thomas Campbell

Also Present: Attorney Michael Lavery and Township Clerk Judith Fisher

**Time Out:** 7:00PM

A motion made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to return to regular session.

Mr. Lavery noted that he met in closed session with the Committee where they discussed one matters:

Attorney Client/Contractual/Litigation: Spring Valley Schoolhouse

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**A motion** was made by Committee Duffy, seconded by Committeeman Carrazzone to have the Attorney send a letter again to Mr. Keiling, Attorney for Mr. & Mrs. Thomas Ahlers that the Spring Valley Schoolhouse is returned to them as of September 1, 2014. .

**Payment of Bills**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to authorize the payment of the bills in the amount of \$143,421.41.

**Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

Noted is that the bill for EMR for \$534 for repairs to the generator was pulled. Mr. Campbell explained that the repair work had already been done and that this was a second call for the same problem.

### Reports

**Mr. Rodman**, Township Engineer did not have anything to report on at this time

**Mr. Campbell**, CPWM reported that they have finished the oil/stoning of various roads in the Township. He discussed the salt shed noting that the signed contract has not been return by Kistler Pole Building, Inc. and they have verbally requested an extension of the completion date. The contract calls for a completion date of October 1<sup>st</sup>. Seeing that this will not happen, the Committee discussed extending the date to October 31, 2014 but that they wanted to add a penalty clause of \$200.00 per day if not completed by that date.

**A motion** was then made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to grant the extension date to Kistler Pole Building to complete the salt shed by October 31, 2014 and to add the penalty clause of \$200 per day if not completed by that date. The Attorney will draft this amendment to the contract.

### **Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**Mrs. Maronpot**, CFO was absent tonight but the Clerk handed out her reports for the Committee's review.

**Mr. Lavery, Esq.**, Township Attorney did not have anything to report on at this time

**Mrs. Fisher**, Township Clerk reviewed correspondence and noted that she will be attending a seminar this coming Thursday.

**Mr. Dunn**, OEM reported information for the resident on Lack of Preparation and Protection for the Township residents. He also talked about the formation of the Council that consists of 10 people that need to meet twice a year. CERT is also having another 6 week seminar for the Citizen Response Team that is being held in Blairstown. He purchased 5 AM Transmitters at \$50 each that will be located at various points in the Township that residents can tune into. Announcements and other information can be broadcast from these. Open Space Group will have a table at the Building on Election Day, November 4<sup>th</sup> to help talk about the new Park and also have information about Swift 911 and other materials.

**Mr. Wolff**, Retired Fire Warden was not present for tonight's meeting

### RESOLUTIONS

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-34**

### **Roll Call:**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**2014-34** Hardwick House Corp. Renewal of Liquor License "IN ACTIVE-POCKET STATUS"  
**WHEREAS**, application for Plenary Retail Consumption License has been received from the following:

#### **HARDWICK TAVERN CORP.**

**WHEREAS**, all conditions set forth by the New Jersey State Division of Alcoholic Beverage has been complied with to the best personal knowledge of this Committee, and

**WHEREAS**, the Hardwick Tavern has renewed their Alcoholic Beverage Retail Licensee Tax Clearance Certification and the Municipality has received a copy of the said renewal from the Division of Taxation, and

**WHEREAS**, the Township has received the Special Ruling to permit renewal of inactive license pursuant to N.J.S.A. 33:1-12.39 dated August 28, 2014 from the Director of Law & Public Safety, Division of Alcoholic Beverage Control authorizing the renewal of License No. 2019-33-004-003 for the 2014-2015 license term. However, this said license will be a "POCKET LICENSE" (a license not sited at a premise) and should the owner wish to

activate said license at a premise during any license terms referenced above, they must file a full 12-page application transferring the license from "POCKET" status to the intended premises.

**NOW, THEREFORE, BE IT RESOLVED**, that the Plenary Retail Consumption License be issued for the period of July 1, 2014 to June 30, 2015 as follows:

License No. 2109-33-004-003		Hardwick Tavern Corp.
Fee Paid Township	\$622.00	t/a The Hardwick House
Fee Paid State	\$200.00	47 Spring Valley Road
		Hardwick, New Jersey 07825

The Township Clerk is hereby instructed to "POCKET" said license and to provide a copy of this resolution to said party.

**ORDINANCE: 2<sup>nd</sup> Reading & Public Hearing September 24<sup>th</sup> Meeting**

**Ordinance 2014-08** AN ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, DELETING AND REPLACING §2-2 OF THE CODE OF THE TOWNSHIP OF HARDWICK, INTERMUNICIPAL COURT, IN ORDER TO CREATE A NEW JOINT MUNICIPAL COURT

**ORDINANCE: 1<sup>st</sup> Reading October 1, 2014 Meeting**

**2014-09** To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Regulations Pertaining to the Height of Structures.

**OLD BUSINESS:**

**State Department of Health:** RTK Coordinator needed for Right to Know Survey  
The Coordinator needs to be appointed by September 15 according to the paperwork received. The Committee is still looking into this. Further discussion at the work meeting on September 24<sup>th</sup>.

**NEW BUSINESS:** None at this time

**DISCUSSION:**

**Salt Shed:** Discussed earlier under Reports – DPW

**Service Electric:** Nothing new to report – status quo

**PSE&G:** Project approaching completion

Mayor Perry reported that Mr. Sous has responded to his emails and that the information on the Township's estimate for the road repairs will be forwarded to him tomorrow.

Mayor Perry reported that the Open Space Committee will have a table on Election Day at the Building.

**Paulinskill Road:** Repair work, Abandonment of lower section - No update at this time.

**Medical Insurance:** The Committee has been discussing the medical insurance and looking at other options. Committeeman Carrazzone has reviewed his findings with the Committee. There was a discussion with no outcome except that there is not enough time for making a change in the coverage. Committeeman Duffy was asked to also review these findings and that there will be further discussion at the September meeting. Committeeman Carrazzone also suggested that we look into a private plan besides the New Jersey Health Benefit Plans.

**APPROVAL OF THE MINUTES**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to approve the following minutes as corrected:

**Monthly Meeting June 4, 2014**

**PUBLIC COMMENTS:**

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open this portion of the meeting for comments from the Public.

Ken Moyer, Ward Road addressed the Committee about the increase in littering around the area and throughout the township. The Committee thanked Mr. Moyer for bringing this to their attention. Mayor Perry will contact Mr. Rich Schemm, Coordinator for Clean Communities to see if there is a cleanup walk scheduled soon.

Bill Hughes discussed the fire truck issue and asked if there is any work being done on the "Specs" and grant for a new fire truck.

Seeing there were no other comments from the Public, **a motion** was then made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to close this portion of the meeting to the Public.

**Committee Report:**

Committeeman Duffy had no report at this time

Committeeman Carrazzone had no report at this time

Committeeman Perry had no report at this time

**Adjournment:**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adjourn tonight meeting of the Hardwick Township Committee at 8:35PM

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

**September 24 2014**

The monthly work meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 7:00PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building.

**Roll Call:**

**Present:** Committeemen James Perry, Kevin Duffy and Alfred Carrazzone

**Absent:** None

**Also present:** CPWM Thomas Campbell and Township Attorney Richard Wenner

Committeeman Frank Desiderio from Frelinghuysen Township talked to the Committee about recreation and possibly doing a Shared Service at no cost to the Township. Recreation would include all sports. There was a brief discussion and the Committee asked that Mr. Desiderio put together a list of what would be offered, activities/sports and if there would be any costs to the parents. The Committee would then review and discuss it further before making any decisions on going forward.

**RESOLUTIONS: None**

**ORDINANCES: 2<sup>nd</sup> Reading and Public Hearing**

**Ordinance 2014- 08**

AN ORDINANCE OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, DELETING AND REPLACING §2-2 OF THE CODE OF THE TOWNSHIP OF HARDWICK, INTERMUNICIPAL COURT, IN ORDER TO CREATE A NEW JOINT MUNICIPAL COURT

**BE IT ORDAINED** as follows:

§ 2-2 of the Code of the Township of Hardwick, *Intermunicipal Court*, is hereby deleted in its entirety, and in its place and stead replaced as follows:

**Section 1.**

**2-2 Joint Municipal Court**

**2-2.1 Creation of Court; Name; Jurisdiction**

**a. Creation of Court**

There has been created a Joint Municipal Court consisting of the following members: the Township of Hope, the Township of Liberty, the Township of Hardwick, the Township of Blairstown, and the Township of White, all located in Warren County. The Court was created by the Shared Services Agreement between the aforesaid municipalities, subject to the terms thereof, and shall have an effective date of September 1, 2014.

**b. Name of Court**

The name of the Joint Municipal Court shall be the Municipal Court of North Warren at Hope.

**c. Effective Date**

The effective date for the creation of the Municipal Court of North Warren at Hope shall remain September 1, 2014.

**d. Jurisdiction**

The Joint Municipal Court will have such jurisdiction as is now, or will hereafter be conferred upon it by the laws and court rules of the State of New Jersey, and the practice and procedure of the Court shall be governed by the laws in such case made and provided in such rules as the Supreme Court will promulgate and make applicable to the Court.

**2-2.2 Municipal Judge; Powers; Duties and Qualifications**

- a. There shall be a municipal judge appointed as provided by law in the case of a joint municipal court. A municipal judge shall serve for a term of three (3) years from the date of appointment and until a successor shall be appointed and qualified.
- b. The municipal judge shall have and possess the qualifications and shall have, possess and exercise all of the functions, duties, powers and jurisdiction conferred by law or ordinance. He/she shall be an attorney at law of the State of New Jersey. The municipal judge shall comply with the Vicinage XIII Municipal Judge Rotation Protocol as per the Vicinage Assignment Judge for all times the municipal judge is unable to sit as such. Any such designation shall be in writing and filed with the court, and any person so designated, while sitting temporarily, shall possess all of the powers of the municipal judge.

- c. The municipal judge shall faithfully carry out all of the duties and responsibilities of a municipal judge and shall abide by all rules and regulations established for municipal court judges by the Judiciary.
- d. The municipal court judge shall have full management and authority of court operations excluding the hiring and termination of all court personnel, and for the establishment, pursuant to New Jersey Court Rule 1:30-3, the municipal court sessions and violations bureau hours.

### **2-2.3 Prosecutor; Administrator; Public Defender; Other Personnel**

#### **a. Municipal Prosecutor**

There shall be a municipal prosecutor of the municipal court who shall prosecute cases in the municipal court, except each member, at its discretion, may appoint its own prosecutor for municipal or board of health ordinance violation cases at the sole cost of that member. The municipal prosecutor shall be appointed for a one (1) year term by the Township of Hope. The compensation of the municipal prosecutor shall be determined by the Township of Hope.

#### **b. Municipal Court Administrator**

There shall be an administrator of the municipal court who shall perform the functions and duties prescribed for the administrator by law, by the rules applicable to municipal courts and by the municipal judge. The administrator shall be appointed in accordance with New Jersey Court Rule 1:34-3 by the Township of Hope for a term of one (1) year, subject however, to the tenure provisions as set forth in New Jersey Statute 2A:8-13.3, and considered an employee of the Township of Hope. The compensation of the administrator shall be determined by the Township of Hope. The municipal court administrator shall have the authority granted by law and the Rules of Court to administrators and clerks of courts of record. The administrator's duty shall include, but not be limited to:

1. Carrying out the rules, regulations, policies and procedures relating to the operation of the court.
2. Interviewing and speaking to persons wishing to file criminal or quasi-criminal complaints or wishing information in this regard.
3. Receiving complaints and dispensing information relating to court matters.
4. Maintaining the financial records of the court, including receiving an accounting for fines and costs.
5. Attending court; recording pleas, judgments and dispositions; arranging trial calendars; signing court documents; preparing and issuing warrants and commitments and other court-related documents.
6. Maintaining and classifying records and files of the court.
7. Maintaining, forwarding, receiving and reporting such records, reports and files as required by the appropriate agencies.
8. Carrying out such additional duties as may be required in order to fulfill the duties of court administrator.

#### **c. Public Defender**

There shall be a municipal public defender who shall represent those defendants assigned by the municipal court judge. The municipal public defender shall be appointed for a one (1) year term by the Township of Hope. Compensation of the public defender shall be determined by the Township of Hope.

#### **d. Deputy Municipal Court Administrator**

There may be one or more deputy administrators of the municipal court who shall be appointed by the Township of Hope, provided that funds are provided for such purpose in the municipal court budget. Deputy municipal court administrator shall perform the functions assigned to them by the municipal judge and the municipal court administrator. Any appointment pursuant to this section shall be made in accordance with New Jersey Court Rule 1:34-3.

#### **e. Necessary Clerical and Other Assistants**

There may be appointed such other necessary clerical and other assistants for the municipal court as is necessary for the efficient operation of the municipal court. The Township of Hope shall appoint such clerical and other assistants.

#### **f. Auditor**

The auditor for the Township of Hope shall act as the auditor for the Municipal Court of North Warren at Hope. The auditor shall perform a yearly audit of the municipal court, which audit shall be prepared generally in accordance with the requirements of the Local Fiscal Affairs Law, N.J.S.A. 4A:5-1 et seq. A copy of the complete audit shall be supplied to each participating municipality by September 1 of each year.

### **2-2.4 Withdrawal by Member; Expansion of Membership**

#### **a. Withdrawal by Member**

Any member of the joint municipal court may withdraw at the end of a next calendar year; provided, however, that on or before July 1 the member has given the Municipal Court of North Warren at Hope and each member thereof six (6) months' written notice of its intention

to withdraw. The withdrawing member shall remain responsible for its share (based upon the format established in the Shared Services Agreement) of all court expenses through the date of withdrawing member's actual physical departure from the Joint Court's facility.

**b. Inclusion of Members**

The members of the Municipal Court of North Warren at Hope may be expanded by the admission of new members. The admission of new members will take place after the Mayor and Municipal Clerk of Hope Township interview the municipality seeking admission and present to the then existing members of the Joint Municipal Court of North Warren at Hope their recommendations, along with an audit of the three most recent years of the applying municipality's existing court expenses and revenues, and any other information they feel relevant to the admission application. Admission shall be granted upon an affirmative vote of the majority of the then existing members of the Joint Municipal Court of North Warren at Hope. (By way of example: if there are three members of the municipal court, two must vote in favor of the admission). The municipality granted admission to the Joint Municipal Court of North Warren at Hope must adopt a resolution accepting membership and authorizing the execution of the Interlocal Services Agreement. The Interlocal Services Agreement shall be amended as necessary to revise the formula for the allocation of the court's budget between the members.

**2-2.5 Budget and Appointments**

The municipal judge shall prepare or have prepared a budget for the municipal court which shall be submitted to the governing body of the Township of Hope by November 1 of each year. The budget shall set forth, based on income and expenses for the prior twelve-month period ending September 30<sup>th</sup>, an estimate of all expenses and revenues for the upcoming calendar year, and shall be in a form that is consistent with municipal budgets. The proposed budget shall be circulated by the Township of Hope to the governing body of every other participating municipality.

**2.2.6 Insurance**

Insurance coverage and/or bond shall be obtained that protects the joint municipal court and its personnel from claims against them arising out of worker's compensation, bodily injury, property damage, personal injury, civil rights violations or defalcations by court personnel and such coverage as may be necessary, which claims arise in whole or in part from participating members' cases. The coverage may be provided through policies issued to the members and/or through separate policies issues to the joint municipal court.

**2.2.7 Contribution Requirement; Revenue Distribution**

Improvements to the existing court facility that are required to render the court facility in compliance with state and/or assignment judge mandates shall be undertaken as soon as possible, and the cost for said improvement shall be shared equally by all five municipalities. All other expenses for administering the joint municipal court, including salaries for the judge and court personnel, and costs of materials and equipment for the court, will be shared by all five municipalities in accordance with § 2-6.7 of the enabling ordinance:

- a. The legally permitted municipal share of all fines, assessments, costs or other charges collected by the court (hereinafter "Municipal Income") shall be forwarded monthly to Hope Township and credited to the court account and applied to the expenses of maintaining and operating the court. The court administration shall simultaneously submit a monthly summary of all income and disbursements to each municipality.
- b. All other received fines, assessments, court costs and other charges, shall be distributed as required by law.
- c. To the extent that the annual expenses necessary to maintain and operate the court are the greater or lesser than the Municipal Income received, they shall be allocated among these members pursuant to the following formula: The percentage share of each municipality shall be a total of the fines divided by the amount of the fine generated by that municipality.
- d. Each municipality shall pay monthly to Hope Township its estimated share of anticipated deficit as established by the budget described in Article 2-6.5 of the Code of the Township of Hope.
- e. On or about February 1 of each year, Hope Township shall submit to each municipality a final accounting for the prior fiscal/calendar year with any credit due to be applied to future contributions.

**2-2.8 Uniform Shared Services and Consolidation Act.** The governing bodies of the Township of Hope, the Township of Liberty, the Township of Blirstown, the Township of Hardwick and the Township of White are hereby authorized to enter into a contract with each other embodying the provisions of this ordinance pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., in accordance with the terms of the Act. In the event of any discrepancy between this section and said Act, including any amendments thereto, the Act shall take precedence.

**Section 2:**

Severability. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

**Section 3.** Repealer.

Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

**Section 4. Effective Date.**

This Ordinance shall take effect upon final passage and publication.

**NOTICE:**

Notice is hereby given that the foregoing Ordinance was approved for final adoption by the Hardwick Township Committee at a Work Meeting held on September 24, 2014.

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to open the public hearing on Ordinance 2014-08.

The ordinance brought no public comment.

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to close the public hearing on Ordinance 2014-08.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone to adopt Ordinance 2014-08

**Roll Call:**

**Ayes: Committeeman Duffy, Committeeman Carrazzone, Mayor Perry**

**Nays: None**

**Abstentions: None**

**Absent: None**

**A motion** made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried authorized the Mayor to execute the contract for the Municipal Court of North Warren at Hope.

**Ordinance 2014-09: First reading will be at the October 1, 2014 meeting**

To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Regulations Pertaining to the Height of Structures.

**OLD BUSINESS:**

**State Department of Health:** RTK Coordinator needed for Right to Know Survey  
Mr. Campbell, CPWM is looking into cost from private companies to do the survey for the DPW and the Municipal Building. The survey now needs to be done online through the State. Update at the October meeting on the cost and the appointment of a Coordinator.

**Joshua Mackoff, Appraiser:** Green Acres contract for Buck Hill, Block 1003, Lot 6.01 (\$1975)

**A motion** made by Committeeman Carrazzone, seconded by Committeeman Duffy to authorized the Mayor to execute the contract for Joshua Mackoff for \$1,975.

**Roll Call:**

**Ayes: Committeeman Duffy, Committeeman Carrazzone, Mayor Perry**

**Nays: None**

**Abstentions: None**

**Absent: None**

**NEW BUSINESS:**

**Best Practices:** Worksheet CY2014/SFY 2015

The Committee discussed reviewed the preliminary work sheets. This will be discussed further at the October 1<sup>st</sup> meeting when CFO Amy Maronpot is present. Filing deadline is October 17, 2014.

**Discussion:**

**Service Electric, Regionalization:** Status quo. The new Director of the BPU is being appointed shortly and Hope Township plans on meeting with him to help resolve the issues.

**PSE&G:** Project approaching completion

The Committee discussed the road repairs needed on Shannon Road, Sand Pond Road and Hardwick Road. These repairs are due to the damage caused by the PSE&G equipment used for the new high tension towers. The Township is waiting for the Township Engineer's estimate. This issue will be discussed further in executive session.

Paulinskill Road: The Committee discussed the issue of the cul-de-sac and the need for a turning radius. A meeting was held with Mr. Andersen to discuss the area in question. Committeeman Duffy was present and he noted that this meeting went well.

**Payment of the Bills:** NONE

**APPROVAL OF THE MINUTES:** Will be done at the October meeting

**Executive Session:**

A motion was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adopt the Resolution to go into Closed Session at 7:59PM.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
  - A. Potential Litigation: PSE&G

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 7:59PM

Present: Committeemen, Perry, Carrazzone and Duffy

Also Present: CPWM Thomas Campbell, Attorney Richard Wenner and Township Clerk Judith Fisher

**Time Out:** 8:06PM

A motion made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to return to regular session.

Mr. Wenner noted that he met in closed session with the Committee where they discussed two matters:

Potential Litigation: PSE&G – with no action being taken

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Spring Valley Schoolhouse:** Mr. Wenner discussed a letter received from Mr. Keiling, attorney for Mr. & Mrs. Ahlers. The Township stands by its decision that the property and schoolhouse reverts back to the Ahlers as the owners. Mr. Wenner was instructed to send another letter to Mr. Keiling noting the Committee's decision. If action from the Ahlers is brought against the Township, the Township's insurance carrier will be notified. The Committee then discussed letting the Assessor know that the Township is no longer the owner of this property and that it has reverted back to the Ahlers. It was noted that 'No Trespassing' signs have been posted on the Schoolhouse. The Township did not post these signs.

**DISCUSSION:**

**Health Benefits:** Will be discussed further at the October 1 meeting

**PUBLIC COMMENTS:**

A motion was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open this portion of the meeting for comments from the Public.

There was no public comments

A motion was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to close this portion of the meeting to the Public.

**Adjournment:**

A motion was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adjourn tonight meeting of the Hardwick Township Committee at 8:11PM

Respectfully submitted,  
Judith M. Fisher, RMC  
Township Clerk

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

**October 1, 2014**

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:36PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building. Mrs. Fisher then led the public in the pledge of allegiance.

**Roll Call:**

**Present:** Committeemen James Perry, Kevin Duffy and Alfred Carrazzone

**Absent:** None

**Also present:** Township Engineer Ted Rodman, CPWM Thomas Campbell, Township Attorney Michael Lavery and CFO Amy Maronpot

**Absent:** None

**Executive Session:**

A motion was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the Resolution to go into Closed Session at 6:37PM.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
  - A. Contractual/Negotiation with PSE&G
  - B. Contractual/Negotiation with Service Electric

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:37PM

**Present:** Committeemen, Perry, Carrazzone and Duffy

**Also Present:** Engineer Ted Rodman, CPWM Thomas Campbell

**Also Present:** Attorney Michael Lavery, CFO Amy Maronpot and Township Clerk Judith Fisher

**Time Out:** 7:00PM

A motion made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to return to regular session.

Mr. Lavery noted that he met in closed session with the Committee where they discussed two matters:

- A. Contractual/Negotiation with PSE&G
- B. Contractual/Negotiation Service Electric

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Payment of Bills**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to authorize the payment of the bills in the amount of \$171,933.50.

**Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**Reports**

**Mr. Rodman**, Township Engineer discussed with the Committee the DOT Grant for Birch Ridge Road. His suggestion is to do this in two sections since it is 2.3 miles in length. The estimated cost for the grant would be for \$340,000. 00. The reason for applying for two sections is that we would have a greater chance in getting a grant. The deadline for submitting the application is October 12. There was a brief discussion and the Committee felt that it would be safer to do the split. The first half would be from Millbrook Road to the Hill. Next discussion was the meeting that they had with Mr. Andersen to discuss the cul-de-sac on Paulinskill Road. It would be a 50 foot radius that Mr. Andersen would give the Township. Discussion was that the best way to do this is with an easement. What the Attorney would need is a legal description of the area in question.

According to Mr. Rodman, the Township now has an approved Wastewater Management Plan. The Plan was done with a grant of \$25,000 from the State and it is Regional Study done for Blairstown, Hope and Hardwick.

A name change for the lower half of Paulinskill Road that runs into Blairstown Township was discussed again. It was suggested to change the name to Ward Road and to then continue this change into Blairstown. Committeeman Carrazzone suggested that the Attorney send Blairstown Committee a letter suggesting this road name change to them. If both parties are agreeable to this, the Attorney can then draft the ordinance.

**Mr. Campbell**, CPWM reported that the 25 year old roller that was taken to the Warren County Auction was sold for \$2100 and that we should be expecting a check shortly from them. Also he is suggesting that the L7500 truck be advertised for sale. It would be sealed bids and that the minimum bid would be set at \$5500. As for FEMA for Paulinskill Road, this is still in process according to NJ State OEM. Next, Mr. Campbell also reported that the material for the salt shed will be delivered Friday morning and that he will be there to check the inventory.

**Mrs. Maronpot**, CFO handed out her monthly report for the Committee's review. On the agenda tonight was the review and discussion of the Best Practices Inventory work sheets for CY 2014. Mrs. Maronpot reported that both she and Mrs. Fisher reviewed and updated them from last years. These sheets were then emailed to the Committee for their review and comments tonight.

**Mr. Lavery, Esq.**, Township Attorney did not have anything to report on at this time

**Mrs. Fisher**, Township Clerk reviewed correspondence

**RESOLUTIONS**

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-35**

**Roll Call:**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**WHEREAS**, the Tax Collector advises of overpayment of taxes for calendar year 2014 and recommends refund of the overpaid amount.

**NOW, THEREFORE, BE IT RESOLVED** on this first day of October, 2014 by the Hardwick Township Committee to authorize the Chief Financial Officer to make the following refund of taxes:

Block 101 Lot 4.01 Q0140	\$8.72
Sharon Ryan	
23 Sand Pond Road, Hardwick, NJ 07825	
Please make check payable to:	
Corelogic Real Estate Tax Service	
PO Box 961250	
Fort Worth, Texas 76161-9858	

Block 1001 Lot 6 Q0027	\$15.99
Fred D & Stephanie Gearhart	

16 Slabtown Creek Road, Hardwick, NJ 07825  
Please make check payable to:  
QBE First  
Attn: Tax Department  
210 Interstate North Pkwy SE, Suite 400  
Atlanta, GA 30339-9956

It is hereby certified that this is a true and accurate copy of a resolution adopted by the Hardwick Township at a meeting held on October 1, 2014 at the Municipal Building, 40 Spring Valley Road, New Jersey.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-36**

**Roll Call:**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**WHEREAS**, the Tax Collector advises of overpayment of taxes for calendar year 2014 and recommends refund of the overpaid amount.

**NOW, THEREFORE, BE IT RESOLVED** on this first day of October, 2014 by the Hardwick Township Committee to authorize the Chief Financial Officer to make the following refund of taxes:

Block 303 Lot 1.02 Q0003 Eric Walther, 5 Maines Lane	\$84.28
Block 303 Lot 1.03 Q0003 Deborah Walther, 7 Maines Lane	\$8.72
Block 401 Lot 2 Q0237 Block 401 Lot 2.01 Q0237 Christine Hepburn, 54 Birch Ridge Rd	\$23.25 <u>\$11.63</u> \$34.88
Block 401 Lot 16.05 Linda Marcus, 8 Deerwood Drive	\$1,889.32
Block 401, Lot 21 Stephen Nislick, 8 Deerwood Drive	\$290.67
Block 401, Lot 23 Stephen Nislick & Linda Marcus, 8 Deerwood Drive	<u>\$1,175.74</u> \$3,355.73
Block 501 Lot 2.02 Q0022 Donald G Engesser, 34 Millbrook-Stillwater Rd	\$23.25
Block 1003 Lot 13.12 Q0014 Block 1003 Lot 15 Q0014 Terrence Cronin, 65 Stillwater Road	\$5.82 <u>\$350.96</u> \$356.78
Block 1102, Lot 4.02 Q0302 John E Crisman, 50 Stillwater Road	\$49.91

**ORDINANCE: 1<sup>st</sup> Reading**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy to introduce Ordinance 2014-09

**2014-09** To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Regulations Pertaining to the Height of Structures.

**BE IT ORDAINED** by the Township Committee of the Township of Hardwick that the Land Development Ordinance of the Hardwick Township, Chapter XIII of the Revised General Ordinances of the Township of Hardwick shall be and is hereby amended as follows:

**SECTION 1.** Section 13-12.2f entitled "*Maximum Building Height*," is hereby amended to read as follows:

f. Maximum Building Height : 35 feet or 2 ½ stories, whichever is less, except that agricultural storage structures may have a height determined by their function.

There is an exemption from the height limitations contained in this chapter when a structure is required to be raised to meet the state or federal flood elevation standards. This exemption also applies to the construction of a staircase or other attendant structure necessitated by such raising. This exemption from the height limitation shall only apply to the minimum extent necessary to allow the structure to meet the new elevation requirements with adequate means of ingress and egress.

**SECTION 2.** Effective Date. This ordinance shall take effect upon final passage and publication as provided by law.

**SECTION 3.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or cause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

**SECTION 4.** The Township Clerk is hereby directed to give notice at least ten days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S. 40:55D-15. Upon the adoption of this Ordinance after public hearing hereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Warren County Planning Board as required by N.J.S. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S. 40:49-2.1. Notice pursuant to N.J.S. 40:55D-62.1 is not required.

#### **NOTICE**

**NOTICE** is hereby given that the foregoing Ordinance was introduced on first reading at a regular meeting of the Township Committee of the Township of Hardwick held on October 1, 2014, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on November 5, 2014, 2014 at 7:00 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey, at which time all persons interested may appear for or against the adoption of said Ordinance.

#### **NEW BUSINESS:**

**Best Practices:** Work Sheet CY2014/SFY 2015 Review and Discussion

The Committee reviewed and discussed the work sheets that were submitted by Mrs. Maronpot and Mrs. Fisher. There were no changes made.

**A motion** was then made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to submit the Best Practices Inventory for CY 2014/SFY2015. Mrs. Maronpot noted that the deadline to file is October 17, 2014 and they will be submitted then.

#### **OLD BUSINESS:**

**State Department of Health:** RTK Coordinator needed for Right to Know Survey

Mr. Campbell reported that he reached out to three companies for quotes on doing this survey. Survey has to be completed by February 15, 2015. The quotes are:

RTK Environmental: No Quote

Rullo & Juillet Assoc.: \$2100.00 (has done our survey before)

Company that does Blirstown: \$2700.00

Mr. Lavery noted that we really didn't have to get the quotes since it is under the threshold but that it was good policy.

A motion was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to appoint Judith Fisher as the Right to Know Coordinator and to hire Rollo & Juillet to do the survey for \$2100.00.

#### **DISCUSSION:**

**Service Electric:**

Mayor Perry advised the Committee that as of Monday, Rick Morrow will be appointed to head the BPU. He is hoping to get a meeting with Mr. Morrow along with Hardwick and Hope's mayor to discuss agreement with them.

**PSE&G:** Project approaching completion

Mayor Perry reported that the updating of the towers has been completed and that the Township will be sending PSE&G our Engineer's estimate to repair the damaged roads in Hardwick. PSE&G is obligated to repair these roads and they have been working us in meeting their obligations.

**Paulinskill Road:** Repair work, Abandonment of lower section

This was discussed earlier in the meeting under Engineer's Report.

**Medical Insurance:**

Committeeman Duffy reported that he reviewed various medical plans and has done a spread sheet showing cost and monthly contributions. This spread sheet was handed out to the Committee to review and comment on. At this time, Committeeman Duffy recommended that the Township keep the medical insurance as is the New Jersey State Health Benefit Plan and that there be no changes made. Committeeman Carrazzone and Mayor Perry both agree with this recommendation.

**A motion** was then made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to open this portion of the meeting to the public to comment on this topic only. The following residents commented:

George Fee, Elaine Koplow, Bob Wolff. Judy Rossmell, Robert Woods and John Lovell

**A motion** was then made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to close this portion of the meeting to the public.

Mayor Perry thanked everyone for the comments and again the Committee agreed with Committeeman Duffy's assessment of the medical insurance that the Township carries for the Road Department.

**APPROVAL OF THE MINUTES NONE**

**PUBLIC COMMENTS:**

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open this portion of the meeting for comments from the Public.

Mr. Woods commented on roads to pave

A resident asked about the ordinance recommended by the Planning Board

Mr. Wolff noted that the Vass House will hold a Barn Square Dance, October 18<sup>th</sup> at 7PM and also that there was a fire at Camp Mohican where someone left a camp fire burning.

**A motion** was then made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to close this portion of the meeting to the Public.

**Committee Report:**

Committeeman Duffy: no report at this time

Committeeman Carrazzone: no report at this time

Committeeman Perry: reported that he attended a meeting yesterday at the Conference of Mayors. He updated the Committee on what was discussed. He also reported that the Conference of Mayors appointed him to the Green Wall Tax Summit where they will be doing property tax reform.

**Adjournment:**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adjourn tonight meeting of the Hardwick Township Committee at 8:06PM

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

\*\*\*\*\* **Work Meeting for Wednesday, October 22, 2014 was cancelled**

TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY

**November 5, 2014**

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:35PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building. Mrs. Fisher then led the public in the pledge of allegiance.

**Roll Call:**

**Present:** Committeemen James Perry, Kevin Duffy and Alfred Carrazzone

**Absent:** None

**Also present:** Township Engineer Ted Rodman, CPWM Thomas Campbell, Township Attorney Michael Lavery and CFO Amy Maronpot

**Absent:** None

**Executive Session:**

A motion was made by Committeeman Duffy, seconded by Committeeman Perry and carried to adopt the Resolution to go into Closed Session at 6:36PM.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
  - A. Contractual/Negotiation/Potential Litigation with PSE&G
  - B. Attorney Client/Potential Litigation/Contractual Deed Restrictions

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:36PM

**Present:** Committeemen, Perry, Carrazzone and Duffy

**Also Present:** Engineer Ted Rodman, CPWM Thomas Campbell

**Also Present:** Attorney Michael Lavery, CFO Amy Maronpot and Township Clerk Judith Fisher

**Time Out:** 7:26PM

A motion made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to return to regular session.

Mr. Lavery noted that he met in closed session with the Committee where they discussed two matters:

- A. Contractual/Negotiation/Potential Litigation with PSE&G
- B. Attorney Client/Potential Litigation/Contractual Deed Restriction

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

A **motion** was then made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried authorizing the Mayor to continue negotiations with PSE&G Representative George Sous.

**Payment of Bills**

A **motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to authorize the payment of the bills in the amount of \$856,045.40.

**Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**Reports**

**Mr. Rodman**, Township Engineer discussed with the Committee that DEP was in for their annual Stormwater Audit. There were a few minor problems; one with the catch basin on Evergreen and the retention basin on River View. Both problems were corrected by the DPW and all is good. Next is a letter from Parker Engineering for No-Be-Bosco Camp. They will be submitting an application to DEP for approval of a new system on each of the two campsites which presently use pit latrines. The Department approval is required because the proposed systems include the use of holding tanks. These holding tanks will be monitored and pumped on a regular basis by a licensed waste hauler who will be under contract with the Camp and will dispose of the waste in a licensed facility. Besides the application and approval from NJDEP, they need a Resolution from the Township and the Statement of Consent from the Governing Body.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-42**

**RESOLUTION OF THE TOWNSHIP OF HARDWICK, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF THE TOWNSHIP'S CONSENT TO THE SUBMISSION OF A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT APPLICATION BY THE NORTHERN NEW JERSEY COUNCIL OF THE BOY SCOUTS OF AMERICA (CAMP NO-BE-BO-SCO)**

**WHEREAS**, the Northern New Jersey Council of the Boy Scouts of America ("NNJCBSCA"), has been working with the New Jersey Department of Environmental Protection ("NJDEP") with regard to upgrading the Camp's sewerage disposal; and

**WHEREAS**, as part of the upgrade process NNJCBSCA is required to submit an application for a New Jersey Pollutant Discharge Elimination System ("NJPDES") permit; and

**WHEREAS**, the Township Committee desires to authorize its consent to the application for the NJPDES' permit;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hardwick, County of Warren, State of New Jersey that the Mayor is authorized to execute the Township's consent to NNJCBSCA's application for a NJPDES permit.

**Mr. Campbell**, CPWM reported that the salt shed has been completed as scheduled and that the final inspection was made and passed. The area around the shed has been graded and paved. All that's needed now is salt and Tom has discussed this with the CFO. Mrs. Maronpot informed Tom that his budget was low but that we could discuss this further with the Committee tonight. Mr. Campbell let the Committee know that he would need about 100 tons of salt costing about \$6,000 to fill the shed. There was a brief discussion and Mrs. Maronpot noted that the funds will be there to order the necessary salt. Lastly, Tom informed the Committee that the new truck is in and that hopefully it should be delivered by the end of the month.

**Mrs. Maronpot**, CFO handed out her monthly report for the Committee's review. Mayor Perry informed Mrs. Maronpot that he is in the process of ordering her a new laptop computer. The computer that she is using has a broken screen and that the recommendation is not to repair it. Mayor Perry is working with Dell to order her a new one. There was a discussion on the Federal Impact money that Blairstown Elementary School will be receiving for 2010. A portion of this money should be coming to Hardwick. There was a brief discussion on how these funds will be appropriated between Hardwick and Blairstown. Mayor Perry will contact the Business Administrator Molly Petty to discuss further.

A question was asked about the renaming of the lower half of Paulinskill Road to the Blairstown Line. Mr. Lavery has sent a letter to Blairstown on the matter with no response yet. His office will send another letter.

There was a discussion on the cul-de-sac and abandonment of the lower section of Paulinskill Road. This is all part of the damage that Hurricane Sandy did. There was a brief discussion and what the Attorney needs is a description of the area for the cul-de-sac in order to prepare the deed. Mr. Campbell noted that Mr. Andersen, who will be donating this area for the cul-de-sac but he does not want to incur any cost. The Committee authorized Mr. Lavery to prepare the easement once he receives the description that Bob Berry, Surveyor will mark out. It will then be forwarded to Mr. Andersen to review and execute if he agrees.

**Mr. Lavery, Esq.**, Township Attorney did not have anything to report on at this time

**Mrs. Fisher**, Township Clerk reviewed correspondence. She then reminded the Committee that the next Work Meeting is November 26, 2014, the day before Thanksgiving. The Committee discussed rescheduling this meeting to Tuesday, November 25, 2014.

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried the Work Meeting was rescheduled to Tuesday, November 25, 2014.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried the **YEAR END MEETING** was scheduled for Monday, December 29, 2014 at 4:00PM

The Committee discussed scheduling a date in December for the Christmas Party. They would like to have it again at Pub 517 on December 12, 2014 at 12:30PM. Mrs. Fisher will call they to see if this date is available.

### **RESOLUTIONS**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adopt the **Resolution 2014-35**

**Approval to submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Overlay of Birch Ridge Road, Section 1 Project.**

**Now, Therefore, Be It Resolved** that the Council of Hardwick formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic Grant Application identified as (MA-2015-Overlay of Birch Ridge Road Section-00672) to the New Jersey Department of Transportation on behalf of Hardwick.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the Grant Agreement on behalf of Hardwick and that their signature constitutes acceptance of the terms and conditions of the Grant Agreement and approved the execution of the Grant Agreement.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-37**

#### **Transfer Resolution**

**WHEREAS** there appears to be a surplus in the following account over and above the amount deemed necessary to fulfill the purpose of the appropriation for the balance of the year 2014:

From	Legal OE	\$ 2,100.00
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**WHEREAS** there appears to be insufficient funds in the following account to meet the demands thereon for the balance of the year 2014:

To:	Fuel Oil	\$ 700.00
	Municipal Court	\$ 710.00
	Code Enforcement OE	\$ 110.00
	Waste/Recycle	\$ 580.00

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of N.J.S.A. 40A:4-59 the surplus in the accounts heretofore mentioned by and same is hereby transferred to the accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) mentioned as being insufficient to meet the current demands and therefore this resolution shall take effect.

**BE IT FURTHER RESOLVED** that the Treasurer be and she is hereby authorized and directed to make the above transfers.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-38**

#### **Lowe's Account Card**

**WHEREAS** the Township of Hardwick is able to purchase items at Lowe's store by using the Lowe's card; and

**WHEREAS** the Township has authorized the issuance of a Lowe's account card with a maximum limit of purchases set at \$5,000; and

**WHEREAS** the authorized signer on the card will be the Certified Public Works Manager.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Hardwick, authorization is granted for the signer on the Lowe's Card to include the Certified Public Works Manager, (or the designee there of by the Mayor and Committee at a Township meeting) as the authorized signer on the card.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-39**

**Tractor Supply Account Card**

**WHEREAS** the Township of Hardwick is able to purchase items at the Tractor Supply store by using the Tractor supply card; and

**WHEREAS** the Township has authorized the issuance of a Tractor Supply account card with a maximum limit of purchases set at \$7,500; and

**WHEREAS** the authorized signers on the card will be the Certified Public Works Manager and the Road Laborer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Hardwick, authorization is granted for the signers on the Tractor Supply Card to include the Certified Public Works Manager and the Road Laborer, (or the designee there of by the Mayor and Committee at a Township meeting) as the authorized signers on the card.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-40**

**Sunoco Suntrak Card**

**WHEREAS** the Township of Hardwick is able to purchase items at the Sunoco Suntrak station by using the Sunoco Suntrak card; and

**WHEREAS** the Township has authorized the issuance of a Sunoco Suntrak account card with a maximum limit of purchases set at \$2,000; and

**WHEREAS** the authorized signers on the card will be the Certified Public Works Manager and the Road Laborer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Hardwick, authorization is granted for the signers on the Sunoco Suntrak Card to include the Certified Public Works Manager and the Road Laborer, (or the designee there of by the Mayor and Committee at a Township meeting) as the authorized signers on the card.

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adopt the **Resolution 2014-41**

**SPECIAL EMERGENCY RESOLUTION**

**Master Plan Preparation (3-year and 5-year Special Emergencies)**

**WHEREAS**, it has been found necessary to make an Emergency Appropriation to meet certain extraordinary expenses incurred, or to be incurred, by the *Preparation of the Master Plan* and,

**WHEREAS**, NJS40A:4-55 provides that it shall be lawful to make such appropriation, which appropriation and/or the "special emergency notes" issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth or one-third of the amount authorized pursuant to this act.

**NOW, THEREFORE BE IT RESOLVED**, (by not less than two-thirds of all governing body members affirmatively concurring) that in accordance with the provisions of NJS 40A:4-55:

1. An emergency appropriation is hereby made for *Master Plan Preparation* in the total amount of \$10,000.

2. That the emergency appropriation shall be provided for in the budgets of the next succeeding years by the inclusion of not less than \$2,000 (must be at least one-fifth or one-third of the total amount).

3. That an "emergency note", not in excess of the amount authorized pursuant to law, be provided.

4. That such note shall be executed by Amy B. Maronpot, Chief Financial Officer and James Perry, Mayor.

5. That said note shall be dated November 5, 2014, may be renewed from time to time provided that such note and any renewals shall mature and be paid in the amount of not less than one-fifth or one-third of the total amount appropriated by this resolution in each year after the authorization.

6. That the statement required by the Local Finance Board has been filed with the Clerk and a copy will be transmitted to the Director of the Division of Local Government Services

7. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services; however, no approval is required from the Division.

**Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None     **Absent:** None

**ORDINANCE: 2<sup>ND</sup> READING AND PUBLIC HEARING**

**Notice**

Notice is hereby given that the foregoing Ordinance was approved for final adoption by the Hardwick Township Committee at a regular meeting held on November 5, 2015

**2014-09** To Amend the Land Development Ordinance of the Township of Hardwick to Amend the Regulations Pertaining to the Height of Structures.

**BE IT ORDAINED** by the Township Committee of the Township of Hardwick that the Land Development Ordinance of the Hardwick Township, Chapter XIII of the Revised General Ordinances of the Township of Hardwick shall be and is hereby amended as follows:

**SECTION 1.** Section 13-12.2f entitled "*Maximum Building Height,*" is hereby amended to read as follows:

f. Maximum Building Height : 35 feet or 2 ½ stories, whichever is less, except that agricultural storage structures may have a height determined by their function.

There is an exemption from the height limitations contained in this chapter when a structure is required to be raised to meet the state or federal flood elevation standards. This exemption also applies to the construction of a staircase or other attendant structure necessitated by such raising. This exemption from the height limitation shall only apply to the minimum extent necessary to allow the structure to meet the new elevation requirements with adequate means of ingress and egress.

**SECTION 2.** Effective Date. This ordinance shall take effect upon final passage and publication as provided by law.

**SECTION 3.** The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or cause is adjudged to be unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

**SECTION 4.** The Township Clerk is hereby directed to give notice at least ten days prior to hearing on the adoption of this Ordinance to the County Planning Board and to all other persons entitled thereto pursuant to N.J.S. 40:55D-15. Upon the adoption of this Ordinance after public hearing hereon, the Township Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Warren County Planning Board as required by N.J.S. 40:55D-16. The Clerk shall also forthwith transmit a copy of this Ordinance after final passage to the Township Tax Assessor as required by N.J.S. 40:49-2.1. Notice pursuant to N.J.S. 40:55D-62.1 is not required.

**NOTICE**

**NOTICE** is hereby given that the foregoing Ordinance was introduced on first reading at a regular meeting of the Township Committee of the Township of Hardwick held on October 1, 2014, and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on November 5, 2014, 2014 at 7:00 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey, at which time all persons interested may appear for or against the adoption of said Ordinance.

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open the public hearing on **Ordinance 2014-09**.

**The Ordinance brought no public comment.**

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to close the public hearing on **Ordinance 2014-09**.

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy to adopt **Ordinance 2014-09**.

**Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Parker Engineering:** Treatment Works Approval Application/Resolution, Camp No-Be-Bosco This was done earlier under the Engineer Report.

**Letter from Planning Board:** RE: Resolution – Hardwick House Recommendations  
The Planning Board is recommending that they would like to see the Township Committee push harder to get this area cleaned up. They suggest that the Construction Department from the State help the Township with the request. The Board feels that the area is unsafe and that the owner be given 30 days to secure and clean up the area. If this is not done, then the Township will clean up the debris and then place a lien on the property. It was suggested that a copy of the Planning Board’s resolution be sent to the State Construction Department and the owners of the Hardwick House. The letter should note that there is an unsafe structure on the property that needs to be secured and cleaned up.

**Letter from Freeholders:** Request Township to establish an Economic Development Advisory Committee  
The Committee briefly discussed this memo noting that Hardwick does not have any Economic Development in the Township. Mayor Perry will be attending the next meeting of the Freeholders and will discuss this. If they are looking for a Representative from the Township that would be ok with us.

**DISCUSSION:**

**Service Electric:** No update at t his time

**PSE&G:** Project approaching completion  
Mayor Perry reported that the updating of the towers has been completed and that the Township will be sending PSE&G our Engineer’s estimate to repair the damaged roads in Hardwick. PSE&G is obligated to repair these roads and they have been working with us in meeting their obligations. The Committee discussed this earlier in Executive Session earlier.

**Paulinskill Road:** Repair work, Abandonment of lower section  
Discussed earlier in the meeting

**APPROVAL OF THE MINUTES**

A **motion** made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried approved the following minutes as corrected.

- Monthly Meeting** August 6, 2014
- Work Meeting** August 27, 2014
- Monthly Meeting** September 3, 2014
- Work Meeting** September 24, 2014
- Monthly Meeting** October 1, 2014 \*\*\* October 22 Work Meeting Cancelled

**PUBLIC COMMENTS:**

A **motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open this portion of the meeting for comments from the Public.

**There was no public comments**

A **motion** was then made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to close this portion of the meeting to the Public.

**Computer for the CFO**

A **motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to authorize the Mayor to order a new computer for the CFO.

**Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**Committee Report:**

Committeeman Duffy: Congratulated Mr. Carrazzone on his win in the General Election November 3, 2014. He also thanked the DPW on overseeing the work on the salt shed and getting the final work done.

Committeeman Carrazzone: Dittoed on the salt shed and he thanked the residents for voting him in for another 3 year term.

Committeeman Perry: Dittoed congratulation to Mr. Carrazzone on his win in the General Election for another 3 year term.

He also reported that there might be another Township interested in joining the North Warren Court System. He also noted that in an email regarding Cell Towers the FCC noted that they can now bypass the Townships and they can be placed anywhere. The Townships now have no say as to where they should be placed. He is not sure if this has passed yet.

**Adjournment:**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to adjourn tonight meeting of the Hardwick Township Committee at 8:21PM

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk

**TOWNSHIP OF HARDWICK  
WARREN COUNTY, NEW JERSEY**

**December 3, 2014**

The monthly meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick, New Jersey. This meeting was called to order at 6:36PM by the Township Clerk Judith Fisher who noted that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of notice with the New Jersey Herald and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Hardwick Municipal Building. Mrs. Fisher then led the public in the pledge of allegiance.

**Roll Call:**

**Present:** Committeemen James Perry, Kevin Duffy and Alfred Carrazzone

**Absent:** None

**Also present:** Township Engineer Ted Rodman, CPWM Thomas Campbell, Township Attorney Richard Wenner and CFO Amy Maronpot

**Absent:** None

**Executive Session:**

A motion was made by Committeeman Duffy, seconded by Committeeman Perry and carried to adopt the Resolution to go into Closed Session at 6:36PM.

**Resolution**

WHEREAS, Section 8 of the Open Pubic Meeting Act, Chapter 231, P. L 1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hardwick, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
  - A. Contractual/Negotiation/Potential Litigation with PSE&G
  - B. Contractual/Negotiation/Potential Litigation with Service Electric
  - C. COAH issue – Property Owner Gash

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

**Time In:** 6:37PM

**Present:** Committeemen, Perry, Carrazzone and Duffy

**Also Present:** Engineer Ted Rodman, CPWM Thomas Campbell

**Also Present:** Attorney Richard Wenner, CFO Amy Maronpot and Township Clerk Judith Fisher

**Time Out:** 7:14PM

A motion made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to return to regular session.

Mr. Wenner noted that he met in closed session with the Committee where they discussed three matters:

- A. Contractual/Negotiation/Potential Litigation with PSE&G Road Repaving
- B. Contractual/Negotiation/Potential Litigation with Service Electric
- C. COAH issue – Property Owner Gash

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public interest.

**Payment of Bills**

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to authorize the payment of the bills in the amount of \$147,715.39.

**Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None



**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adopt the **Resolution 2014-45**

**2014-45 Transfer Resolution**

**WHEREAS** there appears to be a surplus in the following account over and above the amount deemed necessary to fulfill the purpose of the appropriation for the balance of the year 2014:

<b>From</b>	Legal OE	\$ 3,300.00
	Admin OE	\$ 4,500.00
	Tax Maps	\$ 2,000.00
	Group Insurance	\$ 3,000.00
	Engineering OE	\$ 900.00

**WHEREAS** there appears to be insufficient funds in the following account to meet the demands thereon for the balance of the year 2014:

<b>To:</b>	Fuel Oil	\$ 700.00
	Road S&W	\$ 6,700.00
	Road OE	\$ 5,000.00
	Finance OE	\$ 1,300.00

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of N.J.S.A. 40A:4-59 the surplus in the accounts heretofore mentioned by and same is hereby transferred to the accounts (excepting the appropriation for Contingent Expenses or Deferred Charges) mentioned as being insufficient to meet the current demands and therefore this resolution shall take effect.

**BE IT FURTHER RESOLVED** that the Treasurer be and she is hereby authorized and directed to make the above transfers.

**Roll Call**

**Ayes:** Committeeman Carrazzone, Committeeman Duffy, Mayor Perry

**Nays:** None

**Abstentions:** None

**Absent:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Letter from Michael Jacobson:** Request to use NOBEBOSCO as Helicopter Landing Zone Mayor Perry noted that he did speak with Mr. Jacobson on this issue. The Camp has given approval to use as a landing zone. According to New Jersey, the Municipal must do the same and note if there are any ordinances prohibiting this. Mr. Jacobson also requesting that maybe the Township could give them a blanket approval so that future requests would not be needed. The Attorney is looking into this. For now, the Township gave permission to Michael Jacobson, Chief Live Line Pilot to use NOBEBOSCO as their Landing Zone.

**A motion** was made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to permit PSE&G Transmission Construction and Maintenance, Michael Jacobson, Pilot to use NOBEBOSCO as their Landing Zone.

**Letter from Freeholders:** Request Township to establish an Economic Development Advisory Committee: This is a follow up from November's meeting. Mayor Perry noted that he was unable to attend the last Freeholders meeting to discuss this request with them. He will reach out for Freeholder Sarnoski later this week to discuss this further with him. Right now, there are no businesses in the Township and the need for this Committee right now is not warranted according to the Committee.

**DISCUSSION:**

**Reorganization Meeting:** Date and Time needed

**A motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried the following will be the date and time for Reorganization of the Committee:

**Wednesday, January 7, 2015 at 4:00pm**

**Budget Work Meeting for 2015:** Date and Time needed

The Clerk was asked to contact the Auditor for dates that he could meet with the Committee.

**Service Electric:** Update - EXECUTIVE SESSION

**PSE&G:** Project completed, update on road repairs - EXECUTIVE SESSION

**Renaming Paulinskill Road:** Lower section Ward Road to the Blairstown Twp. line  
**Paulinskill Road:** Repair work, Abandonment of lower section, cul-de-sac  
No Update on either of these projects at this time

**REMINDER:**

**Year End Meeting Monday:** December 29, 2014 at 4:00PM

**APPROVAL OF THE MINUTES**

A **motion** made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried approved the following minutes as corrected.

**Monthly Meeting** November 5, 2014  
**Work Meeting** November 24, 2014 Canceled

**PUBLIC COMMENTS:**

A **motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to open this portion of the meeting for comments from the Public.

Mrs. Betty Jane Lindsay, Ward Road let the Committee know that she is retiring after 16 years serving as the president of the Hardwick Senior Group. The new president as of January 1<sup>st</sup>, 2015 will be Doreen Roscher. Mrs. Lindsay talked about her years of serving as the president and the Groups accomplishments.

The Committee thanked Mrs. Lindsay for her many years as president of the Senior Group.

A **motion** was then made by Committeeman Carrazzone, seconded by Committeeman Duffy and carried to close this portion of the meeting to the Public.

**Committee Report:**

**Committeeman Duffy** again thanked Betty Jane on her contributions to the Senior Group. He then thanked Mr. Campbell and the DPW for keeping the Township roads open during the last snow storm.

**Committeeman Carrazzone** also thanked Betty Jane on her contributions to the Senior Group and welcomed Doreen Roscher as their new President.

**Committeeman Perry** talked about many of the vendors at the League convention that was held in Atlantic City last month. He talked about BidTron, card swipe for the building and road mapping for the DPW.

Lastly he talked about Bill Dressel, Executive Director of the NJ League of Municipalities who will be retiring. Mr. Dressel will be retiring as June 30, 2015. He has serviced the League for over 41 years.

**Adjournment:**

A **motion** was made by Committeeman Duffy, seconded by Committeeman Carrazzone and carried to adjourn tonight meeting of the Hardwick Township Committee at 8:01PM

Respectfully submitted,

Judith M. Fisher, RMC  
Township Clerk